

# BOARD OF EDUCATION



## Rescheduled November Board Meeting

October 28, 2024  
4:00 p.m.

### LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/4dVtati>

- (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2633 547 1359
- #

## Our Vision

Explore-Support-Inspire  
The LISD.....The Journey Starts Now

## Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

## Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools  
Britton Deerfield Schools  
Hudson Area Schools  
Sand Creek Community Schools

Adrian Public Schools  
Clinton Community Schools  
Madison School District

Blissfield Community Schools  
Morenci Area Schools  
Onsted Community Schools  
Tecumseh Public Schools

## LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross  
Education Service Center  
4107 North Adrian Highway  
Adrian, Michigan 49221  
(517) 265-2119

Milton C. Porter  
Education Center  
2946 Sutton Road  
Adrian, Michigan 49221  
(517) 263-8931

LISD TECH Center  
1372 N. Main Street  
Adrian, Michigan 49221  
(517) 263-2108

Trenton Hills Learning Center  
1008 West Maple Avenue  
Adrian, Michigan 49221  
(517) 263-6354

Center for a Sustainable Future  
4260 Tipton Highway  
Adrian, MI 49221  
(517) 265-2119

[www.lisd.us](http://www.lisd.us)

### LISD Board of Education

James Hartley	President
Richard Germond	Vice President/Secretary
Dale Wingerd	Treasurer
Paula Holtz	Trustee
Kathryn Mohr	Trustee

### LISD Administration

Mark Haag, Ed.S.	Superintendent
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services
Alena York	Executive Director of Special Education

### LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

### Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) o Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

## OUR PURPOSE

To empower learners and create opportunities for success.



## OUR VISION

Explore-Support-Inspire  
The LISD...the Journey  
starts Now.

## OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

## OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION  
RESCHEDULED NOVEMBER BOARD MEETING

DATE: October 28, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/4dVtati>  
• (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):  
• Dial: 1-415-655-0001  
• Access code: 2633 547 1359#  
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): \_\_\_\_\_

MEETING CALLED TO ORDER BY: \_\_\_\_\_

### Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

LISD STAFF PRESENT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OTHERS PRESENT: \_\_\_\_\_

\_\_\_\_\_

MEMORANDUM

DATE: October 28, 2024  
 TO: LISD Board of Education  
 FROM: Mark Haag, Superintendent  
 SUBJECT: Motion to Set Agenda

Moved by: \_\_\_\_\_, supported by: \_\_\_\_\_

- \_\_\_\_\_ 1. Set the agenda as presented.
- \_\_\_\_\_ 2. Set the agenda as presented with the following change(s):

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		



## BOARD OF EDUCATION

October 28, 2024

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- October 7, 2024, regular October LISD Board of Education meeting minutes
- Financial reports

**Separate Enclosures**

- Monthly calendar of events for November and December 2024
- [Audited 2023-2024 Financial Reports](#)
- [MSPRA Award of Excellence - LISD Report to Our Communities 2023](#)
- [MSPRA Merit Award - LISD TECH Center Program Booklet 2023-2024](#)
- [MSPRA Merit Award - Middle School Career Profiles](#)
- Social Media Quarterly Report



## STAFF OF THE MONTH



Mats Holm



Daniel Knoblauch

*From the LISD Values . . .*

"The LISD believes that service is the fundamental reason the LISD exists."

**M** Meet Mats Holm, Director of Information Technology, and Daniel Knoblauch, Systems Administrator, the November 2024 recipients of the Staff of the Month Award.

On August 22, 2024, the LISD suffered a catastrophic event that significantly impacted the district's information technology (IT) systems and those of Addison Community Schools and Britton Deerfield Schools. Upon learning of the incident, Mats and Daniel took immediate action to shut down various systems in an effort to isolate the damage, while also communicating with the district administrative teams. Mats and Daniel took proactive steps to mitigate the damage, while also attempting to minimize the operational impact to the affected districts.

Over the course of the following month, Mats and Daniel accumulated well over 120 hours of additional work time each, regularly working 12-18-hour days, seven days a week. They served as an onsite resource to the external experts that assisted the LISD in rebuilding the necessary IT systems, substantially reducing the costs that would have been required to obtain onsite support. When confronted with a series of challenges, Mats and Daniel continued to work towards a positive resolution that maximized the district's return while limiting its costs and operational impact. Their commitment to the LISD, Addison, Britton Deerfield, and the staff and students of each district during this stretch was exemplary and reflected a level of above-and-beyond that would be hard to match. With the ever-growing role of IT in instruction and learning, the LISD is incredibly fortunate to have Mats and Daniel as part of its IT team.

Congratulations, Mats and Daniel, for the outstanding contributions you have made recently and over the years to the LISD, which led to your selection for this award.





## COMMENTS FROM THE PUBLIC

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When addressing the Board, please follow these few guidelines:

- \* Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
  - \* Limit your presentations to the Board to no more than three minutes.
  - \* Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
  - \* Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
  - \* Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
  - \* Groups of more than three should choose a representative to address the Board.
  - \* Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



## Previous Meeting Minutes and Financial Reports

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RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the October 7, 2024, regular October Board meeting;
- Approve financial reports.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

# ORAL REPORT

## Oral Report

From the LISD Values

*“The LISD is a future driven organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.”*

### **2023-2024 Fiscal Year Audit Review**

The LISD Board of Education will review the 2023-2024 Fiscal Year Audit with William Tucker, CPA, of Maner Costerisan, P.C.

# ACKNOWLEDGING STUDENT SUCCESS

**MEMORANDUM**

DATE: October 28, 2024  
TO: LISD Board of Education  
FROM: Mark Haag, Superintendent  
SUBJECT: **ACKNOWLEDGING STUDENT SUCCESS**

**Recognition****1. LISD Middle School Student Recognized by Local School District for Positive Behavior****(Alena York)**

**Summary: A Lenawee Intermediate School District student from the moderate cognitively impaired middle school classroom was nominated and chosen to receive a positive behavior intervention and support award.**

Tecumseh Middle School recognizes students for exhibiting excellence in one or more of their school-wide expectations. Their school-wide expectations include Ownership, Never Give Up, and Empathy. Students must also maintain good grades and attendance. Tecumseh Middle School only selects a small number of students to receive this award. The selected students are honored on the Tecumseh Middle School Hall of Fame. Elijah Smith was selected for this award for the month of October.

In addition to this award, Elijah had the opportunity to present at the Region IV Assistive Technology conference in Macomb County. Elijah demonstrated his communication skills using his device, Language Acquisition through Motor Planning – Words For Life (LAMP-WFL), by introducing himself and answering a few basic questions. Additionally, videos were presented of Elijah using LAMP-WFL and visuals in the community. Information was also shared about his successful communication with the medical community, allowing him to share his opinions and responses.

# SPECIAL EDUCATION

**MEMORANDUM**

DATE: October 28, 2024

TO: Superintendent and LISD Board of Education

FROM: Alena York, Executive Director of Special Education

SUBJECT: **SPECIAL EDUCATION**

**1. Project SEARCH to Host Parent Training Series****(Alena York)**

When students with disabilities graduate high school or complete their public-school education, their supports transition to state and community agencies. Navigating these numerous agencies can be confusing and overwhelming for students and parents. LISD classroom staff at Project SEARCH interact with these agencies on a regular basis to ensure their interns not only are employed but also have the resources needed for independent living, further training, and recreation.

Project SEARCH instructor Glen Bowman recognized this continued need for supporting families to better navigate this process. During the 2024-2025 school year, he is hosting a parent training series focused on supporting students and families access agency supports. Glen has invited all students and families currently enrolled in an LISD post-secondary or secondary program, as well as local district high school students with individualized education plans (IEP), to attend this series.

In addition to Glen providing guidance and recommendations on how to access these services, he also invited an agency representative to attend and provide information to families. Several agencies have confirmed attendance and selected a date to attend. Agencies currently scheduled to attend include Michigan Rehabilitation Services, Lenawee County Mental Health Authority, disAbility Connections, Goodwill Industries, Michigan Works, and Social Security. The first meeting date is scheduled on November 18, 2024, and will be held at the LISD TECH Center.



## **2. Special Education Teacher Assistants Participate in Professional Learning through Master Teacher**

### **(Alena York)**

The LISD employs 58 special education teacher assistants supporting students in preschool through post-secondary classrooms. A frequent request from this group is relevant training to help them better support students. The special education administrative team has provided a variety of training activities over the course of the last several years. Due to the variety of students served and the different locations of the sites, meeting the training needs of all assistants has been challenging. The special education administrative team researched possible solutions and discovered Master Teacher.

Master Teacher offers a variety of products and services to support those working in education. After reviewing their professional learning opportunities, particularly for teacher assistants, and consulting with both users of the product and the Master Teacher team, the special education administrative team decided to promote their teacher assistant professional learning platform to the LISD special education teacher assistants.

Master Teacher provides 150 online professional learning opportunities with topics ranging from general special education overview to topic-specific training, such as feeding, autism spectrum disorder, and behavior supports. All courses are self-paced, include a post-training assessment, and are aligned with the Council for Exceptional Children standards for paraeducators. The LISD currently has 34 teacher assistants who will be participating in this opportunity. Feedback will be provided and reviewed to determine if continued support of Master Teacher for professional learning will be endorsed.

# CTE, INSTRUCTION, & GENERAL SERVICES

## MEMORANDUM

DATE: October 28, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs  
Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

### **1. 2024-2025 STEM Event Calendar**

#### **(Jackie Murray)**

The Lenawee Intermediate School District is proud to announce dates for the 2024-2025 STEM event calendar. These events will be hosted by the LISD Science Curriculum Consultant and STEM Coordinator.

The Challenge, formerly known as “You Be the Chemist,” is developed by the Chemical Education Foundation. This competition is designed for students in grades 5-8, who work cooperatively in groups of three to four. The Lenawee Chemical Collaborative has partnered with the Lenawee Intermediate School District for the third year in a row. The competition will be held on February 24, 2025, at Adrian High School’s Performing Arts Center.

The Tri-County Science Olympiad will be held at Siena Heights University on March 4, 2025. This opportunity is designed for students in grades 3-5.

The Tri-County STEM Fair will be held at Adrian College on March 17 and 18, 2025. Students can create projects to demonstrate their learning across a variety of fields. Students in grades 5-12 are encouraged to participate.

### **2. Moving Science and Literacy Outdoors**

#### **(Jackie Murray, Emily Stiver, Amanda Morris, Kerry Nieman)**

Ten Lenawee County teachers participated in full-day professional learning on June 10, 2024, with the LISD Science Consultant, Literacy Consultant, Early Literacy Coach, and Environmental and Outdoor Education Coordinator. The aim of this was to learn the benefits of engaging students in learning outdoors in addition to integrating science and literacy standards together. These teachers then participated in a follow-up Zoom on September 5, 2024, to discuss the accompanying summer book study, *Literacy Moves Outdoors*. This also provided the opportunity to sign up for a time for the Science Consultant and Early Literacy Coach to model the lesson in their classrooms.

<b>Grade Level</b>	<b>Number of Students Engaged with Science and Literacy Carts as of October 1, 2024</b>
1	20
3	97
4	30

The following lessons are based on the read-aloud book title and are developed to align with literacy and NGSS/Michigan Science Standards.

<b>Grade Level</b>	<b>Fall Lesson</b>	<b>Spring Lesson</b>
<b>Developmental Kindergarten</b>	Five Senses	Insects
<b>Kindergarten</b>	Where Do Animals Live?	The Sun: Our Closest Star
<b>1</b>	Pop! A Book about Bubbles	The Listening Walk
<b>2</b>	Notable Notebooks: Scientists and Their Writings	Change It!: Solids, Liquids
<b>3</b>	Next Time You See a Spider web	What Will the Weather Be?
<b>4</b>	Bugs are Insects	Cracking Up: A Story about Erosion
<b>5</b>	Next Time You See a Sunset	Next Time You See a Maple Seed

### **3. JC/LISD Academy Students Begin Utilizing iWellness Platform**

**(Kim Dusseau)**

JC/LISD Academy students have begun weekly check-ins using the iWellness platform. This platform allows staff to monitor student wellness and provide targeted assistance to those in need of additional support. Through this weekly check-in process, insights into the wellness needs of students can be gathered more effectively.

#### **4. JC/LISD Academy Students Participate in Community Service and Experiential Learning Activities**

**(Kim Dusseau)**

On October 26, 2024, JC/LISD Academy students participated in a “chalk the walk” activity, creating drawings and writing inspirational messages for the residents of Gaslight Village Assisted Living. Early Middle College students are required to do 100 hours of community service, a 40-hour internship, or a combination of both to earn their Michigan Early Middle College Association (MEMCA) certificate. In addition, Academy students who complete more than 100 hours of community service will earn a green honor cord for graduation.

On October 3, students from the JC/LISD Academy visited the Fallen Timbers Battlefield to explore sites that commemorate the 1794 Battle of Fallen Timbers and the War of 1812. Students learned about the history, nature, and culture of the region at the battlefield, monument, and fort.

#### **5. JC/LISD Academy Students Take Standardized Assessments**

**(Kim Dusseau)**

To measure student growth, JC/LISD Academy English, Algebra I, and Algebra II students took the NWEA math and reading assessments on September 24-26, 2024. The Academy has set a school-wide student growth goal, aiming for 80% of students to achieve high growth or high achievement on the spring assessment.

On October 9, juniors at the JC/LISD Academy took the PSAT/NMSQT assessment, which is being offered digitally again this fall. The digital version is substantially shorter than its paper-and-pencil predecessor, lasting just two hours and 14 minutes instead of nearly three hours. Students also have more time, on average, to answer each question, which means the digital PSAT/NMSQT focuses more on measuring skills and knowledge rather than test-taking speed. Additionally, the assessment features shorter reading passages and includes a built-in-calculator that can be used throughout the Math section. [PSAT/NMSQT Student Guide – Introducing the Digital PSAT/NMSQT | College Board.](#)

First and second-year Academy students toured Hillsdale College while juniors were taking the PSAT/NMSQT.

## 6. Adult Learning Services @ LISD TECH Center Enrollment Report 2024

(Amy Hinkley and Angie Williams)

**Summary: Adult Learning Services (ALS) @ LISD TECH Center continues to serve Lenawee County residents and employers.**

Adult Learning Services @ LISD TECH Center has traditionally conducted its enrollment count in September to provide an early forecast and comparison with previous years. Typically, this count primarily includes fall enrichment courses and a few vocational courses that begin in September. It reflects enrollments and course offerings from July 1, 2024, through October 1, 2024.

Here are a few highlights:

- 1) ALS @ LISD TECH Center has partnered with Lenawee NOW to establish an automotive dealership collaborative, bringing together auto dealerships in the county to discuss their hiring and retention challenges. Through these discussions, it was discovered that they all had a group of individuals who have never progressed beyond working in the oil and lube services area. While they gained skills in brakes, steering, suspension, and other areas, they were unable to advance due to not passing the state licensure tests. In response, ALS @ LISD TECH Center is now hosting classes in brakes, steering, suspension, and electrical systems. To date, trainees have earned a total of 52 state licenses with only one participant not passing. These training sessions will be offered again in the coming year.
- 2) The successful partnership with Condensed Curriculum International (CCI) continues to provide a range of training opportunities in the medical field for area residents. If there are not enough students enrolled to justify an in-person course, participants still have the option to take the course online.
- 3) In addition, ALS @ LISD TECH Center continues to promote other enrichment course offerings provided by Lenawee County non-profit agencies, which will be included in the course catalog scheduled for mailing in mid-December.

### Five Year Enrollment Comparison: July 1, 2024 – October 1, 2024

	2019	2020	2021	2022	2023	2024
TOTAL STUDENTS	167	93	216	101	169	234
TOTAL ENROLLMENTS	192	93	237	117	170	242
COURSES OFFERED	43	12	25	22	21	32
COURSES CANCELLED	5	0*	4	3	2	2

\*The only courses scheduled during the COVID-19 shutdown were Motorcycle Safety and CNA, none of which were cancelled.

## 2023-2024 Year End Summary

	Fall 2023	Winter/Spring 2024	2023-2024
TOTAL STUDENTS	215	241	456
TOTAL ENROLLMENTS	237	253	490
COURSES OFFERED	24	23	47
COURSES CANCELLED	3	6	9

### 7. LISD TECH Center Holds Recruitment Activities

**(Katie Cole and Kim Dusseau)**

**Summary: Lenawee County students have the opportunity to explore career pathways during LISD TECH Center sophomore presentations, tours, and open house.**

Career Preparation Services Coordinators have facilitated presentations of LISD TECH Center opportunities to sophomores throughout Lenawee County. Students watch a video about LISD TECH Center programs and receive a brochure. Students had the opportunity to visit the Center for a Sustainable Future on October 16-18. They will also explore main campus programs December 2-6, 2024. Finally, an open house is scheduled for December 12, 2024, from 5:30-7:30 p.m. The LISD TECH Center application period will begin January 3, 2025.

### 8. LISD TECH Center Campus 2024-2025 Student Enrollment

**(Jenny Heath)**

**Summary: The LISD TECH Center Campus reports enrollments as of the official count day, October 2, 2024.**

#### **LISD TECH Center**

The following states student enrollment count as of the official count day October 2, 2024, for the 2024-2025 school year. There are several reports including: 1) five-year comparison by class (enrollment/capacity), 2) comparison by session (AM and PM), 3) five-year comparison by school, and 4) a miscellaneous break down of other enrollment.

### Five-Year Comparison by Program

(These numbers reflect the total number of students attending LISD TECH Center programs, 9-12 grades.)

Program	20-21	Percent of Capacity	21-22	Percent of Capacity	22-23	Percent of Capacity	23-24	Percent of Capacity	24-25	Percent of Capacity
Accounting	22/48	46%	16/48	33%	27/48	56%	30/48	63%	35/48	73%
Agri-Tech	37/48	77%	42/48	88%	45/48	94%	43/48	90%	47/48	98%
Automotive Collision Repair & Refinish	42/46	91%	46/46	100%	44/46	96%	41/46	89%	41/46	89%
Automotive Services Technology	45/48	94%	47/48	98%	46/48	96%	39/48	81%	40/48	83%
Biochemical Technology	28/44	64%	19/44	43%	20/44	45%	24/44	55%	33/44	75%
Building Trades	35/44	80%	44/44	100%	40/44	91%	42/44	95%	43/44	98%
Certified Nurse Aide (CNA)	18/24	75%	18/24	75%	19/24	79%	27/24	113%	27/24	113%
Computer Information Services	28/40	70%	26/40	65%	35/40	88%	33/48	69%	32/40	80%
Computer Programming	25/48	52%	34/48	71%	38/48	79%	36/48	75%	24/48	50%
Culinary Arts	51/60	85%	56/60	93%	56/60	93%	54/60	90%	53/60	88%
Dental Assisting	35/48	73%	40/48	83%	41/48	85%	45/48	94%	44/48	92%
Digital Media Production	34/48	73%	44/48	92%	48/48	100%	45/48	94%	45/48	94%
Education Careers	31/48	65%	48/48	100%	44/48	92%	43/48	90%	44/48	92%
Emergency Medical Technician (EMT)	29/44	66%	24/44	55%	39/44	89%	35/44	80%	42/44	95%
Engineering, Design & CAD	31/48	65%	26/48	54%	19/48	40%	24/48	50%	28/48	58%
Engineering, Robotics & Mechatronics	26/40	54%	29/40	73%	28/40	70%	25/40	63%	27/40	68%
Exercise Science & Sports Medicine	---	---	38/40	95%	37/40	93%	38/48	79%	40/48	83%
Graphic Design	35/48	73%	46/48	96%	44/48	92%	45/48	94%	40/48	83%
Health Care Careers	37/44	84%	39/44	89%	43/44	98%	43/44	98%	45/44	102%
Horticulture	27/48	56%	38/48	79%	38/48	79%	30/48	63%	29/48	60%
Hospitality Services	---	---	---	---	---	---	9/32	28%	10/32	31%
Law Enforcement & Corrections	---	---	---	---	---	---	36/40	90%	37/40	93%
Machining & Computer Aided Manufacturing (CAM)	40/48	83%	30/48	63%	41/48	85%	36/40	90%	32/40	80%
Marketing & Entrepreneurship	33/48	69%	49/48	102%	44/48	92%	45/48	94%	46/48	96%
Natural Resources	25/40	63%	24/40	60%	32/40	80%	29/40	73%	32/40	80%
Nursing Preparation	24/32	75%	22/32	69%	23/32	72%	24/32	75%	28/32	88%
Project Search	6/12	50%	6/12	50%	6/12	50%	4/12	33%	5/12	42%
Residential Construction	26/32	81%	28/32	88%	25/32	78%	21/32	66%	30/32	94%
TC 10	9/12	75%	10/12	83%	11/10	110%	9/12	75%	17/12	142%
Welding Technology	38/38	100%	38/38	100%	39/38	103%	38/38	100%	38/38	100%
<b>Sub-Total</b>	<b>817 / 1128</b>	<b>72%</b>	<b>927 / 1168</b>	<b>79%</b>	<b>972 / 1166</b>	<b>83%</b>	<b>993 / 1248</b>	<b>80%</b>	<b>1034 / 1240</b>	<b>83%</b>
Co-op/Work Experience	47	--	50	--	76	--	101	--	100	---
Custom Class / Less-Than-Class-Size	14	--	16	--	21	--	23	--	19	---
Introduction to AgriScience (formerly Natural Science)	12	--	14	--	17	--	23	--	23	---
Work Support Services	14	--	24	--	28	--	27	--	29	---
<b>TOTALS</b>	<b>904</b>	<b>--</b>	<b>1031</b>	<b>--</b>	<b>1114</b>	<b>--</b>	<b>1167</b>	<b>--</b>	<b>1205</b>	<b>---</b>



**Program Comparison by Session (AM/PM)**

<b>Program</b>	<b>23-24 AM</b>	<b>24-25 AM</b>		<b>23-24 PM</b>	<b>24-25 PM</b>
<b>Accounting</b>	16	21		14	14
<b>Agri-Tech</b>	20	24		23	23
<b>Auto Collision Repair &amp; Refinish</b>	22	22		19	19
<b>Auto Services Technology</b>	18	19		21	21
<b>Biochemical Technologies</b>	10	19		14	14
<b>Building Trades</b>	21	22		21	21
<b>Certified Nurse Aide (CNA)</b>	13	13		14	14
<b>Computer Information Services</b>	14	14		19	18
<b>Computer Programming</b>	19	12		17	12
<b>Culinary Arts</b>	28	27		26	26
<b>Custom Class / Less-Than-Class-Size</b>	12	12		11	7
<b>Dental Assisting</b>	21	24		24	20
<b>Digital Media Production</b>	23	24		22	21
<b>Education Careers</b>	24	23		19	21
<b>Emergency Medical Technician (EMT)</b>	16	22		19	20
<b>Engineering, Design, &amp; CAD</b>	15	16		9	12
<b>Engineering, Robotics &amp; Mechatronics</b>	12	13		13	14
<b>Exercise Science &amp; Sports Medicine</b>	21	19		17	21
<b>Graphic Design</b>	22	22		23	18
<b>Health Care Careers</b>	22	23		21	22
<b>Horticulture</b>	14	15		16	14
<b>Hospitality Services</b>	4	6		5	4
<b>Law Enforcement</b>	17	18		19	19
<b>Machining &amp; Computer Aided Manufacturing (CAM)</b>	19	17		17	15
<b>Marketing &amp; Entrepreneurship</b>	25	24		20	22
<b>Natural Resources</b>	20	13		9	19
<b>Nursing Preparation</b>	14	12		10	16
<b>Residential Construction</b>	12	16		9	14
<b>TC10</b>	2	6		7	11
<b>Welding Technology</b>	19	19		19	19
<b>Work Support Services</b>	13	12		14	17
<b>TOTALS</b>	<b>528**</b>	<b>549**</b>		<b>511**</b>	<b>528**</b>

(\*\*These numbers total 1,077. The students from Co-op/Work Experience, Introduction to Agriscience, and Project SEARCH are not included in the AM/PM breakdown. The addition of those students brings the total to 1,205.)

### Five Year Comparison by School

<b>School</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>	<b>24-25</b>
Addison	37	39	39	44	44
Adrian	127	125	152	179	192
Blissfield	86	96	82	84	81
Britton Deerfield	45	37	32	44	51
Clinton	54	57	75	69	69
Hudson	52	61	73	80	73
Madison	116	154	161	175	185
Morenci	57	61	49	53	50
Onsted	80	65	66	84	99
Sand Creek	45	68	73	64	66
Tecumseh	148	161	179	160	164
Miscellaneous	46	87	92	85	74
<b>TOTALS</b>	<b>893**</b>	<b>1011**</b>	<b>1073**</b>	<b>1121**</b>	<b>1148**</b>

(\*\* For 2020-2021 Project SEARCH students are not included in this figure. For 2021-2022, 2022-2023, 2023-2024 and 2024-2025 Project SEARCH and Introduction to Agriscience students are not included in this figure. For 2024-2025, there are also 29 students enrolled in more than one LISD TECH Center program.)

### Miscellaneous Breakdown

<b>School</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>	<b>24-25</b>
Back On Track – Online	1	--	--	--	--
Berean Baptist Academy	--	1	1	--	--
Connections Academy	--	--	4	--	--
Home School	7	15	13	16	20
JC/LISD Academy	13	30	19	18	16
Lenawee Christian	15	24	29	32	24
LISD (13 <sup>th</sup> & 14 <sup>th</sup> Year WSS Students)	4	9	8	10	6
LISD Haviland	1	--	--	3	1
LISD PREP Academy	1	3	3	3	2
Manchester	--	--	1	--	--
Online – Abeka Academy	--	--	1	--	1
Online – Lighthouse Academy	--	--	1	--	1
Online – Other	--	--	1	--	1
Online – Penn Foster	--	--	1	--	--
Pittsford	--	1	1	1	1
Summerfield	5	1	1	2	1
Waldron	--	3	8	--	--
<b>TOTALS</b>	<b>47</b>	<b>87</b>	<b>92</b>	<b>85</b>	<b>74</b>

**Ten Year Comparison of Local District Students in Grades 11 and 12**  
**Attending the LISD TECH Center**

School	2014-2015			2015-2016		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	44	141	31%	54	119	45%
Adrian	122	401	30%	145	415	35%
Blissfield	67	178	38%	54	183	30%
Britton						
Deerfield	100	134	75%	93	120	78%
Clinton	30	192	16%	28	174	16%
Hudson	64	142	45%	57	165	35%
Madison	124	187	66%	156	198	79%
Morenci	63	99	64%	52	88	59%
Onsted	69	232	30%	62	235	26%
Sand Creek	61	142	43%	57	144	40%
Tecumseh	97	405	24%	102	522	20%
<b>Total Students</b>	<b>841</b>	<b>2253</b>	<b>37%</b>	<b>860</b>	<b>2363</b>	<b>36%</b>

School	2016-2017			2017-2018		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	43	115	37%	40	127	31%
Adrian	155	460	34%	168	486	35%
Blissfield	65	185	35%	69	183	38%
Britton						
Deerfield	65	116	56%	54	109	50%
Clinton	30	171	18%	45	159	28%
Hudson	62	151	41%	51	204	25%
Madison	114	168	68%	111	171	65%
Morenci	55	107	51%	72	122	59%
Onsted	99	249	40%	90	219	41%
Sand Creek	47	132	36%	37	124	30%
Tecumseh	116	495	23%	111	455	24%
<b>Total Students</b>	<b>851</b>	<b>2349</b>	<b>36%</b>	<b>848</b>	<b>2359</b>	<b>36%</b>

School	2018-2019			2019-2020		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	38	122	31%	40	105	38%
Adrian	141	427	33%	135	377	36%
Blissfield	64	189	34%	78	212	37%
Britton Deerfield	41	89	46%	28	77	36%
Clinton	42	187	22%	49	183	27%
Hudson	56	205	27%	60	214	28%
Madison	147	207	71%	142	196	72%
Morenci	65	118	55%	60	102	59%
Onsted	82	217	38%	86	207	42%
Sand Creek	46	110	42%	45	122	37%
Tecumseh	139	489	28%	172	506	34%
<b>Total Students</b>	<b>861</b>	<b>2360</b>	<b>36%</b>	<b>895</b>	<b>2301</b>	<b>39%</b>

School	2020-2021			2021-2022		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	39	118	33%	39	122	32%
Adrian	125	372	34%	125	373	34%
Blissfield	96	194	50%	96	177	54%
Britton Deerfield	37	92	40%	37	78	47%
Clinton	57	177	32%	57	181	31%
Hudson	61	226	27%	61	262	23%
Madison	154	183	84%	154	168	92%
Morenci	61	101	60%	61	107	57%
Onsted	65	208	31%	65	202	32%
Sand Creek	68	134	51%	68	133	51%
Tecumseh	161	424	38%	161	360	45%
<b>Total Students</b>	<b>924</b>	<b>2229</b>	<b>41%</b>	<b>924</b>	<b>2163</b>	<b>43%</b>

School	2022-2023			2023-2024		
	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center	LISD TECH Center Enrollment	Local District Grade 11/12 Enrollment	Percentage attending LISD TECH Center
Addison	39	118	33%	44	63	70%
Adrian	152	351	43%	179	372	48%
Blissfield	82	176	47%	84	171	49%
Britton Deerfield	32	66	48%	44	79	56%
Clinton	75	212	35%	69	196	35%
Hudson	73	276	26%	80	273	29%
Madison	161	186	87%	175	209	84%
Morenci	49	83	59%	53	82	65%
Onsted	66	177	37%	84	179	47%
Sand Creek	73	130	56%	64	122	52%
Tecumseh	179	421	43%	160	393	41%
<b>Total Students</b>	<b>981</b>	<b>2196</b>	<b>45%</b>	<b>1036</b>	<b>2139</b>	<b>48%</b>

#### Custom Class and Less-Than-Class-Size Enrollment

The 2024-2025 school year has been successful for the Custom Class and Less-Than-Class-Size programs. The programs are offered to students in Lenawee County high schools for Career Technical Education that may not be offered at the LISD TECH Center or at their local high school. These programs, coordinated through the Work-Based Learning Office at the LISD TECH Center, are in their 28<sup>th</sup> year of operation.

For the 2024-2025 school year, there are 19 students at various locations throughout Lenawee County. Current sites for the 2024-2025 school year include:

<u>Site</u>	<u>Custom Class</u>	
Addison Veterinary Clinic .....	Veterinary Medicine	(1 student)
Blissfield Veterinary Place .....	Veterinary Medicine	(1 student)
Brooklyn Road Veterinary Clinic .....	Veterinary Medicine	(1 student)
Cambridge Township Fire Department .....	Fire/Response	(1 student)
Morenci Veterinary Clinic .....	Veterinary Medicine	(1 student)
Southern Sass .....	Cosmetology	(1 student)
Tecumseh Veterinary Hospital .....	Veterinary Medicine	(2 students)
Wayside Veterinary Clinic .....	Veterinary Medicine	(1 student)
 <u>Site</u>	 <u>Less-Than-Class-Size</u>	
APG Audio Visual Mentoring .....	Audio/Recording	(10 students)

**LISD PREP Academy**

As of October 2, 2024, the LISD PREP Academy has an enrollment of five students and five children in childcare. There are currently no pregnant students. These students represent two local school districts within the county. The LISD PREP Academy enrollment summary is as follows:

District	Total # of Students			Total # of Pregnant Students		
	22-23	23-24	24-25	22-23	23-24	24-25
Addison	0	0	0	0	0	0
Adrian	5	6	4	2	3	0
Blissfield	1	0	0	0	0	0
Britton Deerfield	0	0	0	0	0	0
Clinton	0	0	0	0	0	0
Hudson	1	1	1	0	0	0
Madison	0	0	0	0	0	0
Morenci	0	0	0	0	0	0
Onsted	0	0	0	0	0	0
Sand Creek	0	0	0	0	0	0
Tecumseh	1	1	0	0	0	0
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>0</b>

Child Care Services	Total # of Children		
	22-23	23-24	24-25
<b>LISD PREP Academy</b>			
Infants	1	3	2
Toddlers	4	2	3
Expected Infants	2	3	--
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>5</b>

**JC/LISD Academy: A Regional Middle College**

The following is the student enrollment count for JC/LISD Academy: A Regional Middle College as of the official count day October 2, 2024, for the 2024-2025 school year. There are two reports available: 1) student enrollment comparison by school district and 2) breakdown of grade and college enrollment.

**Student Enrollment by District**

(These numbers reflect the total number of students enrolled, grades 9-12)

<b>School</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>	<b>24-25</b>
Addison	--	--	--	--	--
Adrian	11	8	4	3	2
Blissfield	8	5	6	8	8
Britton Deerfield	3	2	3	3	3
Clinton	10	12	14	13	8
Hudson	--	--	--	--	--
Madison	9	13	11	7	5
Morenci	--	2	3	3	3
Onsted	15	19	19	12	12
Sand Creek	3	2	1	1	1
Tecumseh	9	4	9	6	7
<b>TOTAL</b>	<b>68</b>	<b>67</b>	<b>70</b>	<b>56</b>	<b>49</b>

**2024-2025 Middle College Student Grade Level and College Enrollment**

<b>School</b>	<b>Grade 9 *</b>	<b>Grade 10*</b>	<b>Grade 11*</b>	<b>Grade 12*</b>	<b>College Enrolled *</b>
Addison	--	--	--	--	--
Adrian	1	--	--	1	--
Blissfield	3	2	2	1	1
Britton Deerfield	--	1	2	--	2
Clinton	--	--	3	5	8
Hudson	--	--	--	--	--
Madison	--	--	2	3	4
Morenci	--	--	--	3	3
Onsted	3	--	3	6	8
Sand Creek	--	1	--	--	1
Tecumseh	2	1	3	1	3
<b>TOTAL</b>	<b>9</b>	<b>5</b>	<b>15</b>	<b>20</b>	<b>30</b>

\*These numbers may be duplicated due to the fact that students can be counted in grade as well as college enrolled.

# OFFICE OF THE SUPERINTENDENT



MEMORANDUM

DATE: October 28, 2024
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: OFFICE OF THE SUPERINTENDENT REPORTS

Finance & Administrative Services

1. 2023-2024 Fiscal Year Audit & Single Audit Completed

(Judy Pfund)

Summary: The District's audit report for fiscal year 2023-2024 has been issued by the audit firm Maner Costerisan PC.

Lenawee Intermediate School District's audit report for fiscal year 2023-2024, issued by Maner Costerisan PC, Certified Public Accountants, is provided under separate enclosure. The District received an unqualified opinion, meeting the highest level of excellence in audit standards for financial statement reporting.

It is requested that the LISD Board of Education accept the 2023-2024 fiscal year audit conducted by Maner Costerisan PC. The District's audit must be submitted to the State of Michigan by November 1, 2024.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education a) accept the District's 2023-2024 fiscal year audit as prepared and submitted by the Maner Costerisan PC audit firm, and b) designate 2023-2024 fiscal year Medicaid funds in the amount of \$820,837.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

Table with 5 rows (Hartley, Germond, Wingerd, Holtz, Mohr) and 4 columns (YES, NO, Action options, checkboxes).

## **Facilities Updates**

### **1. 2025-2026 Capital Improvement Projects**

#### **(Tom Kasefang)**

LISD buildings and associated grounds are inspected annually to evaluate current conditions and identify any need for updates. Information gathered during these inspections and findings from the 2017 Facilities Assessment are compiled in the LISD Twelve-Year Capital Improvement Plan, allowing staff to effectively plan for various projects.

For the 2025-2026 school year, LISD staff are considering the following capital improvement projects:

#### **SPECIAL EDUCATION**

##### **Milton C. Porter Education Center**

- Interior door replacement - Many of the classroom doors have significant wear and are beginning to delaminate.
- Gymnasium bleacher replacement – The existing bleacher’s mechanical components are worn and in need of replacement. The bleachers also lack handrails at the ends and down the center, which is required by code.

##### **Trenton Hills Learning Center (THLC)**

- Paving parking lots and drives - Multiple areas of asphalt at the Trenton Hills Learning Center are under consideration for replacement. Significant cracking and spalling are evident in the front and rear parking areas as well as on the main drive. Additional drainage will be added if necessary.
- Playground shelter – LISD staff are considering the addition of a shelter at the north playground of the Trenton Hills Learning Center. The purpose of the shelter is to provide shade for students during the summer months. The simple structure would consist of a concrete floor and a covered roof.

##### **Laura Haviland**

- Improvements to Room 670 - Enhancements to Room 670, which serves as the student time-out area, are currently under consideration. This room is not conducive to managing upset or agitated students. The objective would be to create a safe, durable, calming space for students to recover.

## Transportation Services

- Fuel pump canopy – A canopy to protect the fuel dispensing pumps at the Transportation Services building is under consideration. The canopy would shield the pumps and associated electronics from inclement weather.

## CAREER AND TECHNICAL EDUCATION

### LISD TECH Center / TECH Center North

- Painting entrance canopies – The canopies at the LISD TECH Center's main entrance, the TECH Center East building, and the TECH Center North building need repainting.

The protective coating on the steel support beams and the underside of the roofing deck is cracked, peeling, and in poor condition. This work was included in the 2023-2024 LISD TECH Center Secure Vestibule project, which was canceled due to higher-than-expected costs.

- Welding lab HVAC improvements – Since the construction of the LISD TECH Center Welding addition in 2016, the welding program has added additional equipment. While this equipment enhances learning opportunities for students, it has significantly increased the load on the building's HVAC system, resulting in periodic overheating. While much of the welding equipment is equipped with filtration capabilities, the lab's overall filtration is poor.

LISD staff would like to address both issues with modifications to the existing HVAC system.

- Old horticulture building – Improvements to the old horticulture building are currently being considered. The building, which the LISD recently re-acquired with the purchase of the Jackson Community College (JCC) property, previously served the LISD TECH Center Horticulture program. In February 2021, Dailey Engineering completed an assessment of the building indicating that the building's masonry and steel roofing structures were in good condition overall.

Needed improvements include a new roof, HVAC system, window, exterior doors, and flooring.

- LISD TECH Center restroom – Improvements to the women's restroom in the LISD TECH Center's west wing are under consideration. While the restroom is still functional, it's overall condition is worn and outdated. LISD staff plan to maintain the

current fixture layout with updates to the tile, countertops, and partitions.

- Flooring improvements – Replace worn and stained carpeting in the LISD TECH Center’s Student Services area, Accounting classroom, and Graphic Design classroom.

LISD staff are requesting Board approval to develop bid specifications and seek bids for the 2025-2026 Capital Improvement Projects.

It is recommended that the LISD Board of Education approve the request to develop specifications and seek bids for the 2025-2026 Capital Improvement Projects.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

**Staff Resources**

**1. Personnel Update**

**(Dan Garno)**

**a. Volunteer Services, Employment, and Contract Services**

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Kenneth Bollinger	MPSER Substitute Teacher	\$369.56/per diem. Other compensation per Personnel Positions Book.	As needed
Katera Fox	Special Education Teacher	Beginning base pay \$49,350/salary. Prorated for the remainder of 2024-2025 school year. Other	Full Time, 188 Work Days

		compensation per LIEA Collective Bargaining Agreement	
Kim Gray	Bus Driver	\$19.56/hourly. Other compensation per Personnel Positions Book.	Full-Time, 180-230 Work Days
Grace Green	Social Work Intern	\$230/per diem. Other compensation per Personnel Positions Book.	As Needed
Dawn Griewahn	Bus Assistant	\$18.14/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
James Loveday	Operations Manager – IT	Base Pay \$61,500/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 250 Work Days
Robert Phillips	Bus Driver	\$20.85/hourly. Other compensation per Personnel Positions Book	Full-Time, 180-230 Work Days
Natalie Roehrig	PREP Childcare Provider	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, As needed
Wendy Rokita	Executive Director - Finance & Business Services	Base Pay \$120,000/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 255 Work Days
Robert Scribner	Special Education Teacher Assistant	Beginning base pay \$31,050/salary. Prorated for the remainder of 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days
Laurie Steele	Bus Assistant	\$18.14/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Madeline Bielskis	School Psychologist	N/A	LOA eff: 1/6/25-3/28/25
Kelly Heidbreder	LISD TV Manager	N/A	LOA eff: 9/27/24-10/21/24
Kim Roberts	Secretary	N/A	LOA eff: 10/8/24-11/19/24

Cindy White	Early On Coordinator	N/A	LOA eff: 10/17/24-8/4/25
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**RECOMMENDED ACTION BY THE SUPERINTENDENT:**

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: \_\_\_\_\_ Supported by: \_\_\_\_\_

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

**b. Separation of Employment**

Name	Position	Reason	Separation Date
Madison Bachman	Special Education Teacher Assistant	Resigned	10/11/2024
Bryce Perkins	Bus Driver	Resigned	10/25/2024
Elizabeth Soto	Before & After School Childcare Provider	Resigned	10/14/2024

**2. Update on Position Vacancies**

**(Dan Garno)**

**Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). During this time of budget instability, these positions are being evaluated even more thoroughly.**

Administrative Services

- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

### Instruction and General Services.

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Student Information Application Specialist. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

### Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time position are available due to reassignment and resignation. The positions have been posted and applications are being accepted.
- Three School Social Workers - These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Special Populations Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

## **Office of the Superintendent Reports**

### **1. Lenawee ISD Wins Three State Public Relations Awards**

#### **(Andrew Munson)**

Lenawee ISD was recently recognized for achievement by the Michigan School Public Relations Association (MSPRA) through their 2024 Excellence Awards program. MSPRA is the statewide chapter affiliated with the National School Public Relations Association (NSPRA) and supports more than 200 members across Michigan through professional development, networking, and leadership related to public relations, communications, and marketing in a K-12 public school setting. MSPRA's Excellence Award recognizes outstanding publications, digital media materials, and other public relations projects across ten categories. Submissions are reviewed by school public relations experts across the country based on a set of rigorous criteria. Lenawee ISD was recognized in the following categories:

- Annual Report (2022-2023 Report to Our Communities) – Award of Excellence (the only annual report receiving this award in the state)
- Marketing Materials (LISD TECH Center 2023-2024 CTE Program Guide) – Award of Merit
- Special Purpose (LISD Middle School Career Pathway Profiles) – Award of Merit

MSPRA will celebrate all award winners through member-based communications and special recognition at their annual conference in March. Congratulations to the staff who worked on any aspect of the winning projects!



# ADJOURNMENT

## Adjournment

Moved by \_\_\_\_\_, supported by \_\_\_\_\_ that  
the meeting be adjourned.

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at \_\_\_\_\_ p.m.

## **Attachments**



MINUTES OF THE  
LENAWEE INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Regular October Board Meeting

October 7, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President James Hartley.

Attendance

MEMBERS PRESENT: James Hartley, Richard Germond, Dale Wingerd, Paula Holtz, and Kathryn Mohr

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag, Alena York, Judy Pfund, Dan Garno, Brian Jones, Jenny Heath, Janine Decker, Andrew Munson, Ben Murray, Mats Holm, Kyle Hoffman, Tom Kasefang, Linda Blohm, Kim Dusseau, Cynthia Gary-Murphy

OTHERS PRESENT: Keily Gary, Kiaorah Gary, Hope (virtual)

Set Agenda

- ✓ Moved by Mohr, supported by Germond that the LISD Board of Education set the agenda as presented.

Yes: 5, No: 0; motion carried.

Staff of the Month

Dan Garno, Executive Director of Staff Resources, presented the October 2024 Staff of the Month award to LISD Bus Driver Cynthia Gary-Murphy.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ Moved by Germond, supported by Mohr that the LISD Board of Education approve/accept the following items:

- Open and closed session minutes of the September 9, 2024, regular September Board meeting;
- Financial reports

Yes: 5, No: 0; motion carried.

Financial Data Reports for the Month Ending August 31, 2024

	Gen. Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 5,960,191	\$ 1,094,167	\$ 907,576
Expenditures to Date	\$ 2,089,617	\$ 297,280	\$ 1,387,408
Fund Balance	\$ 8,628,271	\$ 1,702,378	\$ 9,175,528

## Projected October 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 7,011,541	\$ 265,316	\$ 230,589	\$ 3,568,544	\$ 199,566

## Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,080,922.02	\$ 2,725,524.48	\$ 2,086,162.24

**Investments Total:** \$35,882,501.33

## Oral Report

Mark Haag, LISD Superintendent, updated the LISD Board of Education on the district's focus areas with assistance from LISD Leadership Team members Alena York, Jenny Heath, and Brian Jones.

## Special Education

### LISD Preschool Staff Begins Training for Early Childhood Positive Behavioral Interventions and Supports

On August 29, LISD preschool classrooms began implementing Positive Behavioral Interventions and Supports (PBIS) using the Pyramid Model for Promoting Social and Emotional Competence in Infants and Young Children, focusing on social, emotional, and behavioral health for young children. Staff will participate in five half-day training sessions before the rollout. An Early Childhood (EC) PBIS leadership team, comprising 10 diverse members, will guide the implementation, meeting monthly. Their role is to ensure effective practices are adopted and systems are in place to support staff and data usage. Research shows that program-wide implementation improves child behavior, social skills, staff satisfaction, and teacher confidence.

## Instruction and General Services

### LISD TECH Center 2024-2025 Preliminary Student Enrollment

The LISD TECH Center reports preliminary student enrollment of 1,079 students (547 AM and 532 PM students) for the 2024-2025 school year as of September 15, 2024. This reflects an increase of 51 students compared to the previous year.

### LISD TECH Center to Recognize Business Partner of the Year

For the seventh year, LISD TECH Center will recognize a Business Partner of the Year, with Big C Lumber selected as the 2024 recipient. Big C Lumber is a strategic partner for the LISD TECH Center's Residential Construction program and a partner of the Gold Hammer Award.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education Pass the Commendation Resolution recognizing Big C Lumber as the recipient of the LISD TECH Center Business Partner of the Year. Yes: 5, No: 0; motion carried.**

## **LISD TECH Center to Recognize Distinguished Alumni**

During the joint fall advisory meetings in October 2024, the LISD TECH Center will present the Distinguished Alumni Award to two former students, Brian Radant and Jason Wegner, in recognition of their career excellence and ongoing community involvement.

- ✓ **Moved by Wingerd, supported by Germond that the LISD Board of Education pass the Commendation Resolutions recognizing Brian Radant and Jason Wegner as recipients of the LISD TECH Center Distinguished Alumni Award  
Yes: 5, No: 0; motion carried.**

## **2024 LISD Summer Lit Lab Pop-ups**

This summer, the Lenawee Intermediate School District (LISD) launched the Lit Lab Pop-ups program, partnering with five schools and four community sites to boost literacy skills for 1,473 kindergarten through fifth-grade students. Over six weeks, 53 volunteers and teachers implemented engaging activities, including read-alouds, STEM projects, and writing workshops, with a focus on improving writing skills. Each student received a book to encourage reading at home, along with weekly resources for parents. Feedback was overwhelmingly positive, emphasizing the program's effectiveness in preventing summer learning regression and its value for students in Lenawee.

## **LISD and Hudson Area Schools Team Up on 23h Grant**

The LISD and Hudson Area Schools partnered on the 23h Math Grant to address math needs identified by the Michigan Department of Education. The partnership focuses on Essential Instructional Practices in Early Mathematics (K-5), emphasizing interactive number sense routines. A key aspect of the grant is hiring an Early Math Specialist, who is coaching eight selected PK-5 Hudson Lincoln teachers using the Number Corner tool. The project, currently funded for one year, hopes to secure future funding.

## **LISD TECH Center Recommends Purchase of Advanced Driver Assistance System Equipment**

At the September 2024 LISD Board meeting, staff received permission to seek bids to purchase Advanced Driver Assistance System (ADAS) equipment for the LISD TECH Center Automotive Services Technology program, funded by the Margaret Dunning Foundation grant. The equipment is essential for training the next generation of automotive technicians on the fundamentals of ADAS as it is the fastest-growing segment in the automotive service and repair industry. Three bids were received from two companies. The lower bid from Auto-Wares Tool Company meets all requirements.

- ✓ **Moved by Mohr, supported by Wingerd that the LISD Board of Education approve the purchase of Advanced Driver Assistance System (ADAS) equipment from Auto-Wares Tool Company for a cost of \$32,689.45.  
Yes: 5, No: 0; motion carried.**

## **Office of the Superintendent Finance & Administrative Services**

### **2024-2025 First Revision Budget**

LISD's first revision budget process for fiscal year 2024-2025 is currently underway. Local property taxes are the District's major revenue source. Taxable values within LISD's tax boundaries include properties in Lenawee, Monroe, Hillsdale, Jackson, and

Washtenaw Counties. LISD’s taxable values for 2024-2025 (as of May) reflect a 6.63% increase from the prior year. The inflation rate multiplier for the Headlee calculation decreased from 7.9% (1.079) to 5.1% (1.051). The 2024-2025 budget was built on the recommendation from the county of a 5.0% increase in taxable value. The 2024-2025 first revision budget information is scheduled for consideration and adoption by the LISD Board of Education during the December 2, 2024, meeting.

## Cooperative Services

### Lenawee/Monroe Technology Consortium Works to Obtain Universal Service Funding (USF)

Authorization is requested to develop specifications and seek bids for technology and related service needs that may or may not be eligible for Federal Universal Service Fund (USF) reimbursement beginning July 1, 2025, through June 30, 2026.

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education authorize staff to develop specifications and seek bids for USF funding for the 2024-2025 fiscal year.**

**Yes: 5, No: 0; motion carried.**

## Facilities Update

### District-Wide Trash and Recycling Services

At the August 5, 2024, LISD Board of Education meeting, staff received approval to develop specifications and seek bids for district-wide trash and recycling services, previously provided by Stevens Disposal since April 2019. Three bids were received in response to the request for proposal (RFP). LRS Recycling of Jackson, Michigan, submitted the lowest pricing for these services and currently provides trash services for the LISD TECH Center North building, formerly owned by Jackson College.

- ✓ **Moved by Germond, supported by Wingerd that the LISD Board of Education accept the low bid pricing from LRS Recycling of Jackson, Michigan, for district-wide trash and recycling services.**

**Yes: 5, No: 0; motion carried.**

## Staff Resources

### Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Tina Bowers	Pupil Accounting Auditor	Base pay \$63,500/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

Name	Position	Compensation / Other Approval	Term
Mikayla Cole	Special Populations Coordinator & LISD PREP Academy Supervisor	Base pay \$63,250/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 250 Work Days
Jacqueline Clegg	LISD-Sponsored Equations Coordinator	\$1,050/stipend. Other compensation per Personnel Positions Book	As needed, up to 6 work days.
Morgan Fletcher	Special Education Teacher Assistant	Beginning base pay \$24,675/salary. Prorated for the remainder of 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement	Full Time, 188 Work Days
Erica Kranz	Instructional PBIS Coach	Base pay \$78,300/salary. Prorated for the remainder of the 2024-2025 school year. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Scott Kudron	School Psychologist	Beginning base pay \$60,225/salary. Prorated for the remainder of 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Jewel Sinclair	Early Childhood Co-op	\$10.33/hourly. Other compensation per Personnel Positions Book	As Needed



Name	Position	Compensation / Other Approval	Term
Kristina Good	CTE Teacher	N/A	LOA eff: 12/2/24-2/18/25
Brittney Hauch	District Nurse	N/A	LOA eff: 1/28/25-3/21/25
Natalie Keller	School Mental Health Professional	N/A	LOA eff: 10/10/24-1/6/24
Amy McClelland	School Social Worker	N/A	LOA eff: 8/26/24-11/20/24

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**  
**Yes: 5, No: 0; motion carried.**

### Separation of Employment

Name	Position	Reason	Separation Date
Judy Pfund	Executive Director- Finance & Business Services	Retiring	12/31/2024
Stephanie Roberts	Pupil Accounting Auditor	Resigned	10/04/2024

### Update on Position Vacancies

#### Administrative Services

- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Executive Director – Finance & Business Services. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Operations Manager – IT. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

#### Instruction and General Services

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One PREP Childcare Provider – This permanent, part-time position is available due to resignation. The position has been posted and applications are being accepted.

#### Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.

- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The positions have been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time position are available due to reassignment and resignation. The positions have been posted and applications are being accepted.
- Three School Social Workers - These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two Special Education Teachers – CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Special Populations Consultant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

## **LISD 2024 Annual Staff Recognition Follow Up**

At the March 4, 2024, LISD Board of Education meeting, plans for the annual staff recognition event were discussed. Responding to feedback from over 60% of survey respondents seeking change, LISD introduced a new open house-style format for the 2023-2024 event, held on May 30 and May 31 at multiple locations. This allowed staff flexibility to attend, receive awards, enjoy treats, and socialize. Excellence Awards were presented in surprise visits to winners at their work locations, often involving family. Survey feedback showed strong support for the new format, with many appreciating its flexibility. Suggestions for improvement included adjusting award presentation times and providing lunch. As preparations begin for the 2024-2025 event, all feedback will be considered. Appreciation goes to the LISD Administration, Board of Education, and nominators, along with congratulations to the award recipients.

## **Office of the Superintendent Reports**

### **District-wide Phone System Upgrade Recommended**

The LISD's phone system, installed in June 2018, has been reliable; however, the software license and support contract are up for renewal, and the hardware is nearing end-of-life. The system consists of 254 phones integrated with public address systems and two

redundant servers. In May 2024, the Board authorized seeking bids for an upgrade. Two bids were received. The IT team recommends accepting InaComp's bid of \$45,785, noting price differences due to Cisco's discounting practices. The new system will include two virtual servers, software, five years of support, and installation. The total cost will be \$45,785 for five years, funded across major LISD budgets and included in the FY 2024-2025 budget.

- ✓ **Moved by Mohr, supported by Germond that the LISD Board of Education accept the bid from InaComp to enter into a five-year contract for the purchase, installation, configuration, and programming of an updated phone system for the LISD and authorize the Superintendent to execute any agreements necessary for same.**

**Yes: 5, No: 0; motion carried.**

### **Resolution to Support Legislation Addressing Teen Vaping**

The LISD administration recommends the adoption of a resolution in support of Senate Bills 647-654 and House Bills 649 and 654. These legislative efforts represent important steps toward reducing teen vaping and promoting healthier behaviors among our students.

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education adopt the resolution to support Senate Bills 647-654 and House Bills 649-654, which are important steps toward reducing teen vaping and promoting healthier behaviors among students.**

**Yes: 5, No: 0; motion carried.**

### **Purchase Proposal for the Telamon Corporation Modular Building**

In August 2024, Telamon Corporation proposed selling the modular building located on LISD property at 1372 N. Main Street, Adrian, for \$50,000, "as is." This 7,000-square-foot building, used by the LISD PREP Academy since 1998, is appraised at \$117,888. The initial lease, established in 1998, allowed for shared educational use, and the current lease is valid until June 30, 2025. LISD occupies the building during the school year, while Telamon uses it in summer for a summer migrant youth program; however, it has not been utilized for that purpose in recent years. Upon lease termination, LISD has the first right of refusal to purchase the modular building. If LISD declines or no price agreement is reached, Telamon must remove the building 30 days prior to termination at its own expense. LISD administration requested that the Board of Education consider the proposal and direct them to explore options for purchasing or removing the modular building in alignment with the district's long-term facilities plan. In response, LISD Board President Hartley said the district has a valid use for the building and suggested offering Telamon a fair and reasonable price. LISD Board Trustee Kathryn Mohr questioned the appraisal process, particularly how the building could be moved intact, and suggested obtaining an independent estimate for demolition costs.

### **Adjournment**

- ✓ **Moved by Holtz, supported by Germond that the meeting be adjourned.**

**Yes: 5, No: 0; motion carried.**

The meeting adjourned at 4:52 p.m.

---

Richard Germond, Secretary, LISD Board of Education

**Lenawee Intermediate School District  
General Fund Financial Data Report  
For Period Ended September 30, 2024**

		2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>				
100	Local Sources	\$ 1,714,772	\$ 390,921	22.80%
300	State Sources	8,398,788	5,060,190	60.25%
400	Federal Sources	953,827	214,561	22.49%
<b>Total Revenues</b>		<b>11,067,387</b>	<b>5,665,672</b>	<b>51.19%</b>
500	Incoming Transfers & Other Transactions	401,000	50,564	12.61%
600	Fund Modifications	3,662,546	788,338	21.52%
<b>Total Revenues, Incoming Transfers &amp; Other</b>		<b>15,130,933</b>	<b>6,504,574</b>	<b>42.99%</b>
<b>Expenditures:</b>				
Instruction Expense				
110	Basic Program	1,094,400	139,566	12.75%
120	Added Needs	106,806	50,890	47.65%
Support Services				
210	Pupil	2,219,242	537,233	24.21%
220	Instructional Staff	3,193,472	856,203	26.81%
230	General Administration	957,325	241,779	25.26%
240	School Administration	146,013	31,810	21.79%
250	Business	890,464	214,734	24.11%
260	Operations/Maintenance	283,805	61,291	21.60%
270	Transportation	20,100	-	0.00%
280	Central	2,301,055	508,521	22.10%
290	Other	-	-	0.00%
300	Community Service	840,442	155,709	18.53%
<b>Total Expenditures</b>		<b>12,053,124</b>	<b>2,797,737</b>	<b>23.21%</b>
400-600	Outgoing Transfers & Other Transactions	3,031,500	81,238	2.68%
<b>Total Appropriated</b>		<b>15,084,624</b>	<b>2,878,975</b>	<b>19.09%</b>
Excess Revenue (Appropriated)		46,309	3,625,599	
Beginning Fund Balance		4,757,914	4,757,914	
Less: Committed Fund Balance		-	-	
<b>Non-Spendable &amp; Unrestricted Fund Balance</b>		<b>\$ 4,804,223</b>	<b>\$ 8,383,513</b>	

**Lenawee Intermediate School District  
Special Education Financial Data Report  
For Period Ended September 30, 2024**

	2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>			
100 Local Sources	\$ 19,985,852	\$ 3,175,457	15.89%
200 Other Sources	500	-	0.00%
300 State Sources	10,917,441	46,615	0.43%
400 Federal Sources	5,444,737	-	0.00%
<b>Total Revenues</b>	<b>36,348,530</b>	<b>3,222,073</b>	<b>8.86%</b>
500 Incoming Transfers & Other Transactions	725,000	-	0.00%
600 Fund Modifications	14,243	-	0.00%
<b>Total Revenues, Incoming Transfers &amp; Other</b>	<b>37,087,773</b>	<b>3,222,073</b>	<b>8.69%</b>
<b>Expenditures:</b>			
Instruction Expense			
120 Added Needs	15,096,368	(445,956)	-2.95%
Support Services			
210 Pupil	10,878,923	1,168,352	10.74%
220 Instructional Staff	2,685,533	531,039	19.77%
230 General Administration	45,000	13,112	29.14%
240 School Administration	109,786	11,337	10.33%
250 Business	160,000	16,919	10.57%
260 Operations/Maintenance	948,502	183,540	19.35%
270 Transportation	2,036,185	341,527	16.77%
280 Central	420,014	166,300	39.59%
300 Community Service	8,721	-	0.00%
<b>Total Expenditures</b>	<b>32,389,032</b>	<b>1,986,170</b>	<b>6.13%</b>
400-600 Outgoing Transfers & Other Transactions	4,087,469	462,352	11.31%
<b>Total Appropriated</b>	<b>36,476,501</b>	<b>2,448,521</b>	<b>6.71%</b>
Excess Revenue (Appropriated)	611,272	773,551	
Beginning Fund Balance	10,547,600	10,547,600	
Less: Future Local District Reimbursement	9,333,692	9,333,692	
Non-Spendable & Restricted Fund Balance	\$ 1,825,180	\$ 1,987,459	

**Lenawee Intermediate School District  
Career Technical Education Financial Data Report  
For Period Ended September 30, 2024**

		2024-2025 Proposed Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
<b>Revenues:</b>				
100	Local Sources	\$ 14,039,428	\$ 2,174,248	15.49%
300	State Sources	1,861,998	221,470	11.89%
400	Federal Sources	216,499	-	0.00%
<b>Total Revenues</b>		<b>16,117,925</b>	<b>2,395,718</b>	<b>14.86%</b>
500	Incoming Transfers & Other Transactions	20,000	1,788	8.94%
<b>Total Revenues, Incoming Transfers &amp; Other</b>		<b>16,137,925</b>	<b>2,397,506</b>	<b>14.86%</b>
<b>Expenditures:</b>				
Instruction Expense				
110	Basic Program	169,716	64,677	38.11%
120	Added Needs	8,102,237	1,027,135	12.68%
Support Services				
210	Pupil	951,069	257,413	27.07%
220	Instructional Staff	788,775	135,844	17.22%
230	General Administration	282,783	67,284	23.79%
240	School Administration	846,534	197,066	23.28%
250	Business	163,020	47,122	28.91%
260	Operations/Maintenance	1,648,120	337,071	20.45%
270	Transportation	421,311	5,812	1.38%
280	Central	563,777	137,556	24.40%
290	Other	5,200	-	0.00%
300	Community Service	430,767	87,623	20.34%
<b>Total Expenditures</b>		<b>14,373,309</b>	<b>2,364,602</b>	<b>16.45%</b>
400-600	Outgoing Transfers & Other Transactions	2,399,480	326,387	13.60%
<b>Total Appropriated</b>		<b>16,772,789</b>	<b>2,690,989</b>	<b>16.04%</b>
Excess Revenue (Appropriated)		(634,864)	(293,483)	
Beginning Fund Balance		9,871,605	9,871,605	
Less: Committed Fund Balance		-	-	
Non-Spendable & Restricted Fund Balance		\$ 9,236,741	\$ 9,578,122	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT  
PROJECTED CASH FLOW**

**November-24**

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$7,208,579	\$0	\$229,566	\$2,426,294	\$226,410	\$10,090,850
PLUS REVENUES*	971,523	0	22,325	1,157,611	293,744	2,445,203
WORKING CAPITAL	8,180,102	0	251,892	3,583,905	520,154	12,536,053
LESS: EXPENDITURES	1,269,616	37,665	15,613	1,729,620	928,838	3,981,352
BEFORE TRANSFERS	6,910,487	(37,665)	236,278	1,854,285	(408,684)	8,554,701
TRANSFERS	209,407	0	0	(126,706)	(82,701)	0
ENDING BALANCE	<u>\$7,119,894</u>	<u>(\$37,665)</u>	<u>\$236,278</u>	<u>\$1,727,579</u>	<u>(\$491,385)</u>	<u>\$8,554,701</u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: October 17 / November 4, 2024  
 TO: Superintendent and LISD Board of Education  
 FROM: Executive Director of Finance & Business Services  
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>	<u>Maturity Date</u>
<b>1. GENERAL SERVICES FUND</b>			
OLD NATIONAL TREASURY ACCOUNT	1.50%	5,252,364.26	N/A
OLD NATIONAL CHECKING ACCOUNT	1.50%	926,702.57	N/A
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	110,094.31	N/A
MiClass	5.55%	0.00	N/A
MILAF	4.94%	34,588.46	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,115,161.57	N/A
		<u>\$7,438,911.17</u>	
<b>2. GENERAL SERVICES CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	274,891.77	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	649,582.74	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	161,916.05	N/A
		<u>\$1,086,390.56</u>	
<b>3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	207,754.59	N/A
MICMS	4.94%	12,848.20	N/A
		<u>\$220,602.79</u>	
<b>4. HEALTH PLAN PURCHASING CONSORTIUM</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	9,749.89	N/A
<b>4. COOPERATIVE FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	216,011.71	N/A
AESOP CASH MGMT ACCT.	1.50%	5,792.50	N/A
		<u>\$221,804.21</u>	
<b>5. SPECIAL EDUCATION FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,840,633.57	N/A
MiClass	5.55%	8,314,268.27	N/A
5/3 BUSINESS MGMT. ACCT.	2.05%	432,818.83	N/A
		<u>\$11,587,720.67</u>	
<b>6. SPECIAL EDUCATION CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,028,127.74	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	570,127.12	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	131,906.50	N/A
		<u>\$2,730,161.36</u>	
<b>7. CAREER TECHNICAL EDUCATION FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	534,857.90	N/A
MiClass	5.55%	7,531,164.32	N/A
PREMIER BANK BUSINESS VALUE		50,000.00	N/A
MILAF +	5.34%	6,763.30	N/A
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,698,998.95	N/A
		<u>\$9,821,784.47</u>	
<b>8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND</b>			
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	768,243.57	N/A
HILLSDALE CO NATIONAL BANK-MMA	1.87%	282,037.12	N/A
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	958,825.67	N/A
		<u>\$2,009,106.36</u>	
TOTAL CASH & INVESTMENTS		<u>\$35,126,231.48</u>	