

BOARD OF EDUCATION



Regular August Board Meeting

August 5, 2024
4:00 p.m.

LISD Education Service Center & WebEx

To access the meeting online (audio/visual): <https://bit.ly/4del2Uq>

- (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):

- Dial: 1-415-655-0001
- Access code: 2631 555 9685
- #

Our Vision

Explore-Support-Inspire
The LISD.....The Journey Starts Now

Our Mission

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.

Our Purpose

To empower learners and create opportunities for success.

Addison Community Schools
Britton Deerfield Schools
Hudson Area Schools
Sand Creek Community Schools

Adrian Public Schools
Clinton Community Schools
Madison School District

Blissfield Community Schools
Morenci Area Schools
Onsted Community Schools
Tecumseh Public Schools

LENAWEE INTERMEDIATE SCHOOL DISTRICT

William J. Ross
Education Service Center
4107 North Adrian Highway
Adrian, Michigan 49221
(517) 265-2119

Milton C. Porter
Education Center
2946 Sutton Road
Adrian, Michigan 49221
(517) 263-8931

LISD TECH Center
1372 N. Main Street
Adrian, Michigan 49221
(517) 263-2108

Trenton Hills Learning Center
1008 West Maple Avenue
Adrian, Michigan 49221
(517) 263-6354

Center for a Sustainable Future
4260 Tipton Highway
Adrian, MI 49221
(517) 265-2119

www.lisd.us

LISD Board of Education

James Hartley	President
Richard Germond	Vice President/Secretary
Dale Wingerd	Treasurer
Paula Holtz	Trustee
Kathryn Mohr	Trustee

LISD Administration

Mark Haag, Ed.S.	Superintendent
Dan Garno, Ed.S.	Executive Director of Staff Resources
Judy Pfund, CPA	Executive Director of Finance & Business Services
Jenny Heath	Executive Director of CTE & Secondary Programs
Brian Jones	Executive Director of Instruction & General Services
Alena York	Executive Director of Special Education

LISD Nondiscrimination Statement

The Lenawee Intermediate School District (LISD) does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Dan Garno (dan.garno@lisd.us) or Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Persons with hearing impairments, please call the Michigan Relay Center at (800) 649-3777 (TDD).

Declaración de No Discriminación del LISD

El Distrito Escolar Intermedio de Lenawee (LISD) no discrimina en ninguno de sus programas o servicios educativos, actividades, o prácticas de empleo sobre la base de género, raza, color, origen nacional / ascendencia, religión, estatura, peso, estado civil, edad, la habilidad limitada de hablar inglés, orientación sexual, o incapacidad. Para conseguir más información: Dan Garno (dan.garno@lisd.us) o Heather Reau (heather.reau@lisd.us), Lenawee Intermediate School District, 4107 N. Adrian Hwy., Adrian, MI 49221, (517) 265-2119. Personas con problemas de audición, por favor llamen al Michigan Relay Center (800) 649-3777 (TDD).

OUR PURPOSE

To empower learners and create opportunities for success.



OUR VISION

Explore-Support-Inspire
The LISD...the Journey
starts Now.

OUR VALUES

Through honest communication, mutual trust, integrity, and transparency, the LISD is an inclusionary leader in education that models the following core values with all of its stakeholders:

- The LISD is a **learner-centered** organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone.
- The LISD embraces **innovation** by providing opportunities, motivation, creativity, exploration, risk taking, and experimenting.
- The LISD believes that **service** is the fundamental reason the LISD exists.
- The LISD will model an **inspiring** organization in the delivery of all its services.
- The LISD is a **future driven** organization that embraces continuous improvement, change, new technology and will lead in research for academic, professional development and operational best practices.
- The LISD will **lead** by practicing, cultivating, and developing **leadership** opportunities through service, partnerships and collaboration.
- The LISD will be a **collaborative** organization that seeks input, listens to students, local school districts and all stakeholders, embraces teamwork, and works together to improve opportunities and learning.

OUR MISSION

Through meaningful relationships, the LISD walks side-by-side in support of every learner through personalized service, innovative programs, and engaged leadership.



BOARD OF EDUCATION
REGULAR AUGUST BOARD MEETING

DATE: August 5, 2024 TIME: 4:00 p.m.

LOCATION: Meeting will be conducted electronically and in person at the LISD Education Service Center (4107 N. Adrian Hwy., Adrian)

To access the meeting online (audio/visual): <https://bit.ly/4del2Ug>
• (meeting password, if needed: yKMRJ8VQa22)

To access via phone (audio only):
• Dial: 1-415-655-0001
• Access code: 2631 555 9685 #
• Attendee ID: #

MEETING CALLED TO ORDER AT (TIME): _____

MEETING CALLED TO ORDER BY: _____

Pledge of Allegiance

LISD BOARD OF EDUCATION MEMBERS PRESENT: _____

LISD STAFF PRESENT: _____

OTHERS PRESENT: _____

MEMORANDUM

DATE: August 5, 2024
 TO: LISD Board of Education
 FROM: Mark Haag, Superintendent
 SUBJECT: Motion to Set Agenda

Moved by: _____, supported by: _____

- _____ 1. Set the agenda as presented.
- _____ 2. Set the agenda as presented with the following change(s):

- a. _____

- b. _____

- c. _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		



BOARD OF EDUCATION

August 5, 2024

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• June 24, 2024, public budget and anti-bullying hearings, annual organizational, and rescheduled July LISD Board of Education meeting minutes	
• July and August 2024 financial reports	

Separate Enclosures

- Monthly calendar of events for August and September 2024
- [2024-2025 Student Handbooks and Code of Conduct](#)
- Amendment to Lenawee/Monroe Technology Consortium Intergovernmental Agreement



STAFF OF THE MONTH



Lisa Bachman

From the LISD Values . . .

"The LISD is a learner-centered organization that believes everyone is always learning and can gain knowledge anywhere, anytime, anyplace, at any pace from anyone."

Met Lisa Bachman, Student Services Secretary at the LISD TECH Center, the August 2024 Staff of the Month recipient.

Lisa came up with the idea to collect money or items donated from LISD TECH Center staff to fill goodie baskets for colleagues who go on leave for medical procedures or other various reasons. She shops on her personal time and puts together very thoughtful baskets, which have benefited many recipients this year. She takes into consideration the recipient's preferences and needs, incorporating their favorite snacks, comforting items, and even items for their children, where applicable. Her thoughtfulness is very much appreciated and contributes to the strong sense of family at the LISD TECH Center.

Congratulations, Lisa, for the outstanding contribution you have made to the LISD, which led to your selection for this award.



COMMENTS FROM THE PUBLIC

When addressing the Board, please follow these few guidelines:

- * Before the meeting begins, fill out a "Request to Address the Board" card and give this to the President. The Board President will refer to these cards when inviting comments from the public.
 - * Limit your presentations to the Board to no more than three minutes.
 - * Whenever possible, contact the LISD Superintendent before a board meeting, as questions may be answered or information taken at that time.
 - * Submit complaints against school personnel in writing to the LISD Superintendent at least five days before a regular board meeting. (The law provides that the person against whom a complaint is lodged has the right to ask for a closed hearing on the complaint.)
 - * Whenever possible, prepare a written summary of your comments to the Board so board members can later review the information more carefully.
 - * Groups of more than three should choose a representative to address the Board.
 - * Public debate is not allowed at a Lenawee Intermediate School District Board of Education meeting.
-



Previous Meeting Minutes and Financial Reports

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education approve/accept the following item(s):

- Approve minutes of the June 24, 2024, public budget and anti-bullying hearings, annual organizational, and rescheduled July Board meeting;
- Approve July and August 2024 financial reports.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

ORAL REPORT

Oral Report

From the LISD Vision

“The dignity and well-being of each student is our impassioned dream. Through informed citizenship, our students will build a better tomorrow.”

Lenawee County Michigan Profile for Healthy Youth

Brian Jones, Executive Director of Instruction & General Services, will give a presentation to the LISD Board of Education on the Lenawee County Michigan Profile for Healthy Youth (MiPHY) survey data.

SPECIAL EDUCATION

MEMORANDUM

DATE: August 5, 2024
TO: Superintendent and LISD Board of Education
FROM: Alena York, Executive Director of Special Education
SUBJECT: **SPECIAL EDUCATION**

1. LISD Special Education Offers a Variety of Professional Learning for the 2024-2025 School Year

(Alena York)

LISD Special Education staff plan to continue to provide ongoing relevant professional learning opportunities for Lenawee County local district administrators and special educators. The countywide Special Education Professional Learning Plan was developed by the special education administrative team using both objective and subjective data gathered regarding the 2023-2024 offerings and is shown beginning on the next page.

The 2024-2025 Special Education Professional Learning Plan includes opportunity for prerecorded training options, virtual offerings, and in person training depending on the topic and content. Professional learning opportunities are divided into two categories, compliance, and results, which is aligned with monitoring activities conducted by Michigan Department of Education. Prerecorded trainings will be released and available on demand and will be accompanied with a list of key bullet points. All virtual trainings are recorded and available for later review. During the 2023-2024 school year, there were many educators who participated in professional learning by reviewing the recordings of virtual training. The special education administrative team plans to increase their focus on trainings that support results.

LISD Special Education Professional Learning Plan for 2024-2025

Topic/Category	Audience	Details
Illuminate New Users	<i>Audience</i> - New SE Illuminate Users	3 hours 3 offerings In-person
Medicaid Billing	<i>Audience</i> - LISD teachers, itinerants, teacher assistants, local districts special education teachers and teacher assistants	1 hour 3 offerings In-person/virtual
The IEP Team: Roles and Responsibilities <i>Compliance</i>	<i>Audience</i> - SE staff from the LISD and local districts	30 minutes 1 session Pre-recorded
Writing a Compliant IEP <i>Compliance</i>	<i>Audience</i> - SE staff from the LISD and local districts	20-45 minutes 4-5 sessions Pre-recorded
The Review of Existing Educational Data <i>Compliance</i>	<i>Audience</i> - SE staff from the LISD and local districts	1 hour 1 session Virtual Recorded
How to Run an Effective IEP Meeting <i>Compliance</i>	<i>Audience</i> - Admin and SE staff from the LISD and local districts	1 hour 1 session Virtual Recorded
GE Administrator Special Education Basics <i>Compliance</i>	<i>Audience</i> - Admin from the local districts	3 hours 1 session In-person
Discipline Protections for Students with Disabilities <i>Compliance/Results</i>	<i>Audience</i> - Admin/SE staff from the LISD and local districts	1 hour 4 sessions (series) Virtual Recorded
Writing a Compliant and Meaningful Transition Plan <i>Compliance/Results</i>	<i>Audience</i> - Secondary staff who complete IEP transition plans	1 hour 1 offering Virtual Recorded

IEP Bootcamp Meaningful and Compliant IEPs <i>Compliance/Results</i>	<i>Audience -</i> SE staff from the LISD and local districts	2.5 hours 2 sessions In-person
AIM Recap for Local Districts <i>Compliance/Results</i>	<i>Audience -</i> Admin/SE staff from the LISD and local districts	1 hour 3 sessions (series) Virtual Recorded
General Supervision Network <i>Compliance/Results</i>	<i>Audience -</i> SE rep from each local district, plus LISD SE admin team	1 – 2 hours 1 session per month Hybrid
De-escalation <i>Results</i>	<i>Audience-</i> Admin and GE/SE staff from the LISD and local districts	Multiple sessions *Additional details still in progress
Trauma Informed Teaching <i>Results</i>	<i>Audience-</i> Admin and GE/SE staff from the LISD and local districts	Multiple sessions *Additional details still in progress
Inclusive Practices <i>Results</i>	<i>Audience-</i> Local building teams (Admin, GE/SE staff, Itinerants)	Full day 5 days In-person Scheduled with the local building
Executive Functioning in the Classroom <i>Results</i>	<i>Audience-</i> GE/SE staff from the LISD and local districts	Multiple Sessions Virtual Recorded *Additional details still in progress

CTE, INSTRUCTION, & GENERAL SERVICES

MEMORANDUM

DATE: August 5, 2024

TO: Superintendent and LISD Board of Education

FROM: Jenny Heath, Executive Director of CTE & Secondary Programs
 Brian Jones, Executive Director of Instruction & General Services

SUBJECT: **CTE, INSTRUCTION & GENERAL SERVICES**

1. 2024-2025 LISD Student/Parent Handbooks and Code of Conduct Ready for Board Approval

(Jenny Heath)

The LISD Code of Conduct and Student/Parent Handbooks have been revised with recommended updates noted for the 2024-2025 school year. Changes to handbooks include updates to policies, dates, times, and staffing.

The LISD will be making the Student Handbooks and Code of Conduct available on the LISD website while also providing written copies to those students and/or parents/guardians who request such.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the LISD Student/Parent Handbooks and Code of Conduct for the 2024-2025 school year.

Moved by: _____ Supported by: _____

	YES	NO		
Hartey	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

2. 2024 Summer Career Exploration Camps Offer Many Opportunities to Explore Career Options

(Jake Graf and Tina Livingston)

Summary: Summer Career Exploration Camps offer many opportunities to explore career options.

This summer, three weeks of Career Exploration Camps saw participation from 489 students. The LISD Center for a Sustainable Future and the LISD TECH Center housed 37 different camps instructed by teachers from across Lenawee County.

With funding from PPG Industries, nine needs-based scholarships were awarded this year. Their support has been a foundational component to the success of the Career Exploration Camps.

In addition to several familiar camp offerings, new additions included Bark & Badge Adventure Camp, Ocean Fun, Grossology, Girls & Gears Robotics, Wilderness Survival Camp, and HOSA Exploration.

One of the primary goals of the Career Exploration Camps is to expose students to potential career options. The table below shows the different LISD TECH Center programs that were showcased in each of the summer Career Exploration Camps:

Camp Name	LISD TECH Center Program Alignment
Adventure Island	Computer Information Services; Engineering, Design, and CAD; Engineering, Robotics, & Mechatronics; Residential Construction
Down on the Farm	Agri-Tech, Biochemical Technology, Natural Resources
Level Up?	Computer Programming; Engineering, Design, & CAD; Graphic Design; Marketing & Entrepreneurship
Automotive Camp	Automotive Services Technology, Automotive Collision Repair & Refinish
Automotive Custom Paint	Automotive Collision Repair & Refinish
Cardboard Boat Regatta	Building Trades; Engineering, Design, & CAD; Engineering, Robotics, & Mechatronics; Residential Construction

Creative Coding	Computer Programing; Engineering, Robotics, & Mechatronics
Eekstein's Laboratory	Agri-Tech; Biochemical Technology; Engineering, Design, & CAD; Engineering, Robotics, & Mechatronics; Natural Resources
Farm Animal Frenzy	Agri-Tech, Biochemical Technology, Horticulture, Natural Resources
Games, Games, Everywhere!	Computer Programming; Engineering, Design, & CAD; Exercise Science & Sports Medicine; Graphic Design; Marketing & Entrepreneurship
Grossology	Certified Nurse Aide, Dental Assisting, Health Care Careers, Nursing Preparation
Junior Chemist	Biochemical Technology, Education Careers
Lego & Behold; Bricks Galore!	Computer Programming; Engineering, Robotics, & Mechatronics; Digital Media Production
Makey, Makey Circuitry	Engineering, Robotics, & Mechatronics
Wilderness Survival Camp	Natural Resources
Coding in Minecraft	Computer Programming; Engineering, Design, & CAD; Engineering, Robotics, & Mechatronics; Graphic Design; Marketing & Entrepreneurship
Battle of Robots	Computer Programming; Engineering, Design, & CAD; Engineering, Robotics, & Mechatronics; Graphic Design; Marketing & Entrepreneurship
Storm Chasers	Digital Media Production, Graphic Design, Biochemical Technology
Bark & Badge Adventure Camp	Law Enforcement & Corrections
HOSA Exploration	Certified Nurse Aide, Health Care Careers
Wired for Fun	Computer Information Services

Camp slots used by students from local school districts were tracked, and all sign-up information was provided to local district superintendents, principals, and building secretaries.

Home District	Camp Spaces Filled
Addison	3
Adrian	61
Blissfield	39
Britton Deerfield	7
Clinton	34
Hudson	4
Lenawee Christian	37
Madison	39
Morenci	4
Onsted	27
Sand Creek	35
Tecumseh	135
Homeschool/Other	64
Total	489

Total Camp Spaces Filled				
	Summer 2021	Summer 2022	Summer 2023	Summer 2024
Total Camps	32	32	28	37
Total Spaces Filled	441	560	530	696

Summer Career Exploration Camps are a team effort. The LISD TECH Center office staff provides the welcoming structure to support our camp instructors and campers. The information technology and facilities/maintenance departments continually go above and beyond to make sure camps are operating at a high level. The LISD Special Education Department continues to collaborate with our camp programs to ensure all campers are receiving appropriate support to get the most out of camps. Adrian Food Service once again provided lunches for our campers. Thank you to everyone for their continued involvement and support.

3. LISD TECH Center Students Showcase Innovation in Nation's Capital

(Benjamin Murray)

Summary: LISD TECH Center students showcased innovation in the nation's capital.

LISD TECH Center students Diego Juarez (Tecumseh) and Sam Solis (Adrian), along with their instructor Angie Sieler and LISD TECH Center Principal Benjamin Murray, recently traveled to the nation's capital to represent Lenawee County by presenting a team project at a U.S. Chamber of Commerce Foundation event. Their project was part of the U.S. Chamber of Commerce Foundation's Employer Provided Innovation Challenges (EPIC), an initiative aimed at bridging the gap between education and industry through high-quality, project-based learning.

Diego and Sam were both students in the LISD TECH Center Marketing & Entrepreneurship program during the 2023-2024 school year. Their presentation focused on increasing awareness of job opportunities in the chemical industry within Lenawee County through a digital marketing campaign. Supported by EPIC and Lenawee Now, their campaign highlighted innovative solutions to real-world industry challenges, showcasing their technical prowess and practical business acumen. This opportunity became available after an impressive presentation to local chemical company representatives earlier this spring.

Both students agreed that their experience at the LISD TECH Center was instrumental in their success at this event. "I was able to take the knowledge I learned in class and put it into practice through our digital marketing campaign," said Solis. "Coming to Washington, D.C. to present really broadened my horizons, and it will be something I remember for the rest of my life," said Juarez. "I believe networking and building connections with people in different industries through this event will have a positive impact on our careers moving forward."

Juarez graduated this spring from Tecumseh High School and has lined up a marketing internship for this summer. Solis recently finished his junior year of high school and will be returning to his LISD TECH Center program in the fall.

4. LISD Professional Learning Data 2023-2024

(Julie Burkeen)

Summary: The compilation of the 2023-2024 Professional Learning data reveals that 3,741 participants accrued a total of 12,782 State Continuing Education Hours (SCECHs) and District Provided Professional Development (DPPD) hours.

Impact of Training Programs

This data underscores the crucial efforts of the General Services Professional Learning Department and various departments within the LISD in delivering diverse and targeted training. The training programs benefit educators, community members, local agency employees, and others.

Learning Modalities and Opportunities

Teachers, administrators, and support staff have access to various styles of learning to accommodate their needs.

- Face-to-Face Workshops: Comprising 87.02% of total learning hours.
- Virtual Live Workshops: Accounting for 7.81% of learning hours.
- Virtual Recorded Workshops: Making up 5.17% of learning hours.

Educators have access to several avenues for earning DPPD hours, including:

- participation in departmental and content area meetings;
- workshops offered locally, across the state, and even across the nation; and
- hour-for-hour credit for mentoring or hosting pre-service teachers.

Engagement and Flexibility

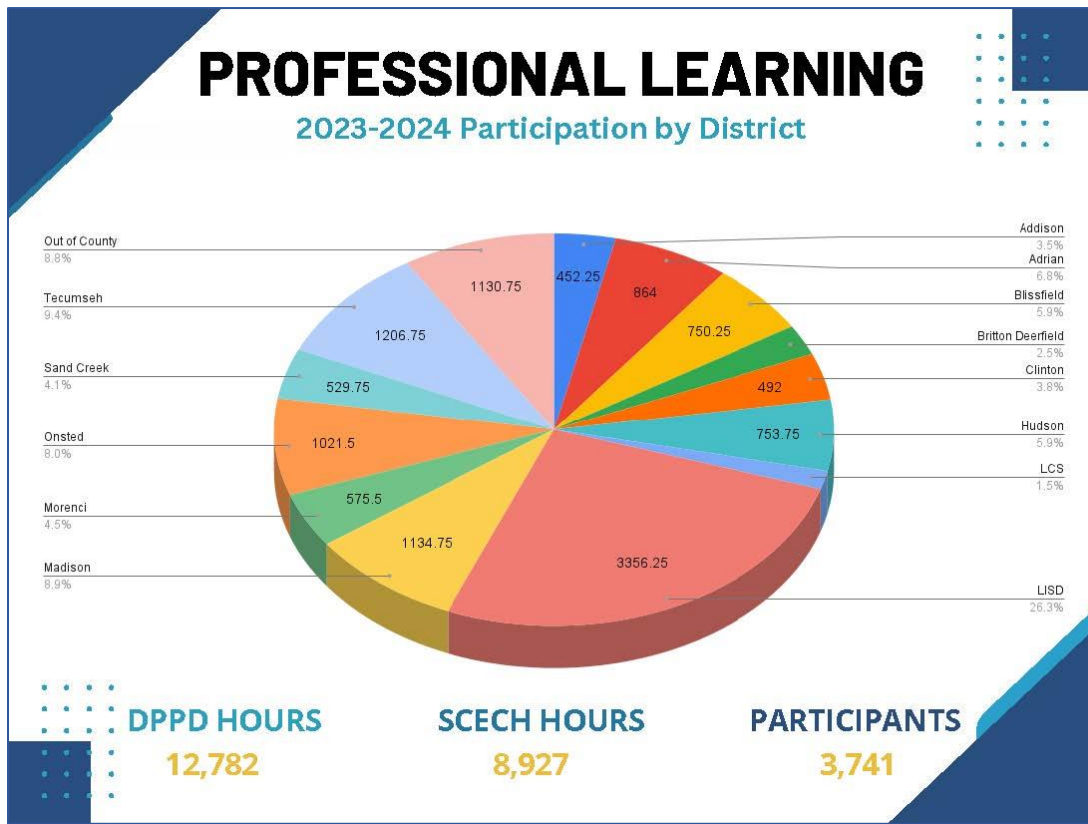
The LISD School Support and General Services teams, alongside Special Education and CTE departments, remain dedicated to providing impactful and flexible professional learning opportunities. Recorded sessions are made available online, allowing educators to access materials at their convenience. Traditional face-to-face learning remains predominant, but virtual options are also available.

Previous Year Comparison

A comparison of data from 2022-2023 shows a 1,140-hour increase in DPPD hours, an increase of 937 SCECH hours awarded, and an increase of 118 participants.

Looking Ahead

The Professional Learning and General Services teams are committed to continuously exploring innovative methods to support educators in their professional growth. This includes maintaining a blend of traditional and contemporary learning opportunities to help educators engage effectively with their students.



5. Lenawee Michigan Profile for Healthy Youth (MiPHY) Update (Brian Jones)

Summary: The 2023-2024 Lenawee County MiPHY data has been released and analysis has begun.

In early July, the Michigan Department of Education released the Michigan Profile for Healthy Youth (MiPHY) results by county. The MiPHY is an online student health survey offered by the Michigan Departments of Education and Health and Human Services to support local and regional needs assessment. The MiPHY provides student results on health risk behaviors including substance use, violence, physical activity, nutrition, sexual behavior, and emotional health in grades 7, 9, and 11. The survey also measures risk and protective factors most predictive of alcohol, tobacco, and other drug use and violence. MiPHY results, along with other school-reported data, help schools make data-driven decisions to improve prevention and health promotion programming.

Lenawee historically has great participation in the MiPHY, and in 2023-2024, this continued with ten of eleven districts participating. The MiPHY data from 2023-2024 and comparisons to 2021-2022 can be found at this [link](#).

In recent months Lenawee ISD has been comparing itself to ten other ISD/RESAs that have similar demographics in several categories. These include academics, attendance, preschool participation, and the Michigan Profile for Healthy Youth (MiPHY) data. In regard to the MiPHY, Lenawee has been looking specifically at the School Domain and Violence Reports. A summary of this comparison can be found at this [link](#).

MiPHY data from 2023-2024 and comparisons to 2021-2022 can be found on the following pages.

- Green indicates responses have improved since the last administration of the MiPHY survey
- Red indicates responses have worsened since the last administration of the MiPHY survey

Lenawee MiPHY 7th Grade School Domain 2021-2022		
Lenawee percentage of students who never or seldom tried to do their best work at school during the past year.	5.0%	Lowest of all compared counties.
Lenawee percentage of students who reported not at all or a little true that they do interesting activities at school.	46.7%	Lowest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	58.8%	Lowest of all compared counties.
Lenawee percentage of students who have heard students get called mean names or get "put down" one or more times during the past 12 months.	70.7%	Lowest of all compared counties.
Lenawee percentage of students who have heard students threaten to hurt other students one or more times during the past 12 months.	46.1%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that spread rumors about other students one or more times during the past 12 months.	21.1%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that contained threats to other students one or more times during the past 12 months.	10.1%	Lowest of all compared counties.
Lenawee percentage of students whose teachers ask them to work on special classroom projects at school.	36.4%	Lowest of all compared counties.

Lenawee MiPHY 7th Grade School Domain 2023-2024		
Lenawee percentage of students who reported their courses were slightly or very dull.	33.7%	Lowest of all compared counties.
Lenawee percentage of students who never or seldom enjoyed being at school during the past year.	25.8%	Tied for lowest of all compared counties.
Lenawee percentage of students who reported not at all or a little true that they do interesting activities at school.	45.9%	Lowest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	66.8%	Lowest of all compared counties.
Lenawee percentage of students who have heard students get called mean names or get "put down" one or more times during the past 12 months.	75.3%	Lowest of all compared counties.
Lenawee percentage of students who have seen students left out of activities or games on purpose one or more times during the past 12 months.	63.7%	Tied for lowest of all compared counties.
Lenawee percentage of students who have seen students wreck or damage other students' things one or more times during the past 12 months.	49.7%	Lowest of all compared counties.
Lenawee percentage of students who have lots of chances to be part of class discussions or activities.	81.0%	Tied for highest of all compared counties.

Lenawee MiPHY HS School Domain 2021-2022		
Lenawee percentage of students who reported feeling unsafe or very unsafe at school.	6.0%	28 Lowest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	41.3%	Lowest of all compared counties.
Lenawee percentage of students who have seen students wreck or damage other students' things one or more times during the past 12 months.	31.7%	Lowest of all compared counties.
Lenawee percentage of students who reported that their friends would feel it was wrong or very wrong to carry a weapon to school.	82.8%	Lowest of all compared counties.
Lenawee percentage of students whose teachers praise them when they work hard in school.	40.4%	Tied for highest of all compared counties.

Lenawee MiPHY HS School Domain 2023-2024		
Lenawee percentage of students who never or seldom enjoyed being at school during the past year.	32.9%	Lowest of all compared counties.
Lenawee percentage of students who have lots of chances to talk with a teacher one-on-one at school.	82.7%	Highest of all compared counties.
Lenawee percentage of students whose teachers ask them to work on special classroom projects at school.	28.7%	Tied for lowest of all compared counties.
Lenawee percentage of students who have lots of chances to get involved in sports, clubs, and other school activities outside of class.	92.8%	Highest of all compared counties.
Lenawee percentage of students who have lots of chances to be part of class discussions or activities.	81.1%	Highest of all compared counties.
Lenawee percentage of students whose school lets their parents know when they have done something well.	31.4%	Highest of all compared counties.
Lenawee percentage of students who feel safe at school.	79.1%	Highest of all compared counties.

Lenawee MiPHY 7th Grade Violence 2021-2022

Lenawee percentage of students who have heard students threaten to hurt other students one or more times during the past 12 months.	46.1%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that contained threats to other students one or more times during the past 12 months.	10.1%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that spread rumors about other students one or more times during the past 12 months.	21.1%	Lowest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	58.8%	Lowest of all compared counties.
Lenawee percentage of students who ever carried a weapon, such as a gun, knife, or club.	31.9%	Lowest of all compared counties.
Lenawee percentage of students who have lived with someone who was having a problem with alcohol or drug use.	20.3%	Lowest of all compared counties.

Lenawee MiPHY 7th Grade Violence 2023-2024

Lenawee percentage of students who have heard students get called mean names or get "put down" one or more times during the past 12 months.	75.3%	Lowest of all compared counties.
Lenawee percentage of students who have heard students threaten to hurt other students one or more times during the past 12 months.	53.1%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that spread rumors about other students one or more times during the past 12 months.	24.3%	Lowest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	66.8%	Lowest of all compared counties.
Lenawee percentage of students who have seen students left out of activities or games on purpose one or more times during the past 12 months.	63.7%	Lowest of all compared counties.
Lenawee percentage of students who ever carried a weapon, such as a gun, knife, or club.	28.8%	Lowest of all compared counties.
Lenawee percentage of students who reported that a parent or other adult in their life most of the time or always swore at them, insulted them, or put them down during their life.	10.9%	Lowest of all compared counties.

Lenawee MiPHY HS Violence 2021-2022		
Lenawee percentage of students who texted or e-mailed while driving a car or other vehicle in the past 30 days.	70.3%	Highest of all compared counties.
Lenawee percentage of students who did something to purposely hurt themselves without wanting to die, such as cutting or burning themselves, during the past 12 months.	25.8%	Highest of all compared counties.
Lenawee percentage of students who have seen students get pushed, hit, or punched one or more times during the past 12 months.	37.1%	Lowest of all compared counties.
Lenawee percentage of students who were forced to do sexual things they did not want to do by someone they were dating or going out with during the past 12 months.	17.0%	Highest of all compared counties.
Lenawee percentage of students who seriously considered attempting suicide during the past 12 months.	25.5%	Highest of all compared counties.
Lenawee percentage of students who made a plan about how they would attempt suicide during the past 12 months.	20.2%	Highest of all compared counties.
Lenawee percentage of students who have seen students wreck or damage other students' things one or more times during the past 12 months.	28.6%	Lowest of all compared counties.
Lenawee percentage of students who have read e-mail or website messages that contained threats to other students one or more times during the past 12 months.	12.3%	Lowest of all compared counties.
Lenawee percentage of students who were in a physical fight on school property one or more times during the past 12 months.	2.9%	Lowest of all compared counties.

Lenawee MiPHY HS Violence 2023-2024		
Lenawee percentage of students who slept somewhere other than their parent's or guardian's home during the past 30 days.	2.9%	Lowest of all compared counties.
Lenawee percentage of students who slept away from their parents or guardians because they were kicked out, ran away, or were abandoned during the past 30 days.	3.9%	tied for lowest of all compared Counties
Lenawee percentage of students who carried a weapon such as a gun, knife, or club on school property on one or more of the past 30 days.	2.4%	Highest of all compared counties.
Lenawee percentage of students who had property such as their car, clothing, or books stolen or deliberately damaged on school property one or more times during the past 12 months.	15.6%	Highest of all compared counties.

For more information go to: [LISD vs Peer ISD Comparison MiPHY Presentation](#)

OFFICE OF THE SUPERINTENDENT

MEMORANDUM

DATE: August 5, 2024
TO: LISD Board of Education
FROM: Mark Haag, Superintendent
SUBJECT: **OFFICE OF THE SUPERINTENDENT REPORTS**

Finance & Administrative Services

1. School District FY24 Audit Progress Update

(Judy Pfund)

Maner Costerisan has begun work on the 2023-2024 audit of the LISD's financial statements. Maner Costerisan was onsite and conducted fieldwork in May and utilized a secure site for which to upload documentation relating to transactions and procedures that were tested. LISD's substantive audit is scheduled to begin August 27. Much of this work will be in-person with any necessary follow up conducted through their secure site. The Board of Education will continue to be updated on the district audit for fiscal year 2024.

Cooperative Services

1. Lenawee/Monroe Technology Consortium Internet Filtering Services Agreement

(Judith Pfund)

Summary: Authorization is requested to accept a three-year contract for internet filtering services.

The Lenawee/Monroe Technology Consortium has purchased Lightspeed internet filtering services for select member districts from DirSec during the 2023-2024 fiscal year. The services provided were of high quality and met the needs of the participating districts. Due to the Consortium's positive experience with DirSec and their competitive rates, the Consortium requested and received a quote from DirSec to provide Lightspeed internet filtering services for FY2025-2027. This quote covers districts from Lenawee and Monroe who would like to renew their internet filtering licenses.

Requesting these licenses in bulk as a Consortium and requesting a multi-year contract significantly decreases the pricing for our member districts. The total cost of the three-year contract is \$140,793.43. However, each district would be invoiced annually for their individual set of licenses.

The Consortium also received pricing through the REMC Save Program. A breakdown of the quotes by district is shown below.

District	Vendor			
	DirSec		REMC Save	
	1-Year	3-Year	1-Year	3-Year
Addison	2,304.00	6,912.00	2,424.00	7,272.00
Britton Deerfield	1,440.00	4,320.00	1,515.00	4,545.00
Hudson	5,866.00	17,598.00	13,104.00	39,312.00
Jefferson	8,753.00	26,259.00	18,884.00	56,652.00
LISD	3,456.00	10,368.00	3,636.00	10,908.00
Madison	7,280.00	21,840.00	15,582.00	46,746.00
MISD	8,397.15	25,191.45	18,770.10	56,310.30
Summerfield	3,774.00	11,322.00	8,436.00	25,308.00
Whiteford	5,661.00	16,983.00	12,654.00	37,962.00
Total	\$ 46,931.15	\$ 140,793.45	\$ 95,005.10	\$ 285,015.30

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, approve the three-year agreement with DirSec for Lightspeed internet filtering services for FY2025-2027 in the amount of \$140,793.45.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Facilities Updates

1. District-Wide Trash and Recycling Services

(Tom Kasefang)

LISD staff are evaluating district-wide trash and recycling services, ensuring the appropriate container sizes and pick-up schedules are in place to accommodate each of the building's trash and recycling needs.

Stevens Disposal and Recycling of Petersburg, Michigan, was awarded a three-year contract in April 2019 for the district's trash and recycling services.

Since it has been more than three years since either of these services has been competitively bid, LISD staff are requesting Board approval to develop specifications and seek bids for district-wide trash and recycling services.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of education approve the request to develop specifications and seek bids for district-wide trash and recycling services.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

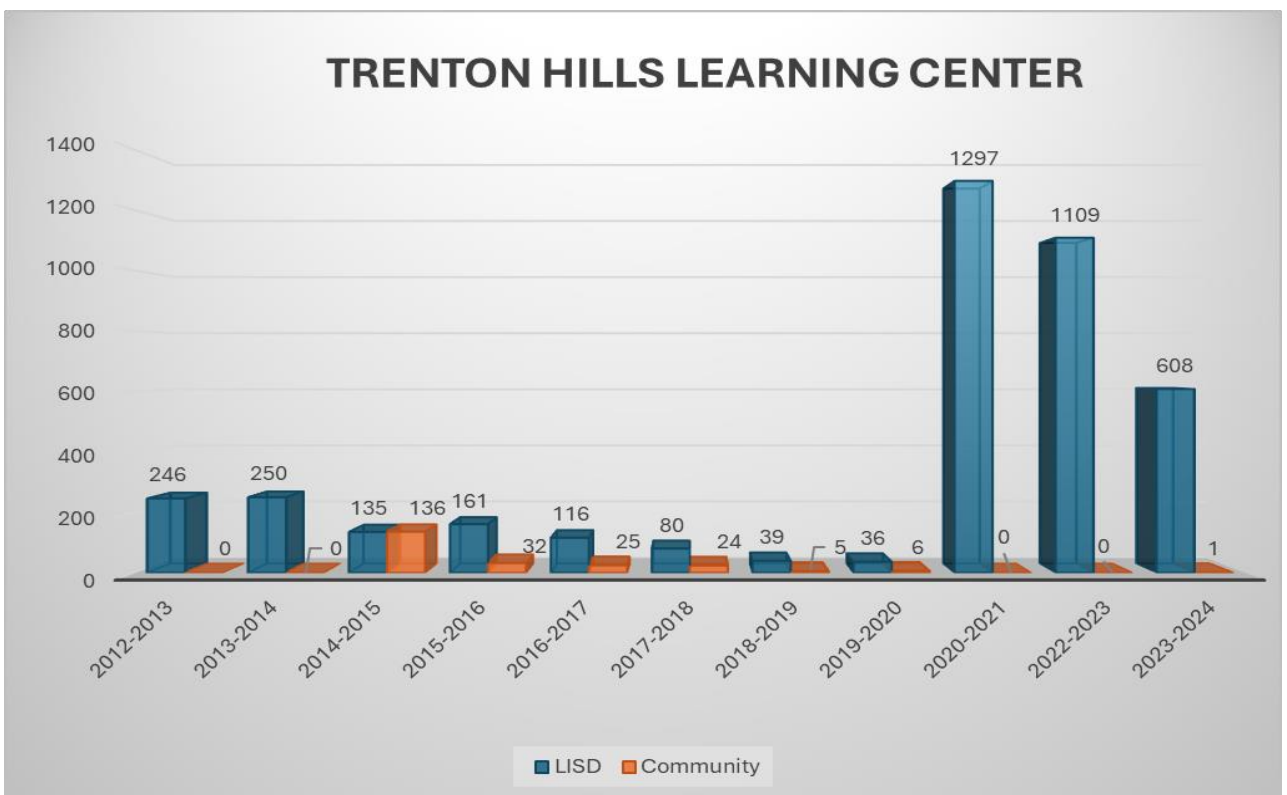
2. LISD Building Usage Report for 2023-2024

(Tom Kasefang)

Board policy 9250 emphasizes the LISD Board of Education’s belief that public schools are owned by the community and play an important role in the intellectual growth and social expression of a community. An annual account of LISD building use has been tracked to monitor and ensure that such activity remains strong.

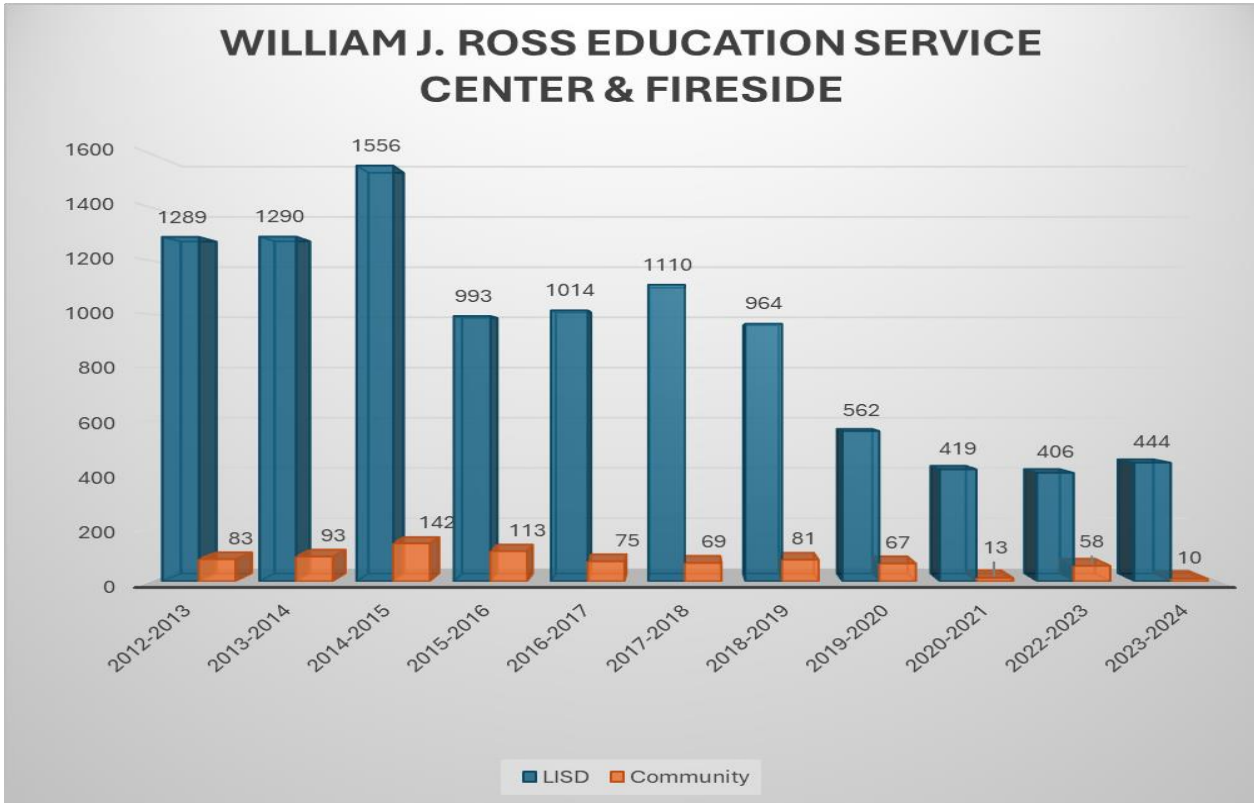
Below are the usage totals for each building, along with a graph that compares usage for the 2023-2024 school year to previous years.

Trenton Hills Learning Center Building Usage Report July 1, 2023 - June 30, 2024		Number of Meetings
LISD Group or Organization		
Young Children Services, Individual Services, Evaluations and Meetings		526
Speech, Psych, Classroom Programs, OT/PT, SSW Region Supervisors		82
Total LISD:		608
Community Group or Organization		
Smiles on Wheels		1
Total Community:		1
Total Meetings:		609

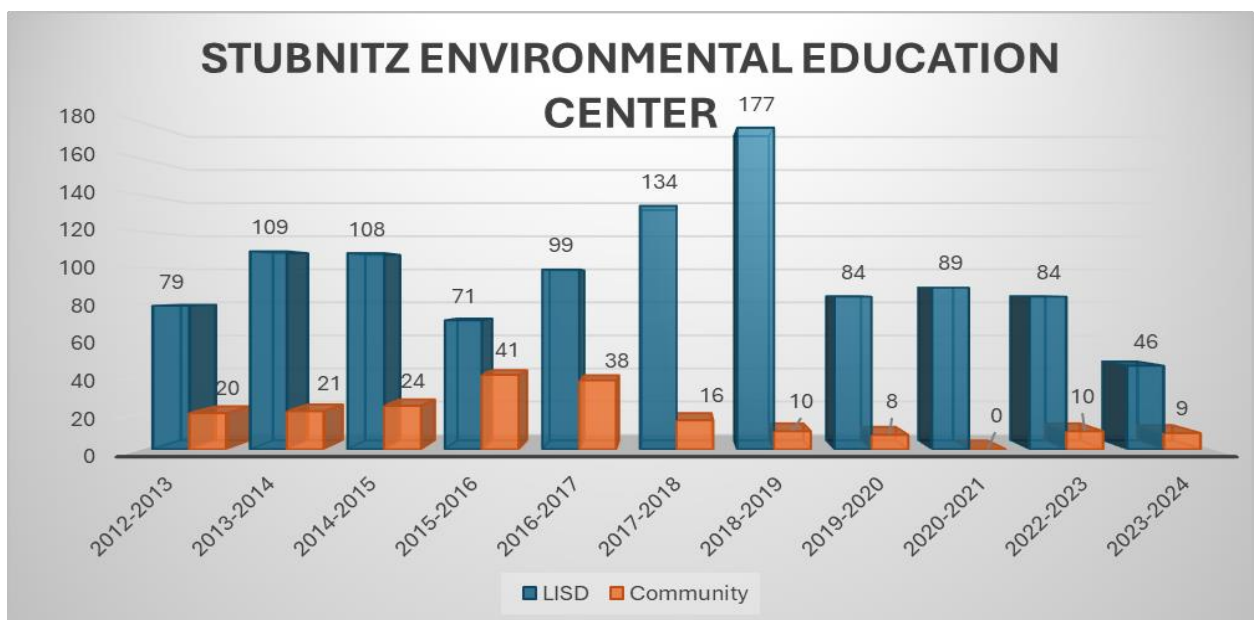


William J. Ross Education Service Center & Fireside Building Usage Report July 1, 2023 - June 30, 2024	Number of Meetings
LISD Group or Organization	
Superintendent's Office	50
LISD Board of Education	10
Director of Grants, Development & Legal Services - Kyle Hoffman	5
Community Relations - Andrew Munson	2
Lenawee Cradle to Career - Tim Kelly	3
Japanese Exchange Coordinator - Molly Ameno-Gill/Bob Behnke	7
Lenawee Community Education Foundation Director - John Wanke/Kristy Suiter	3
Principal – LISD TECH Center, WSS - Benjamin Murray/Sheila Brugger/ Holly Spagnoli	1
Asst. Superintendent-Special Ed & Strategic Initiatives - Jody Howard	9
School Safety/Truancy Prevention Specialist - Chris Howard & Kelly Shiels	5
Special Education Programming	1
Director of Special Education - Alena York, Amanda Davis	1
Speech, Psych, Classroom Programs, OT/PT, SSW Region Supervisors	3
Executive Director - Judy Pfund	7
Business Services - Linda Blohm, Chris DeGood, Collin Haag, Kara Kidd, Judy Pfund, Stephanie Roberts, Michael Rutledge, Laura Sharp, Kelly Smith	35
Technology Consortium - Chris Nelson/Annie Gray	13
Director of Technology - Mats Holm	7
Facilities/Maintenance - Director - Tom Kasefang/Holly Spagnoli/ Dawn Bauman	10
Staff Resources - Executive Director - Dan Garno, Courtney Williams, Kayla Farver, Larissa Kalinowski, Ashley Munson, Jolene Nofzinger	92
General Services/STEM Director/PLTW	45
SEEC Director - Kerry Nieman & STEM Coordinator - Linda Knape	8
Professional Development - Ruth Bengé, Julie Burkeen, John Hill, Amanda Morris, Jackie Murray, Karen Rayner, Ann Smart, Samantha Sexton-Berger	111
PBIS	16
Total LISD:	444
Community Group or Organization	
EDUStaff	9
Leadership of Lenawee	1
Lenawee Republicans	3

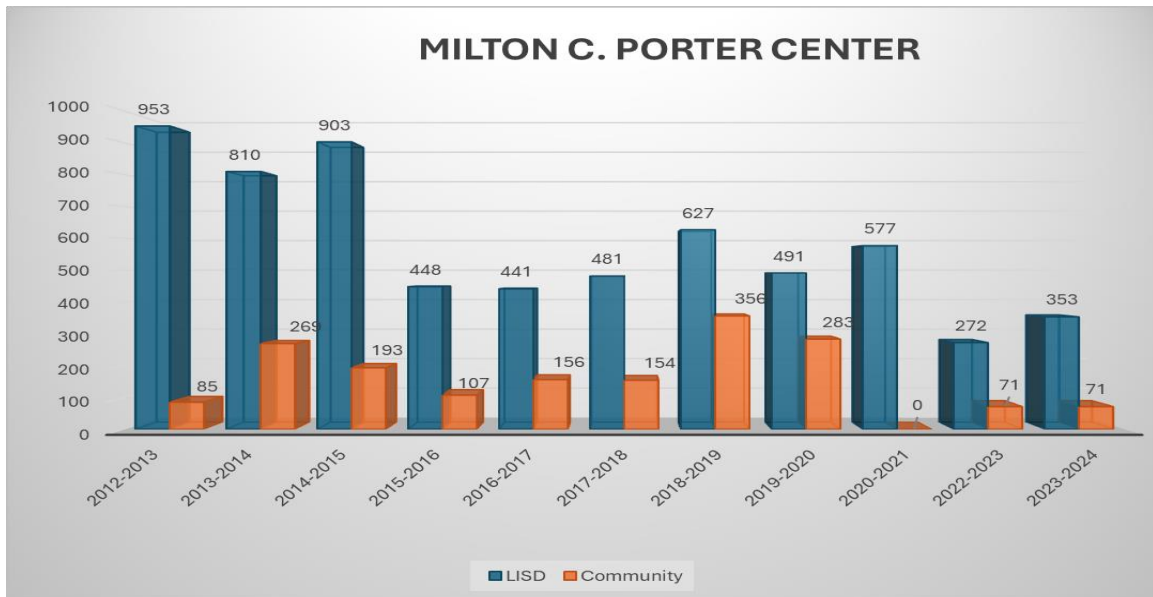
Greater Lenawee Chamber	4
Rivers Edge Condo Association	1
Lenawee United Board	1
Total Community:	10
Total Meetings:	454



Stubnitz Environmental Education Center Building Usage Report July 1, 2023 - June 30, 2024		Number of Meetings
LISD Group or Organization		
Superintendent's Office		1
Lenawee Community Education Foundation Director - John Wanke/Kristy Suiter		1
JC/ LISD (Middle College) Principal - Kim Dusseau/Deanna Case		2
Asst. Superintendent-Special Ed & Strategic Initiatives - Jody Howard		4
Special Education Programming		2
Director of Special Education - Alena York, Amanda Davis		1
Young Children Services, Individual Services, Evaluations and Meetings - Megan Karpinski		1
SE Transportation Director - Todd Armstrong/Kim Roberts		2
SEEC Director - Kerry Nieman & STEM Coordinator - Linda Knape		13
Professional Development		19
Total LISD:		46
Community Group or Organization		
Lenawee Conservation District		1
City of Adrian		2
Housing Help of Lenawee		1
Lions Club- Santa at Stubnitz		1
Leadership Lenawee/ Chamber		1
Sam Beauford Woodworking Institute		1
River Raisin Watershed		1
CPC of Lenawee		1
Total Community:		9
Total Meetings:		55

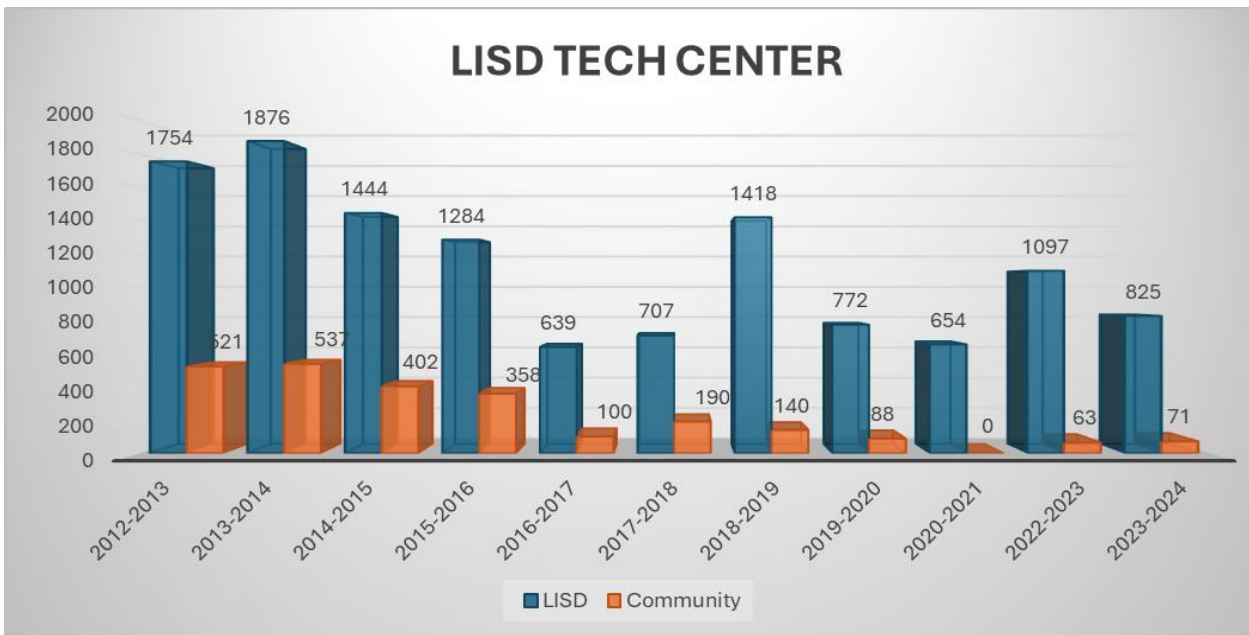


Milton C. Porter Education Center Building Usage Report July 1, 2023 - June 30, 2024	Number of Meetings
LISD Group or Organization	
Superintendent's Office	5
Executive Director Instruction & General Services - Brian Jones	12
JC/ LISD (Middle College) Principal - Kim Dusseau/Deanna Case	3
Student Information Specialist - Tina Bowers/Lisa Cyrus	5
Information Technology	18
Asst. Superintendent-Special Ed & Strategic Initiatives - Jody Howard	24
Strategic Initiatives/Strategic Plan	10
Special Education Programming	90
Director of Special Education	20
Speech, Psych, Classroom Programs, OT/PT, SSW Region Supervisors	25
Regional Secretaries	12
School Nurse - Brittany Hauch	6
Young Children Services	50
Monitoring & Compliance Coordinator - Heather Reau	10
Secretary Approvals & Medicaid -	6
Business Services	3
Facilities/Maintenance	3
Staff Resources	20
SE Transportation Director	5
CEMat - Sherry Kurak	5
Professional Development	15
PBIS	6
Total LISD:	353
Community Group or Organization	
AIM meetings	4
LISD Graduation	1
Boys' Basketball	20
CPI training	5
Kiwanis Christmas Party	1
Lenawee Great START	25
LIEA Luncheon & Meetings	2
OT/PT clinic	2
School Pictures	1
Silly Socks Day	1
Smiles on Wheels	2
Staff Recognition	1
Blood drive	1
Total Community:	71
Total Meetings:	424



LISD TECH Center Building Usage Report July 1, 2023 - June 30, 2024	Number of Meetings
LISD Group or Organization	
Superintendent's Office	6
LISD Board of Education	10
Community Relations - Andrew Munson	2
Japanese Exchange Coordinator	1
Executive Director CTE & Secondary Programs	64
Adult Learning Services - Director - Amy Hinkley/Svetlana Bielenda	151
JC/ LISD (Middle College) Principal - Kim Dusseau/Deanna Case	51
Job Placement - Director - Amy Hinkley	26
Career Prep - Kim Dusseau/Katie Cole	36
Workforce Development Coordinator - Angie Williams	17
Work-Based Learning Coordinator - Lori Bradshaw	31
PREP Academy	1
Principal – LISD TECH Center, WSS - Benjamin Murray/Sheila Brugger	319
Student Information Specialist - Tina Bowers/Lisa Cyrus	5
Project Search - Glen Bowman	1
Director of Special Education - Alena York, Amanda Davis	3
Speech, Psych, Classroom Programs, OT/PT, SSW Region Supervisors	5
Monitoring & Compliance Coordinator - Heather Reau	1
Business Services	1
Director of Technology - Mats Holm	3
Facilities/Maintenance - Director - Tom Kasefang	5
Staff Resources - Executive Director	51
Career Camps	26
Professional Development	9
Total LISD:	825
Community Group or Organization	
Civitan of Lenawee	1
Community Action Agency	1
Equations	3
Headmaster Testing	13
Jackson College	4
Lenawee County Association of School Boards	3
Lenawee County Republican Party	27
Lenawee County Retired School Personnel	3
Lenawee County Townhall	1
LWV Tecumseh	13

Michigan Works! Southeast	2
Total Community:	71
Total Meetings:	896



Staff Resources

1. Personnel Update

(Dan Garno)

a. Volunteer Services, Employment, and Contract Services

Note: Compensation represented in total for the full annual term and will be prorated on actual days/time worked of the defined full annual term.

Name	Position	Compensation / Other Approval	Term
Ashley Bobzean	School Mental Health Professional	Beginning 2024-2025 school year, base pay \$69,500/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Taylor Davis	Special Education Teacher Assistant	Beginning base pay \$29,775/salary. Beginning the 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Elizabeth Denham	Special Populations Consultant	Beginning base pay \$60,225/salary. Beginning the 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Brianna Gillespie	Special Education Teacher Assistant	Beginning base pay \$34,875/salary. Beginning the 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Melissa Loftis	Instructional PBIS Coach	Beginning 2024-2025 school year, base pay \$77,500/salary. Other compensation per	Full Time, 240 Work Days

		Personnel Positions Book	
Lori Wilson	Transportation Supervisor	Beginning 2024-2025 school year, base pay \$65,500/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

b. Separation of Employment

Name	Position	Reason	Separation Date
Laurie Brown	Special Education Regional Secretary	Resigned	08/07/2024
Erin Cassidy	Early Childhood Teacher Consultant	Resigned	08/16/2024
David Clark	Substitute Bus Driver	Resigned	07/26/2024
Betsy Hall	Learning Assistant	Resigned	08/05/2024
Larry Lisenbee	Bus Driver	Resigned	08/02/2024
Rebekah Mohney	Occupational Therapist	Resigned	07/17/2024
Joel Musielewicz	ASD Consultant	Resigned	08/16/2024
Staci Neel	Bus Driver	Resigned	07/11/2024

2. Update on Position Vacancies

(Dan Garno)

Summary: The following position vacancies exist at this time in the District. Each time a position becomes vacant a thorough evaluation ensues as to whether the position needs to be filled or whether it could be combined with another position(s). During this time of budget instability, these positions are being evaluated even more thoroughly.

Administrative Services

- One Transportation/Routing Coordinator. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One Early Literacy Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Learning Assistant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Early Math Specialist. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Speech & Language Pathologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.

- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One School Social Worker - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Preschool Teacher Assistant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Behavioral Health Coordinator. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

Office of the Superintendent Reports

1. Appointment of Voting Delegate for 2024 MASB Annual Leadership Conference

(Mark Haag)

The Michigan Association of School Boards (MASB) Annual Leadership Conference is scheduled for October 24-27, 2024, at the Lansing Center in Lansing, MI. As part of the conference, MASB will hold its annual delegate assembly. Each member school district is requested to appoint a single member to serve as its voting delegate during the assembly.

The following information was taken from the Michigan Association of School Boards (MASB) website regarding the appointment of a district delegate to the MASB Delegate Assembly and briefly describes the duties of the delegate.

“The Delegate Assembly is made up of at least one voting delegate from each of the school districts in the state. The Delegate Assembly provides direction to the Association, its officers and committees through the adoption of resolutions. All resolutions adopted by the Delegate Assembly become the official position of MASB as interpreted and pursued by the Board of Directors. The Delegate Assembly also may vote on proposals to amend the MASB Articles of Incorporation and Bylaws.

The Delegate Assembly meets in regular session at the MASB Annual Leadership Conference and in special sessions when called by the board. The Delegate Assembly establishes policy and rules for MASB through its resolutions and bylaws.

The Resolutions and Bylaws Committee encourages a board’s input in developing MASB positions on legislative, legal, and administrative issues of state-wide significance.

The Delegate Assembly, as its first order of business, shall establish and follow rules as recommended by the board or as amended and adopted by the delegates.”

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the Board of Education appoint _____ as
the District’s Voting Delegate at the 2024 MASB Annual Leadership Conference.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

2. Amendment to the Lenawee/Monroe Technology Consortium Intergovernmental Agreement

The Lenawee/Monroe Technology Consortium was established in July 1994 and is governed by the joint boards of education from the Lenawee and Monroe Intermediate School Districts. The consortium agreement, also originating in 1994, states that “the joint boards shall meet at least annually to conduct all business.” At its inception, there were likely more items necessitating the annual meeting. However, over time, unless there were major projects or a renewal of the consortium agreement, written reports and subcommittees have handled much of the business and kept both ISD boards informed and engaged.

At the last joint meeting of the Lenawee ISD and Monroe County ISD for the Lenawee/Monroe Technology Consortium, held on February 6, 2023, a request was made to consider modifying the bylaws that call for an annual meeting. An amendment to sections four (4) and eight (8) of the consortium bylaws is being recommended to both the Lenawee ISD and Monroe County ISD boards for consideration.

The following are the recommended amendments:

1.1 The MCISD and LISD agree that Section four (4) of the Agreement is hereby amended as follows:

4. Joint Boards. The system shall be governed by the joint boards of education of Lenawee and Monroe. The joint boards shall meet as necessary to conduct all business required by this Agreement. A Supervisor shall be employed through Lenawee to facilitate day-to-day operation of the System; the employment-related costs of the Supervisor shall be an expense of the System. The joint boards shall meet at such times and in such places as are mutually agreed upon by the boards of education of Lenawee and Monroe.

2. Lenawee/Monroe ISD Board Meetings.

2.1 The MCISD and LISD agree that Section eight (8) of the Agreement is hereby amended as follows:

8. Lenawee/Monroe ISD Board Meetings. The joint boards shall meet as needed to carry out its duties and responsibilities. Regular meetings shall be scheduled by the boards of education of Lenawee and Monroe at such times and in such places as the business of the Consortium requires. Special meetings may be

called by the joint boards chairperson or any three (3) Board members upon not less than seventy-two (72) hours notice to Board members. Actions by the Board shall be by vote of at least seven (7) Board members.

These amendments would allow for joint board meetings for the Lenawee and Monroe County ISD boards to be held “as needed” for the Lenawee/Monroe Technology Consortium business, rather than requiring an annual meeting. The Monroe County ISD Board of Education is scheduled to meet on August 20, 2024, at 8:30 a.m. to adopt the amended bylaws as presented.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education approve the amendment to the Lenawee/Monroe Technology Consortium agreement as presented.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

3. State-wide Student Wellness Software Pilot Program

(Mark Haag)

Section 31g of the 2024-2025 State School Aid Act allocates \$1,250,000 to the LISD for the purpose of implementing a student wellness software pilot program.

Pursuant to the requirements of the authorizing legislation, the student wellness software pilot program must include a diverse range of Michigan school districts that offer grades 3-12, representing urban, rural, and suburban communities. Additionally, the program must provide the Michigan Department of Education with evidence trends in the following areas: absenteeism, suspensions and expulsions, behavior incidents, students feeling connected, student sense of belonging, student self-esteem, student motivation, dropout rates, anxiety and depression, and student sense of safety of school.

The LISD has worked with representatives from the Michigan Department of Education and iWellness, a software development company that is capable of providing an innovative, easy-to-use, and customizable dashboard that allows school administrators to monitor student wellness and provide targeted assistance to those students in need of additional support. The iWellness tool

collects real-time student data related to the evidence areas described above and displays the data in the dashboard.

As consideration for serving as the fiscal agent for the state-wide student wellness software pilot, the LISD will maintain \$25,000 from the \$1.25 million allocation and will also receive no-cost access to the iWellness tool for the LISD and for all LISD constituent school districts that desire to participate.

RECOMMENDED ACTION BY THE SUPERINTENDENT:

It is recommended that the LISD Board of Education authorize the Superintendent to execute an agreement on behalf of the LISD with iWellness that will provide for the payment of \$1,225,000 to iWellness as consideration for iWellness' implementation of a state-wide student wellness software pilot program that meets the requirements of Section 32g of the State School Aid Act and the Michigan Department of Education.

Moved by: _____ Supported by: _____

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

ADJOURNMENT

Adjournment

Moved by _____ , supported by _____ that
the meeting be adjourned.

	YES	NO		
Hartley	<input type="checkbox"/>	<input type="checkbox"/>	Approved	<input type="checkbox"/>
Germond	<input type="checkbox"/>	<input type="checkbox"/>	Disapproved	<input type="checkbox"/>
Wingerd	<input type="checkbox"/>	<input type="checkbox"/>	No Action	<input type="checkbox"/>
Holtz	<input type="checkbox"/>	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
Mohr	<input type="checkbox"/>	<input type="checkbox"/>		

Meeting adjourned at _____ p.m.

Attachments



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Public Budget Hearing, Organizational, and Rescheduled July Board Meeting
June 24, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order and Pledge of Allegiance

The meeting was called to order at 4:00 p.m. by Board President Richard Germond.

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, Dale Wingerd and Paula Holtz.

MEMBERS ABSENT: none

LISD STAFF PRESENT: Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Jenny Heath, Brian Jones, Tim Speer, Chris Nelson, Annie Gray, Lisa Cyrus, Alena York, Ben Murray, Tom Kasefang, Mats Holm, Kyle Hoffman, Janine Decker, Andrew Munson

OTHERS PRESENT: None

Set Agenda

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education set the agenda as presented:**
Yes: 5, No: 0; motion carried.

Staff of the Month

Chris Nelson, Director of Technology, presented the July 2024 Staff of the Month award to Lisa Cyrus, Student Information Application Specialist.

ANNUAL ORGANIZATIONAL MEETING

Board President Germond announced his decision to step down from his role after nearly a decade, while emphasizing his commitment to continue serving on the LISD Board for the remainder of his term.

Elect 2024-2025 Officers

- ✓ **Moved by Germond, supported by Holtz, to nominate James Hartley as President of the LISD Board of Education.**
Discussion: Vice President Hartley praised Mr. Germond for his exceptional leadership, which has greatly enhanced the board's reputation, both through his personal contributions and his esteemed background as former Lenawee County Sheriff. Board Trustee Mohr echoed these sentiments, expressing gratitude for Mr. Germond's comforting presence as president, particularly during these challenging times for school security.
Yes: 5, No: 0; motion carried.

- ✓ **Moved by Wingerd, supported by Holtz, to nominate Richard Germond as Vice President/Secretary of the LISD Board of Education.
Yes: 5, No: 0; motion carried.**
- ✓ **Moved by Mohr, supported by Holtz, to nominate Dale Wingerd as Treasurer of the LISD Board of Education.
Yes: 5, No: 0; motion carried.**

Authorize Board President to Appoint 2024-2025 LCASB Board Representative, Ex-Officio Member to the LCEF Board of Trustees, and FOIA Coordinator

- ✓ **Moved by Holtz, supported by Mohr, that the LISD Board of Education authorize the Board President to appoint a FOIA Coordinator and board member representatives to serve on the LCEF Board of Trustees (ex-officio member) and the LCASB Board of Directors for the 2024-2025 school year
Yes: 5, No: 0; motion carried.**

Board President Hartley appointed James Hartley as ex-officio member of the LCEF Board of Trustees; Dale Wingerd to serve on the LCASB Board of Directors; and Kyle Hoffman as the FOIA Coordinator for the 2024-2025 school year.

Set Date, Time, and Place of LISD Board of Education Meetings

Board President Hartley explained that there will be three board seats up for election in June. If the board composition remains unchanged after the election, the annual organizational meeting could be held in June. However, if new board members are elected, the annual organizational meeting would need to take place within the first 15 days of July. Mr. Hartley recommended that if new board members are elected, the second June meeting be canceled except for the adoption of the proposed budget, which could potentially be addressed at the first June meeting.

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education set the date, time, and place of regular, rescheduled, and special meetings for the 2024-2025 school year as outlined in the schedule below with the understanding that the second June meeting may be canceled.
Yes: 5, No: 0; motion carried.**

1st Monday of each month, 4:00 pm,
Community Room at the LISD William J. Ross Education Service Center
(*exceptions are noted with an asterisk)

2024:

- August 5
- September 9*
- October 7
- October 28*
- December 2

2025:

- January 6
- February 3
- March 3
- April 7
- April 24* (Thursday – LISD TECH Center) 6:00 p.m.: Budget review with local districts
- May 5
- June 2, 4:00 p.m.: Regular June meeting
- June 2, 5:30 p.m.: Biennial Election
- June 23* Public Budget Hearing and rescheduled July meeting

Designation of 2024-2025 Depositories for Funds

- ✓ **Moved by Mohr, supported by Germond that the LISD Board of Education designate the list of named banks (listed in the June 24, 2024, board agenda book, page 16) as depositories for district funds for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.**

Designation of Signatories for all LISD Accounts

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education designate the below listed signatories for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.**

Payroll Checks:

- LISD Superintendent or Executive Director, Finance and Business Services

Treasury Account Checks, Student Activity Checks, and Investments:

- LISD Superintendent or Executive Director, Finance and Business Services

Transfers between Checking and Savings Account, Public Investment

Pooled Funds, and other investment vehicles:

- LISD Superintendent or Executive Director, Finance and Business Services or Coordinator - Business Services (Kelly Smith) or Grants Accountant

Designate School Attorneys

- ✓ **Moved by Mohr, supported by Wingerd that the LISD Board of Education designate the legal firm of Thrun Law Firm, P.C. as its legal counsel for matters requiring specialized school law knowledge; Steven D. Lowe, P.C. as its legal counsel for matters requiring specialized knowledge of employee benefits matters; and Kyle Hoffman, as the district's local legal counsel, for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.**

Board Member Compensation and Expense Reimbursement

- ✓ **Moved by Holtz, supported by Mohr that the LISD Board of Education authorize the payment of a \$30 per diem to individual Board members after the member's attendance at each of the following activities, which the Board deems to be directly related to the Board Member's responsibility as a member of the Lenawee Intermediate School District Board of Education:**
 - 1) **regular, special, and emergency meetings of the LISD Board of Education;**

- 2) subcommittee meetings of the LISD Board of Education;
- 3) pre-meeting agenda reviews conducted with the Superintendent;
- 4) meetings and events of the Lenawee County Association of School Boards;
- 5) individual meetings with the Superintendent to discuss District business;
- 6) LISD graduation ceremonies;
- 7) LISD groundbreaking ceremonies;
- 8) LISD program events and open houses;
- 9) LISD employee recognition events;
- 10) LISD dances; and
- 11) LISD alumni recognition events.

Furthermore, the Board authorizes the reimbursement of mileage at the then-current IRS rate to and from those authorized events described above.

Furthermore, the Board authorizes its members to register for and attend Michigan Association of School Board (MASB) programs/courses/trainings, which are related to the performance of the member of a board of education, and to incur necessary expenses permitted by Board Policy.

Yes: 5, No: 0; motion carried.

PUBLIC BUDGET HEARING

Board President Hartley opened the Public Budget Hearing at 4:15 p.m.

Board President Hartley invited comments from the public regarding the LISD FY 2024-2025 Proposed Budget. No comments were heard.

Board President Hartley closed the Public Budget Hearing at 4:15 p.m.

Certification of Tax Levies

✓ Moved by Mohr, supported by Wingerd, that the LISD Board of Education:

1. Certify the 2024 property tax levy at 7.2922 mills as follows:

General Services	0.2987 mills
Special Education	4.0868 mills
Career Technical Education	2.9067 mills
TOTAL	7.2922 mills

2. Certify the 2024 summer property tax levy at 3.6462 mills (50% of 7.2922 mills) in those governmental units collecting summer taxes. The balance of 3.6460 mills will be levied on December 1, 2024, for taxing units that collect both summer and winter taxes.

Yes: 5, No: 0; motion carried.

Adoption of the 2024-2025 Proposed Budget

✓ Moved by Wingerd, supported by Germond that the LISD Board of Education approve the budget resolutions, thereby approving:

- A) The General Services, Special Education and Career Technical Education fund budgets for the 2024-2025 fiscal year with anticipated expenditures totaling \$68,333,914;
 - B) The proposed General Services Capital Projects, Special Education Capital Projects and Career Technical Education Capital Projects budgets with expenditures projected to be \$3,339,547, Health Consortium budget with projected expenditures in the amount of \$22,290,306 for the 2024-2025 fiscal year;
 - C) The Lenawee/Monroe Technology Consortium budget with projected expenditures in the amount of \$1,599,313 for the 2024-2025 fiscal year; and
 - D) The Cooperative Services Fund budget with expenditures of \$268,374 for the 2024-2025 fiscal year;
 - E) The Student/School Activity Fund budget with expenditures of \$11,900 for the 2024-2025 fiscal year.
- Yes: 5, No: 0; motion carried.

Summary of Local Board Resolutions for FY 2024-2025

All local constituent district boards of education supported the LISD FY 2024-2025 Proposed Budget.

ANTI-BULLYING PUBLIC HEARING

Board President Hartley opened the public hearing regarding Board Policy 5207 Anti-Bullying at 4:17 p.m.

Board President Hartley invited comments from the public. No comments were heard.

Board President Hartley closed the public hearing at 4:17 p.m.

RESCHEDULED JULY MEETING

Superintendent Haag requested that the Board consider two resolutions later in the meeting.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve/accept the following items:
 - Approve regular and closed session minutes of the June 3, 2024, regular June Board meeting;
 - Financial reports.
- Yes: 5, No: 0; motion carried.

Financial Reports

Financial Data Reports for the Month Ending April 30, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 14,499,914	\$ 27,417,260	\$ 14,470,869
Expenditures to Date	\$ 8,480,549	\$ 22,087,547	\$ 9,199,787
Fund Balance	\$ 9,228,108	\$ 5,000,005	\$ 13,895,118

Projected May 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 7,446,101	\$ 482,597	\$ 323,722	\$ 3,972,295	\$ 2,885,198

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,766,389.19	\$ 1,092,004.29	\$ 4,610,115.87

Investments Total: \$42,674,653.30

Acknowledging Student Success

LISD TECH Center Students Compete in FFA Meat Rabbit and Agronomy Contests

LISD TECH Center students competed in the 2024 FFA Meat Rabbit Contest on May 1, 2024, and the 2024 Michigan FFA Agronomy Contest on April 19, 2024.

Special Education

Recommendation for School-Based Medicaid Billing Platform

An RFP for school-based healthcare services Medicaid billing program solutions was issued earlier this spring. The LISD received four Medicaid billing vendor proposals. Renaissance Learning, who provided the lowest bid, currently provides the special education student information system for Lenawee County through Illuminate Education and has now developed systems for Medicaid billing for general education students through the Illuminate platform.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education authorize district staff to accept the school-based healthcare services Medicaid billing program solution from Renaissance Learning, Inc. for \$121,923.75.**

Yes: 5, No: 0; motion carried.

Instruction and General Services

LISD TECH Center to Recommend Program Name Change

The LISD TECH Center is recommending a name change for the Natural Sciences program to Introduction to Agriscience effective with the 2024-2025 school year. Advisory committees for all three CSF programs support the name change.

Lenawee County MTSS Annual Summary 2023-2024

The Lenawee County Multi-Tiered System of Supports [annual summary](#) provides an overview of the progress of the Multi-Tiered System of Supports (MTSS) in Lenawee County. Initiated in 2017 by Lenawee ISD, the effort has expanded to include various local cohorts and internal program groups. Key strategic goals include enhancing district-level infrastructure for MTSS implementation and supporting academic and behavioral MTSS at the school level. Actions taken encompass initial implementation support, training in Positive Behavior Interventions and Supports (PBIS), coaching in data utilization, and restructuring of coaching teams. Status updates highlight positive outcomes in District Capacity Assessments and PBIS implementation, with future goals focusing on further professional development, early childhood PBIS expansion, and ongoing support and training initiatives.

LISD TECH Center Recommends Security Services

At the May 2024 LISD Board of Education meeting, LISD staff were authorized to solicit bids for unarmed security services at the LISD TECH Center and Center for a Sustainable Future (CSF) campuses for the 2024-2025 school year. These services are scheduled to commence on July 1, 2024, and continue through mid-June 2025, as directed by LISD administration. The acquisition of the Jackson College building has expanded the LISD TECH Center campus, requiring enhanced security coverage. This extension will include evening hours in addition to daytime coverage, with adjustments made each semester to align with Jackson College's programming schedules. Additionally, evening hours will support the LENTECH program at the LISD TECH Center, where four programs currently meet nightly to provide students with certification opportunities. The existing classroom lease agreement with Jackson College will help mitigate some of the costs associated with providing these expanded security services. After receiving five bids, Great Lakes Security is recommended based on their proven track record of excellence in ensuring student safety and familiarity with LISD TECH Center expectations, alongside their local presence and quick emergency response capabilities.

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education grant permission for staff to enter into a contract for security services effective July 1, 2024, with Great Lakes Security in the amount of \$109,695.00.**

Yes: 5, No: 0; motion carried.

Office of the Superintendent Cooperative Services

Business Services Agreement Renewal

The cooperative shared business service contract that engages LISD to provide all business office functions for Blissfield Community Schools expires June 30, 2024. The scope of services includes day-to-day management and operation of their business office functions. An amendment to the current contract renews these arrangements commencing July 1, 2024, for a period of six months for Blissfield Community Schools.

- ✓ **Moved by Mohr, supported by Germond that the LISD Board of Education approve the amendment to the cooperative shared business services**

agreement between LISD and Blissfield Community Schools commencing on July 1, 2024, and terminating on December 31, 2024.

Yes: 5, No: 0; motion carried.

Facilities Updates

LISD TECH Center Flooring Improvements

At the June 3, 2024, LISD Board of Education meeting, LISD staff received board approval to develop specifications and seek bids for flooring improvements in Classrooms 1-3 at the LISD TECH Center. A mandatory pre-bid meeting was held on June 13 for contractors interested in bidding on the work. LISD staff received a total of two bids.

- ✓ **Moved by Holtz, supported by Germond that the LISD Board of Education accept the low bid from Tri-State Industrial Floors in the amount of \$28,169.00 for flooring improvements in Classrooms 1-3 at the LISD TECH Center.**

Yes: 5, No: 0; motion carried.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Carrie Poer	Special Education Teacher Assistant	Beginning base pay \$32,325/salary. Prorated for the remainder of 2023-2024 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Julie VanBlack	Assistant Director of Special Education	Beginning 2024-2025 school year, base pay \$108,029/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

- ✓ **Moved by Mohr, supported by Wingerd that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**

Yes: 5, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Julie Cassie	Instructional PBIS Coach	Resigned	08/14/2024
Garrett Clark	Special Education Teacher Assistant	Resigned	06/05/2024
Keri Clark	Bus Driver	Resigned	06/21/2024

Sabrina Cunningham	Technology Support Specialist	Resigned	06/14/2024
McKenzee Evans	Bus Assistant	Resigned	06/05/2024
Daniel Kope	Bus Assistant	Resigned	06/10/2024
Laurie Steele	Bus Assistant	Resigned	06/10/2024

Update on Position Vacancies

Administrative Services

- One Transportation Supervisor. This permanent, full-time position is available due to resignation, The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Early Literacy Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Populations Consultant. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Speech & Language Pathologist. This permanent, full-time position is available due to resignation, The position has been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One School Social Worker - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.

Policies Update

Board Policy and Bylaw Repeal and Adoption

At its December 4, 2023, meeting, the LISD Board of Education approved transitioning from NEOLA to the Thrun Law Firm for Board Policy services. LISD's legal counsel customized Thrun's policy templates to align with current practices. These policies have been accessible electronically and in print for review by Board members, staff, and the public. Board Bylaw 0131.1a requires that any substantive changes to Board follow a two-meeting process. Proposed policy amendments were presented at the June 3, 2024, meeting with no additional feedback received. A public hearing was held on June 24 to gather input on adopting Board Policy 5207 Anti-Bullying, as required by Michigan law.

- ✓ **Moved by Mohr, supported by Holtz that the LISD Board of Education repeal the Board of Education's existing Board policies, bylaws, and administrative regulations effective at the end of the day on June 30, 2024. Furthermore, the Board of Education adopts the Board policies and bylaws from the Thrun Law Firm as modified and recommended by the LISD administration with an effective date of July 1, 2024.**

Yes: 5, No: 0; motion carried.

Office of the Superintendent Reports

Request to Upgrade District Audio/Visual Systems

In February 2024, the Board authorized staff to develop specifications and seek bids for A/V system upgrades. By spring 2024, specifications were developed with bids solicited in June. Three proposals were received by the bid deadline. The LISD IT team recommends accepting Schoolhouse Electronics, LLC's bid of \$56,115 for A/V system upgrades.

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education accept the bid from Schoolhouse Electronics, LLC for \$56,115 for the purchase, installation, and configuration of audio/visual system upgrades within the LISD's facilities.**

Yes: 5, No: 0; motion carried.

Resolution in Support of House Bill 5503 and Senate Bill 911

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education adopt a Resolution of Support for House Bill 5503 and Senate Bill 911 that aim to ensure full funding for MPSERS, reduce financial burdens on school districts, and provide much-needed financial relief to educators and students.**

Yes: 5, No: 0; motion carried.

Resolution of Appreciation for Jody Howard

- ✓ **Moved by Germond, supported by Mohr that the LISD Board of Education adopt a Resolution of Appreciation for Jody Howard, Assistant Superintendent of Special Education & Strategic Initiatives, who will retire on June 30, 2024, after 45 years of service at the LISD.**

Yes: 5, No: 0; motion carried.

Adjournment

- ✓ **Moved by Mohr, supported by Germond that the meeting be adjourned.
Yes: 5, No: 0; motion carried.**

The meeting adjourned at 4:44 p.m.

Richard Germond, Secretary, LISD Board of Education

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended May 31, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 1,648,840	\$ 1,616,717	98.05%
300 State Sources	8,153,599	10,473,104	128.45%
400 Federal Sources	914,866	308,012	33.67%
Total Revenues	10,717,305	12,397,832	115.68%
500 Incoming Transfers & Other Transactions	460,648	446,272	96.88%
600 Fund Modifications	3,423,579	2,862,614	83.61%
Total Revenues, Incoming Transfers & Other	14,601,532	15,706,718	107.57%
Expenditures:			
Instruction Expense			
110 Basic Program	961,549	848,664	88.26%
120 Added Needs	90,279	55,686	61.68%
Support Services			
210 Pupil	2,162,581	1,434,011	66.31%
220 Instructional Staff	3,247,133	2,431,206	74.87%
230 General Administration	928,442	829,777	89.37%
240 School Administration	147,348	123,002	83.48%
250 Business	796,396	718,169	90.18%
260 Operations/Maintenance	304,335	214,475	70.47%
270 Transportation	16,600	1,573	9.48%
280 Central	2,339,264	1,953,770	83.52%
290 Other	-	-	0.00%
300 Community Service	874,549	761,874	87.12%
Total Expenditures	11,868,476	9,372,206	78.97%
400-600 Outgoing Transfers & Other Transactions	2,903,665	1,790,814	61.67%
Total Appropriated	14,772,141	11,163,020	75.57%
Excess Revenue (Appropriated)	(170,609)	4,543,698	
Beginning Fund Balance	4,928,523	4,928,523	
Less: Committed Fund Balance	-	-	
Non-Spendable & Unrestricted Fund Balance	\$ 4,757,914	\$ 9,472,221	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended May 31, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 18,991,702	\$ 17,690,556	93.15%
200 Other Sources	500	-	0.00%
300 State Sources	11,243,869	8,607,425	76.55%
400 Federal Sources	4,920,771	2,068,469	42.04%
Total Revenues	35,156,842	28,366,450	80.69%
500 Incoming Transfers & Other Transactions	625,000	311,161	49.79%
600 Fund Modifications	13,829	-	0.00%
Total Revenues, Incoming Transfers & Other	35,795,671	28,677,611	80.11%
Expenditures:			
Instruction Expense			
120 Added Needs	14,705,577	10,735,394	73.00%
Support Services			
210 Pupil	10,641,328	7,952,695	74.73%
220 Instructional Staff	2,614,277	2,227,004	85.19%
230 General Administration	25,000	19,187	76.75%
240 School Administration	106,202	86,546	81.49%
250 Business	156,500	76,613	48.95%
260 Operations/Maintenance	922,256	735,389	79.74%
270 Transportation	1,908,191	1,822,297	95.50%
280 Central	471,159	403,642	85.67%
300 Community Service	11,455	8,109	70.79%
Total Expenditures	31,561,945	24,066,878	76.25%
400-600 Outgoing Transfers & Other Transactions	3,677,996	1,687,742	45.89%
Total Appropriated	35,239,941	25,754,620	73.08%
Excess Revenue (Appropriated)	555,730	2,922,991	
Beginning Fund Balance	9,991,870	9,991,870	
Less: Future Local District Reimbursement	8,790,244	8,790,244	
Non-Spendable & Restricted Fund Balance	\$ 1,757,356	\$ 4,124,617	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended May 31, 2024**

	2023-2024 First Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 13,360,960	\$ 12,470,045	93.33%
300 State Sources	2,437,184	2,092,008	85.84%
400 Federal Sources	216,499	214,103	98.89%
Total Revenues	16,014,643	14,776,157	92.27%
500 Incoming Transfers & Other Transactions	25,000	18,999	75.99%
Total Revenues, Incoming Transfers & Other	16,039,643	14,795,155	92.24%
Expenditures:			
Instruction Expense			
110 Basic Program	167,479	118,258	70.61%
120 Added Needs	7,866,302	5,893,076	74.92%
Support Services			
210 Pupil	933,227	758,038	81.23%
220 Instructional Staff	801,513	653,144	81.49%
230 General Administration	265,269	232,776	87.75%
240 School Administration	832,767	709,830	85.24%
250 Business	152,002	131,504	86.51%
260 Operations/Maintenance	1,531,291	1,206,544	78.79%
270 Transportation	419,138	201,352	48.04%
280 Central	593,173	496,065	83.63%
290 Other	5,200	4,394	84.50%
300 Community Service	385,658	287,096	74.44%
Total Expenditures	13,953,019	10,692,077	76.63%
400-600 Outgoing Transfers & Other Transactions	1,922,472	1,191,146	61.96%
Total Appropriated	15,875,491	11,883,223	74.85%
Excess Revenue (Appropriated)	164,152	2,911,932	
Beginning Fund Balance	9,707,453	9,707,453	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 9,871,605	\$ 12,619,385	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT
PROJECTED CASH FLOW**

July-24

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$8,226,535	\$472,329	\$229,164	\$2,192,416	\$751,582	\$11,872,025
PLUS REVENUES*	463,916	719	2,349	1,344,807	332,410	2,144,201
WORKING CAPITAL	8,690,451	473,048	231,513	3,537,223	1,083,992	14,016,226
LESS: EXPENDITURES	991,683	572,740	15,550	1,644,758	977,759	4,202,490
BEFORE TRANSFERS	7,698,768	(99,693)	215,963	1,892,465	106,233	9,813,737
TRANSFERS	209,407	0	0	(126,706)	(82,701)	0
ENDING BALANCE	<u>\$7,908,175</u>	<u>(\$99,693)</u>	<u>\$215,963</u>	<u>\$1,765,760</u>	<u>\$23,532</u>	<u>\$9,813,737</u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: June 12, 2024 / June 26, 2024
 TO: Superintendent and LISD Board of Education
 FROM: Executive Director of Finance & Business Services
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>
1. GENERAL SERVICES FUND		
OLD NATIONAL TREASURY ACCOUNT	1.50%	5,143,666.99
OLD NATIONAL CHECKING ACCOUNT	1.50%	(554,247.45)
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,793,331.50
MiClass	5.55%	735.60
MILAF	4.94%	33,979.80
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,092,717.21
		<hr/> \$7,510,183.65
2. GENERAL SERVICES CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	135,871.22
5/3 BUSINESS MGMT. ACCT.	2.05%	1,396,815.75
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	237,291.49
		<hr/> \$1,769,978.46
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	491,118.50
MICMS	4.94%	12,627.75
		<hr/> \$503,746.25
4. HEALTH PLAN PURCHASING CONSORTIUM		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	149,675.05
4. COOPERATIVE FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	231,632.44
AESOP CASH MGMT ACCT.	1.50%	5,808.96
		<hr/> \$237,441.40
5. SPECIAL EDUCATION FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,402,339.52
MiClass	5.55%	8,129,404.02
5/3 BUSINESS MGMT. ACCT.	2.05%	422,441.58
		<hr/> \$10,954,185.12
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,677,156.87
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	556,468.90
PREMIER BANK-INSURED CASH SWEEP	4.89%	129,251.76
		<hr/> \$3,362,877.53
7. CAREER TECHNICAL EDUCATION FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,020,908.69
MiClass	5.55%	9,332,999.04
PREMIER BANK BUSINESS VALUE		50,000.00
MILAF +	5.34%	6,644.91
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,656,752.70
		<hr/> \$12,067,305.34
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	3,810,225.45
HILLSDALE CO NATIONAL BANK-MMA	1.87%	279,860.11
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,452,034.42
		<hr/> \$5,542,119.98
TOTAL CASH & INVESTMENTS		<hr/> \$42,097,512.78

**Lenawee Intermediate School District
General Fund Financial Data Report
For Period Ended June 30, 2024**

	2023-2024 Final Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 1,676,698	\$ 1,721,823	102.69%
300 State Sources	8,429,947	11,235,993	133.29%
400 Federal Sources	1,072,307	360,248	33.60%
Total Revenues	11,178,952	13,318,063	119.14%
500 Incoming Transfers & Other Transactions	513,971	528,813	102.89%
600 Fund Modifications	3,375,515	3,114,400	92.26%
Total Revenues, Incoming Transfers & Other	15,068,438	16,961,276	112.56%
Expenditures:			
Instruction Expense			
110 Basic Program	1,086,979	968,537	89.10%
120 Added Needs	164,240	85,916	52.31%
Support Services			
210 Pupil	2,262,415	1,578,981	69.79%
220 Instructional Staff	2,839,839	2,674,519	94.18%
230 General Administration	922,413	903,072	97.90%
240 School Administration	145,506	133,832	91.98%
250 Business	812,320	780,969	96.14%
260 Operations/Maintenance	270,343	233,770	86.47%
270 Transportation	4,648	2,155	46.36%
280 Central	2,282,409	2,083,080	91.27%
290 Other	-	-	0.00%
300 Community Service	921,269	825,015	89.55%
Total Expenditures	11,712,381	10,269,845	87.68%
400-600 Outgoing Transfers & Other Transactions	3,412,422	1,836,708	53.82%
Total Appropriated	15,124,803	12,106,553	80.04%
Excess Revenue (Appropriated)	(56,365)	4,854,723	
Beginning Fund Balance	4,928,523	4,928,523	
Less: Committed Fund Balance	-	-	
Non-Spendable & Unrestricted Fund Balance	\$ 4,872,158	\$ 9,783,246	

**Lenawee Intermediate School District
Special Education Financial Data Report
For Period Ended June 30, 2024**

	2023-2024 Final Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 19,013,139	\$ 19,292,721	101.47%
200 Other Sources	-	-	#DIV/0!
300 State Sources	11,638,704	9,512,642	81.73%
400 Federal Sources	4,743,857	3,124,843	65.87%
Total Revenues	35,395,700	31,930,206	90.21%
500 Incoming Transfers & Other Transactions	717,322	698,321	97.35%
600 Fund Modifications	13,815	3,161	22.88%
Total Revenues, Incoming Transfers & Other	36,126,837	32,631,689	90.33%
Expenditures:			
Instruction Expense			
120 Added Needs	14,695,774	12,654,955	86.11%
Support Services			
210 Pupil	10,130,121	8,758,450	86.46%
220 Instructional Staff	2,560,538	2,442,406	95.39%
230 General Administration	35,000	19,187	54.82%
240 School Administration	97,039	94,210	97.08%
250 Business	149,375	81,691	54.69%
260 Operations/Maintenance	857,991	815,831	95.09%
270 Transportation	2,080,854	1,982,156	95.26%
280 Central	459,391	429,786	93.56%
300 Community Service	39,331	8,762	22.28%
Total Expenditures	31,105,414	27,287,434	87.73%
400-600 Outgoing Transfers & Other Transactions	4,437,131	4,162,950	93.82%
Total Appropriated	35,542,545	31,450,383	88.49%
Excess Revenue (Appropriated)	584,292	1,181,306	
Beginning Fund Balance	9,991,870	9,991,870	
Less: Future Local District Reimbursement	8,800,984	8,800,984	
Non-Spendable & Restricted Fund Balance	\$ 1,775,178	\$ 2,372,192	

**Lenawee Intermediate School District
Career Technical Education Financial Data Report
For Period Ended June 30, 2024**

	2023-2024 Final Revision Budget	Year-To-Date Actuals Cash Basis	Percent of Budget
Revenues:			
100 Local Sources	\$ 13,541,217	\$ 13,302,931	98.24%
300 State Sources	2,556,356	2,254,165	88.18%
400 Federal Sources	264,596	214,103	80.92%
Total Revenues	16,362,169	15,771,199	96.39%
500 Incoming Transfers & Other Transactions	26,804	20,461	76.34%
Total Revenues, Incoming Transfers & Other	16,388,973	15,791,660	96.36%
Expenditures:			
Instruction Expense			
110 Basic Program	190,016	135,761	71.45%
120 Added Needs	7,855,593	6,761,576	86.07%
Support Services			
210 Pupil	892,147	838,055	93.94%
220 Instructional Staff	702,292	695,710	99.06%
230 General Administration	260,048	253,758	97.58%
240 School Administration	796,405	773,369	97.11%
250 Business	195,576	138,687	70.91%
260 Operations/Maintenance	1,377,909	1,313,313	95.31%
270 Transportation	383,943	335,863	87.48%
280 Central	564,913	535,720	94.83%
290 Other	4,417	4,394	99.48%
300 Community Service	334,647	306,639	91.63%
Total Expenditures	13,557,906	12,092,843	89.19%
400-600 Outgoing Transfers & Other Transactions	2,309,501	2,299,459	99.57%
Total Appropriated	15,867,407	14,392,302	90.70%
Excess Revenue (Appropriated)	521,566	1,399,358	
Beginning Fund Balance	9,707,453	9,707,453	
Less: Committed Fund Balance	-	-	
Non-Spendable & Restricted Fund Balance	\$ 10,229,019	\$ 11,106,811	

**LENAWEE INTERMEDIATE SCHOOL DISTRICT
PROJECTED CASH FLOW**

August-24

	GENERAL FUND	TECHNOLOGY CONSORTIUM FUND	COOP FUND	SPECIAL EDUCATION	CAREER TECHNICAL EDUCATION	TOTAL
BEGINNING BALANCE	\$8,444,065	\$0	\$267,968	\$782,263	\$1,000,000	\$10,494,296
PLUS REVENUES*	<u>1,507,178</u>	<u>220,322</u>	<u>10,070</u>	<u>1,644,644</u>	<u>664,069</u>	<u>4,046,282</u>
WORKING CAPITAL	9,951,243	220,322	278,038	2,426,906	1,664,069	14,540,578
LESS: EXPENDITURES	<u>1,279,997</u>	<u>69,051</u>	<u>61,030</u>	<u>2,111,999</u>	<u>1,133,435</u>	<u>4,655,512</u>
BEFORE TRANSFERS	8,671,246	151,270	217,008	314,907	530,634	9,885,066
TRANSFERS	<u>209,407</u>	<u>0</u>	<u>0</u>	<u>(126,706)</u>	<u>(82,701)</u>	<u>0</u>
ENDING BALANCE	<u><u>\$8,880,653</u></u>	<u><u>\$151,270</u></u>	<u><u>\$217,008</u></u>	<u><u>\$188,201</u></u>	<u><u>\$447,933</u></u>	<u><u>\$9,885,066</u></u>

NOTES: The Executive Director of Finance and Business Services will be available 30 minutes prior to the beginning of the meeting to review financial reports with LISD Board of Education members.

DATE: July 23, 2024 / August 5, 2024
 TO: Superintendent and LISD Board of Education
 FROM: Executive Director of Finance & Business Services
 RE: Cash & Investment Analysis

<u>Bank</u>	<u>Rate of Interest</u>	<u>Amount</u>
1. GENERAL SERVICES FUND		
OLD NATIONAL TREASURY ACCOUNT	1.50%	5,900,917.26
OLD NATIONAL CHECKING ACCOUNT	1.50%	926,702.57
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,649,981.77
MiClass	5.55%	0.00
MILAF	4.94%	34,280.57
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,101,683.14
		<hr/>
		\$9,613,565.31
2. GENERAL SERVICES CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	127,013.83
5/3 BUSINESS MGMT. ACCT.	2.05%	637,500.48
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	239,662.98
		<hr/>
		\$1,004,177.29
3. LENAWEE/MONROE CONSORTIUM TECHNOLOGY FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	811,629.00
MICMS	4.94%	12,736.68
		<hr/>
		\$824,365.68
4. HEALTH PLAN PURCHASING CONSORTIUM		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,012,224.22
4. COOPERATIVE FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	265,438.15
AESOP CASH MGMT ACCT.	1.50%	4,115.52
		<hr/>
		\$269,553.67
5. SPECIAL EDUCATION FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,330,113.18
MiClass	5.55%	8,203,473.16
5/3 BUSINESS MGMT. ACCT.	2.05%	427,215.21
		<hr/>
		\$10,960,801.55
6. SPECIAL EDUCATION CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	2,649,245.36
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	561,433.95
PREMIER BANK-INSURED CASH SWEEP	4.89%	130,312.25
		<hr/>
		\$3,340,991.56
7. CAREER TECHNICAL EDUCATION FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	1,515,038.32
MiClass	5.55%	8,417,182.39
PREMIER BANK BUSINESS VALUE		50,000.00
MILAF +	5.34%	6,703.41
PREMIER BANK-INSURED CASH SWEEP	4.89%	1,678,463.90
		<hr/>
		\$11,667,388.02
8. CAREER TECHNICAL EDUCATION CAPITAL PROJECTS FUND		
OLD NATIONAL CASH MGMT. ACCOUNT	1.50%	907,201.53
HILLSDALE CO NATIONAL BANK-MMA	1.87%	280,697.64
OLD NATIONAL INVESTMENT MGMT ACCT.	3.00%	1,458,933.12
		<hr/>
		\$2,646,832.29
TOTAL CASH & INVESTMENTS		<hr/>
		\$42,339,899.59