



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Public Budget Hearing, Organizational, and Rescheduled July Board Meeting
June 24, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order and Pledge of Allegiance

The meeting was called to order at 4:00 p.m. by Board President Richard Germond.

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, Dale Wingerd and Paula Holtz.

MEMBERS ABSENT: none

LISD STAFF PRESENT: Mark Haag, Jody Howard, Judy Pfund, Dan Garno, Jenny Heath, Brian Jones, Tim Speer, Chris Nelson, Annie Gray, Lisa Cyrus, Alena York, Ben Murray, Tom Kasefang, Mats Holm, Kyle Hoffman, Janine Decker, Andrew Munson

OTHERS PRESENT: None

Set Agenda

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education set the agenda as presented:**
Yes: 5, No: 0; motion carried.

Staff of the Month

Chris Nelson, Director of Technology, presented the July 2024 Staff of the Month award to Lisa Cyrus, Student Information Application Specialist.

ANNUAL ORGANIZATIONAL MEETING

Board President Germond announced his decision to step down from his role after nearly a decade, while emphasizing his commitment to continue serving on the LISD Board for the remainder of his term.

Elect 2024-2025 Officers

- ✓ **Moved by Germond, supported by Holtz, to nominate James Hartley as President of the LISD Board of Education.**
Discussion: Vice President Hartley praised Mr. Germond for his exceptional leadership, which has greatly enhanced the board's reputation, both through his personal contributions and his esteemed background as former Lenawee County Sheriff. Board Trustee Mohr echoed these sentiments, expressing gratitude for Mr. Germond's comforting presence as president, particularly during these challenging times for school security.
Yes: 5, No: 0; motion carried.

- ✓ **Moved by Wingerd, supported by Holtz, to nominate Richard Germond as Vice President/Secretary of the LISD Board of Education.
Yes: 5, No: 0; motion carried.**
- ✓ **Moved by Mohr, supported by Holtz, to nominate Dale Wingerd as Treasurer of the LISD Board of Education.
Yes: 5, No: 0; motion carried.**

Authorize Board President to Appoint 2024-2025 LCASB Board Representative, Ex-Officio Member to the LCEF Board of Trustees, and FOIA Coordinator

- ✓ **Moved by Holtz, supported by Mohr, that the LISD Board of Education authorize the Board President to appoint a FOIA Coordinator and board member representatives to serve on the LCEF Board of Trustees (ex-officio member) and the LCASB Board of Directors for the 2024-2025 school year
Yes: 5, No: 0; motion carried.**

Board President Hartley appointed James Hartley as ex-officio member of the LCEF Board of Trustees; Dale Wingerd to serve on the LCASB Board of Directors; and Kyle Hoffman as the FOIA Coordinator for the 2024-2025 school year.

Set Date, Time, and Place of LISD Board of Education Meetings

Board President Hartley explained that there will be three board seats up for election in June. If the board composition remains unchanged after the election, the annual organizational meeting could be held in June. However, if new board members are elected, the annual organizational meeting would need to take place within the first 15 days of July. Mr. Hartley recommended that if new board members are elected, the second June meeting be canceled except for the adoption of the proposed budget, which could potentially be addressed at the first June meeting.

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education set the date, time, and place of regular, rescheduled, and special meetings for the 2024-2025 school year as outlined in the schedule below with the understanding that the second June meeting may be canceled.
Yes: 5, No: 0; motion carried.**

1st Monday of each month, 4:00 pm,
Community Room at the LISD William J. Ross Education Service Center
(*exceptions are noted with an asterisk)

2024:

- August 5
- September 9*
- October 7
- October 28*
- December 2

2025:

- January 6
- February 3
- March 3
- April 7
- April 24* (Thursday – LISD TECH Center) 6:00 p.m.: Budget review with local districts
- May 5
- June 2, 4:00 p.m.: Regular June meeting
- June 2, 5:30 p.m.: Biennial Election
- June 23* Public Budget Hearing and rescheduled July meeting

Designation of 2024-2025 Depositories for Funds

- ✓ Moved by Mohr, supported by Germond that the LISD Board of Education designate the list of named banks (listed in the June 24, 2024, board agenda book, page 16) as depositories for district funds for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.

Designation of Signatories for all LISD Accounts

- ✓ Moved by Holtz, supported by Wingerd that the LISD Board of Education designate the below listed signatories for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.

Payroll Checks:

- LISD Superintendent or Executive Director, Finance and Business Services

Treasury Account Checks, Student Activity Checks, and Investments:

- LISD Superintendent or Executive Director, Finance and Business Services

Transfers between Checking and Savings Account, Public Investment Pooled Funds, and other investment vehicles:

- LISD Superintendent or Executive Director, Finance and Business Services or Coordinator - Business Services (Kelly Smith) or Grants Accountant

Designate School Attorneys

- ✓ Moved by Mohr, supported by Wingerd that the LISD Board of Education designate the legal firm of Thrun Law Firm, P.C. as its legal counsel for matters requiring specialized school law knowledge; Steven D. Lowe, P.C. as its legal counsel for matters requiring specialized knowledge of employee benefits matters; and Kyle Hoffman, as the district's local legal counsel, for the 2024-2025 fiscal year. Yes: 5, No: 0; motion carried.

Board Member Compensation and Expense Reimbursement

- ✓ Moved by Holtz, supported by Mohr that the LISD Board of Education authorize the payment of a \$30 per diem to individual Board members after the member's attendance at each of the following activities, which the Board deems to be directly related to the Board Member's responsibility as a member of the Lenawee Intermediate School District Board of Education:
 - 1) regular, special, and emergency meetings of the LISD Board of Education;

- 2) subcommittee meetings of the LISD Board of Education;
- 3) pre-meeting agenda reviews conducted with the Superintendent;
- 4) meetings and events of the Lenawee County Association of School Boards;
- 5) individual meetings with the Superintendent to discuss District business;
- 6) LISD graduation ceremonies;
- 7) LISD groundbreaking ceremonies;
- 8) LISD program events and open houses;
- 9) LISD employee recognition events;
- 10) LISD dances; and
- 11) LISD alumni recognition events.

Furthermore, the Board authorizes the reimbursement of mileage at the then-current IRS rate to and from those authorized events described above.

Furthermore, the Board authorizes its members to register for and attend Michigan Association of School Board (MASB) programs/courses/trainings, which are related to the performance of the member of a board of education, and to incur necessary expenses permitted by Board Policy.
Yes: 5, No: 0; motion carried.

PUBLIC BUDGET HEARING

Board President Hartley opened the Public Budget Hearing at 4:15 p.m.

Board President Hartley invited comments from the public regarding the LISD FY 2024-2025 Proposed Budget. No comments were heard.

Board President Hartley closed the Public Budget Hearing at 4:15 p.m.

Certification of Tax Levies

- ✓ Moved by Mohr, supported by Wingerd, that the LISD Board of Education:
 1. Certify the 2024 property tax levy at 7.2922 mills as follows:

General Services	0.2987 mills
Special Education	4.0868 mills
Career Technical Education	2.9067 mills
TOTAL	7.2922 mills
 2. Certify the 2024 summer property tax levy at 3.6462 mills (50% of 7.2922 mills) in those governmental units collecting summer taxes. The balance of 3.6460 mills will be levied on December 1, 2024, for taxing units that collect both summer and winter taxes.

Yes: 5, No: 0; motion carried.

Adoption of the 2024-2025 Proposed Budget

- ✓ Moved by Wingerd, supported by Germond that the LISD Board of Education approve the budget resolutions, thereby approving:

- A) The General Services, Special Education and Career Technical Education fund budgets for the 2024-2025 fiscal year with anticipated expenditures totaling \$68,333,914;
 - B) The proposed General Services Capital Projects, Special Education Capital Projects and Career Technical Education Capital Projects budgets with expenditures projected to be \$3,339,547, Health Consortium budget with projected expenditures in the amount of \$22,290,306 for the 2024-2025 fiscal year;
 - C) The Lenawee/Monroe Technology Consortium budget with projected expenditures in the amount of \$1,599,313 for the 2024-2025 fiscal year; and
 - D) The Cooperative Services Fund budget with expenditures of \$268,374 for the 2024-2025 fiscal year;
 - E) The Student/School Activity Fund budget with expenditures of \$11,900 for the 2024-2025 fiscal year.
- Yes: 5, No: 0; motion carried.

Summary of Local Board Resolutions for FY 2024-2025

All local constituent district boards of education supported the LISD FY 2024-2025 Proposed Budget.

ANTI-BULLYING PUBLIC HEARING

Board President Hartley opened the public hearing regarding Board Policy 5207 Anti-Bullying at 4:17 p.m.

Board President Hartley invited comments from the public. No comments were heard.

Board President Hartley closed the public hearing at 4:17 p.m.

RESCHEDULED JULY MEETING

Superintendent Haag requested that the Board consider two resolutions later in the meeting.

Comments from the Public

None

Approve Previous Meeting Minutes and Financial Reports

- ✓ Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve/accept the following items:
 - Approve regular and closed session minutes of the June 3, 2024, regular June Board meeting;
 - Financial reports.

Yes: 5, No: 0; motion carried.

Financial Reports

Financial Data Reports for the Month Ending April 30, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 14,499,914	\$ 27,417,260	\$ 14,470,869
Expenditures to Date	\$ 8,480,549	\$ 22,087,547	\$ 9,199,787
Fund Balance	\$ 9,228,108	\$ 5,000,005	\$ 13,895,118

Projected May 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 7,446,101	\$ 482,597	\$ 323,722	\$ 3,972,295	\$ 2,885,198

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,766,389.19	\$ 1,092,004.29	\$ 4,610,115.87

Investments Total: \$42,674,653.30

Acknowledging Student Success

LISD TECH Center Students Compete in FFA Meat Rabbit and Agronomy Contests

LISD TECH Center students competed in the 2024 FFA Meat Rabbit Contest on May 1, 2024, and the 2024 Michigan FFA Agronomy Contest on April 19, 2024.

Special Education

Recommendation for School-Based Medicaid Billing Platform

An RFP for school-based healthcare services Medicaid billing program solutions was issued earlier this spring. The LISD received four Medicaid billing vendor proposals. Renaissance Learning, who provided the lowest bid, currently provides the special education student information system for Lenawee County through Illuminate Education and has now developed systems for Medicaid billing for general education students through the Illuminate platform.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education authorize district staff to accept the school-based healthcare services Medicaid billing program solution from Renaissance Learning, Inc. for \$121,923.75.**

Yes: 5, No: 0; motion carried.

Instruction and General Services

LISD TECH Center to Recommend Program Name Change

The LISD TECH Center is recommending a name change for the Natural Sciences program to Introduction to Agriscience effective with the 2024-2025 school year. Advisory committees for all three CSF programs support the name change.

Lenawee County MTSS Annual Summary 2023-2024

The Lenawee County Multi-Tiered System of Supports [annual summary](#) provides an overview of the progress of the Multi-Tiered System of Supports (MTSS) in Lenawee County. Initiated in 2017 by Lenawee ISD, the effort has expanded to include various local cohorts and internal program groups. Key strategic goals include enhancing district-level infrastructure for MTSS implementation and supporting academic and behavioral MTSS at the school level. Actions taken encompass initial implementation support, training in Positive Behavior Interventions and Supports (PBIS), coaching in data utilization, and restructuring of coaching teams. Status updates highlight positive outcomes in District Capacity Assessments and PBIS implementation, with future goals focusing on further professional development, early childhood PBIS expansion, and ongoing support and training initiatives.

LISD TECH Center Recommends Security Services

At the May 2024 LISD Board of Education meeting, LISD staff were authorized to solicit bids for unarmed security services at the LISD TECH Center and Center for a Sustainable Future (CSF) campuses for the 2024-2025 school year. These services are scheduled to commence on July 1, 2024, and continue through mid-June 2025, as directed by LISD administration. The acquisition of the Jackson College building has expanded the LISD TECH Center campus, requiring enhanced security coverage. This extension will include evening hours in addition to daytime coverage, with adjustments made each semester to align with Jackson College's programming schedules. Additionally, evening hours will support the LENTECH program at the LISD TECH Center, where four programs currently meet nightly to provide students with certification opportunities. The existing classroom lease agreement with Jackson College will help mitigate some of the costs associated with providing these expanded security services. After receiving five bids, Great Lakes Security is recommended based on their proven track record of excellence in ensuring student safety and familiarity with LISD TECH Center expectations, alongside their local presence and quick emergency response capabilities.

- ✓ **Moved by Wingerd, supported by Mohr that the LISD Board of Education grant permission for staff to enter into a contract for security services effective July 1, 2024, with Great Lakes Security in the amount of \$109,695.00.**

Yes: 5, No: 0; motion carried.

Office of the Superintendent Cooperative Services

Business Services Agreement Renewal

The cooperative shared business service contract that engages LISD to provide all business office functions for Blissfield Community Schools expires June 30, 2024. The scope of services includes day-to-day management and operation of their business office functions. An amendment to the current contract renews these arrangements commencing July 1, 2024, for a period of six months for Blissfield Community Schools.

- ✓ **Moved by Mohr, supported by Germond that the LISD Board of Education approve the amendment to the cooperative shared business services**

agreement between LISD and Blissfield Community Schools commencing on July 1, 2024, and terminating on December 31, 2024.
 Yes: 5, No: 0; motion carried.

Facilities Updates

LISD TECH Center Flooring Improvements

At the June 3, 2024, LISD Board of Education meeting, LISD staff received board approval to develop specifications and seek bids for flooring improvements in Classrooms 1-3 at the LISD TECH Center. A mandatory pre-bid meeting was held on June 13 for contractors interested in bidding on the work. LISD staff received a total of two bids.

- ✓ **Moved by Holtz, supported by Germond that the LISD Board of Education accept the low bid from Tri-State Industrial Floors in the amount of \$28,169.00 for flooring improvements in Classrooms 1-3 at the LISD TECH Center.**

Yes: 5, No: 0; motion carried.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Carrie Poer	Special Education Teacher Assistant	Beginning base pay \$32,325/salary. Prorated for the remainder of 2023-2024 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Julie VanBlack	Assistant Director of Special Education	Beginning 2024-2025 school year, base pay \$108,029/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

- ✓ **Moved by Mohr, supported by Wingerd that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**

Yes: 5, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Julie Cassie	Instructional PBIS Coach	Resigned	08/14/2024
Garrett Clark	Special Education Teacher Assistant	Resigned	06/05/2024
Keri Clark	Bus Driver	Resigned	06/21/2024

Sabrina Cunningham	Technology Support Specialist	Resigned	06/14/2024
McKenzee Evans	Bus Assistant	Resigned	06/05/2024
Daniel Kope	Bus Assistant	Resigned	06/10/2024
Laurie Steele	Bus Assistant	Resigned	06/10/2024

Update on Position Vacancies

Administrative Services

- One Transportation Supervisor. This permanent, full-time position is available due to resignation, The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Hospitality Services. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Early Literacy Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Special Populations Consultant. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Speech & Language Pathologist. This permanent, full-time position is available due to resignation, The position has been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One School Social Worker - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.

Policies Update

Board Policy and Bylaw Repeal and Adoption

At its December 4, 2023, meeting, the LISD Board of Education approved transitioning from NEOLA to the Thrun Law Firm for Board Policy services. LISD's legal counsel customized Thrun's policy templates to align with current practices. These policies have been accessible electronically and in print for review by Board members, staff, and the public. Board Bylaw 0131.1a requires that any substantive changes to Board follow a two-meeting process. Proposed policy amendments were presented at the June 3, 2024, meeting with no additional feedback received. A public hearing was held on June 24 to gather input on adopting Board Policy 5207 Anti-Bullying, as required by Michigan law.

- ✓ **Moved by Mohr, supported by Holtz that the LISD Board of Education repeal the Board of Education's existing Board policies, bylaws, and administrative regulations effective at the end of the day on June 30, 2024. Furthermore, the Board of Education adopts the Board policies and bylaws from the Thrun Law Firm as modified and recommended by the LISD administration with an effective date of July 1, 2024.**

Yes: 5, No: 0; motion carried.

Office of the Superintendent Reports

Request to Upgrade District Audio/Visual Systems

In February 2024, the Board authorized staff to develop specifications and seek bids for A/V system upgrades. By spring 2024, specifications were developed with bids solicited in June. Three proposals were received by the bid deadline. The LISD IT team recommends accepting Schoolhouse Electronics, LLC's bid of \$56,115 for A/V system upgrades.

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education accept the bid from Schoolhouse Electronics, LLC for \$56,115 for the purchase, installation, and configuration of audio/visual system upgrades within the LISD's facilities.**

Yes: 5, No: 0; motion carried.

Resolution in Support of House Bill 5503 and Senate Bill 911

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education adopt a Resolution of Support for House Bill 5503 and Senate Bill 911 that aim to ensure full funding for MPERS, reduce financial burdens on school districts, and provide much-needed financial relief to educators and students.**

Yes: 5, No: 0; motion carried.

Resolution of Appreciation for Jody Howard

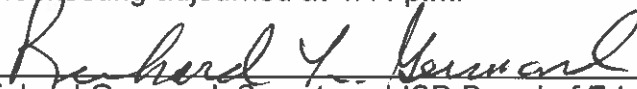
- ✓ **Moved by Germond, supported by Mohr that the LISD Board of Education adopt a Resolution of Appreciation for Jody Howard, Assistant Superintendent of Special Education & Strategic Initiatives, who will retire on June 30, 2024, after 45 years of service at the LISD.**

Yes: 5, No: 0; motion carried.

Adjournment

- ✓ Moved by Mohr, supported by Germond that the meeting be adjourned.
Yes: 5, No: 0; motion carried.

The meeting adjourned at 4:44 p.m.


Richard Germond, Secretary, LISD Board of Education

Split Collection 1/2 Summer & 1/2 Winter

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2024 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2024)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County	2024 Taxable Value of ALL Properties in the Unit as of 5-22-24.	
LENAWEE, Mon., Hills., Jack. Wash		\$4,682,868,661
Local Government Unit	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Properties and Commercial Personal Properties if a millage is Levied Against Them.	
LENAWEE INTERMEDIATE		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.
The following tax rates have been authorized for levy on the 2023 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2024 Current Year "Headlee" Millage Reduction Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Lev*	Millage Requested to be Levied Julv. 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Oper	Nov-17	0.3000	0.2987	1.0000	0.2987	1.0000	0.2987	0.1494	0.1493	N/A
Charter	Op/SE	Oct-85	3.5000	2.9790	1.0000	2.9790	1.0000	2.9790	1.4895	1.4895	N/A
Charter	Op/SE	Jun-92	1.2500	1.1078	1.0000	1.1078	1.0000	1.1078	0.5539	0.5539	N/A
Charter	Op/VT	Sep-82	2.2000	1.8723	1.0000	1.8723	1.0000	1.8723	0.9362	0.9361	N/A
Charter	Op/VT	Jun-00	1.1000	1.0344	1.0000	1.0344	1.0000	1.0344	0.5172	0.5172	N/A
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

Prepared by: Judith Pfund	Telephone Number: 517-265-1616	Title of Preparer: Executive Director of Finance	Date: 06.03.24
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk <input checked="" type="checkbox"/> Secretary	Signature 	Type Name Richard Germond	Date 6/24/24
<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> President	Signature 	Type Name James Hartley	Date 6/24/24

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School Districts Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section	
Total School Dist Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For PRE, Qualified Ag, Qualif. Forest & Industrial Personal	
For Commercial Personal	
For all Other	

Winter Collection Only

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2024 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County LENAWEE, Mon., Hills., Jack. Wash	2024 Taxable Value of ALL Properties in the Unit as of 5-22-24. <p style="text-align: right;">\$4,682,868,661</p>
Local Government Unit LENAWEE INTERMEDIATE	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Properties and Commercial Personal Properties if a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2023 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	Sec. 211.34				Maximum Allowable Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
				2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2024 Current Year "Headlee" Millage Reduction Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2024 Truth in Assessing or Equalization Millage Rollback Fraction				
Allocated	Oper	Nov-17	0.3000	0.2987	1.0000	0.2987	1.0000	0.2987	_____	0.2987	N/A
Charter	Op/SE	Oct-85	3.5000	2.9790	1.0000	2.9790	1.0000	2.9790	_____	2.9790	N/A
Charter	Op/SE	Jun-92	1.2500	1.1078	1.0000	1.1078	1.0000	1.1078	_____	1.1078	N/A
Charter	Op/VT	Sep-82	2.2000	1.8723	1.0000	1.8723	1.0000	1.8723	_____	1.8723	N/A
Charter	Op/VT	Jun-00	1.1000	1.0344	1.0000	1.0344	1.0000	1.0344	_____	1.0344	N/A
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

Prepared by: Judith Pfund	Telephone Number: 517-265-1616	Title of Preparer: Executive Director of Finance	Date: 06.03.24
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

- Clerk
- Secretary
- Chairperson
- President

Signature 	Type Name Richard Germond	Date 6/24/24
Signature 	Type Name James Hartley	Date 6/24/24

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School Districts Use Only. Complete if requesting #REF! instructions on completing this section	
Total School Dist Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For PRE, Qualified Ag, Qualif. Forest & Industrial Personal	
For Commercial Personal	
For all Other	



BOARD OF EDUCATION RESOLUTION IN SUPPORT OF HOUSE BILL NO. 5503 AND SENATE BILL NO. 911

WHEREAS, the Michigan Public School Employees Retirement System (MPSERS) has been a significant financial burden on local school districts due to the chronic underfunding of the state-run education retirement system; and

WHEREAS, there is now more than enough funding in the MPSERS account to address this issue, presenting a historic opportunity to ensure full funding for MPSERS and bring substantial cost savings to traditional public school districts; and

WHEREAS, the MPSERS system is currently overfunded by 40%, thanks in part to the sacrifices made by educators and what effectively equates to a significant payroll tax paid by districts; and

WHEREAS, on June 12, 2024, the Michigan Association of School Administrators, alongside the Michigan Education Association, American Federation of Teachers, and Michigan Association of School Boards, held a press conference calling for a 7% reduction in required MPSERS contributions by school districts and the elimination of the 3% health care cost requirement for teachers; and

WHEREAS, excess MPSERS funds should be directed toward reducing the MPSERS payroll rate from 20.96% to 13.96%, ensuring continued full funding for MPSERS while bringing about substantial cost savings for Michigan's public schools; and

WHEREAS, this proposal creates an opportunity to eliminate the 3% mandatory contribution to health care that many public school employees are making; which would mean more money would remain in their paychecks during this high inflationary cost environment, and

WHEREAS, under this proposal, Michigan public schools would save \$450 to \$600 per student annually, while fully funding teacher retirement benefits – a significant and immediate impact; and

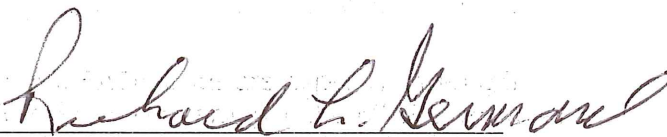
WHEREAS, this financial relief is crucial, especially now that ESSER funds are expiring, making it feasible to hire staff directly, reduce costs per FTE, and boost membership in the MPSERS system;

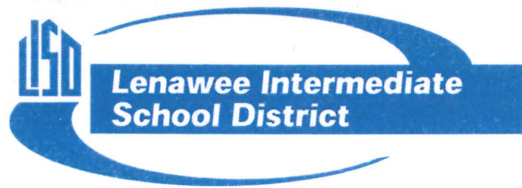
NOW, THEREFORE, BE IT RESOLVED that the Lenawee Intermediate School District Board of Education strongly supports HB 5503 (Rep. Koleszar - D) and SB 911 (Sen. Hertel - D), which would put the MPSERS proposal into statute; and

BE IT FURTHER RESOLVED that the Lenawee Intermediate School District Board of Education encourages the Michigan state legislature to pass this important legislation to ensure full funding for MPSERS, reduce financial burdens on school districts, and provide much-needed financial relief to educators and students.

ADOPTED this 24th day of June, 2024.


James Hartley, Board President
Lenawee Intermediate School District


Richard Germond, Board Secretary
Lenawee Intermediate School District



**RESOLUTION OF APPRECIATION FOR
ASSISTANT SUPERINTENDENT OF SPECIAL EDUCATION & STRATEGIC INITIATIVES
JODY HOWARD**

WHEREAS, Jody Howard has dedicated 45 years of service to the Lenawee Intermediate School District, beginning as an EI teacher at Maurice Spear Campus and progressing through roles including SMI teacher, principal, Director of Special Education, and culminating in her appointment as Assistant Superintendent of Special Education & Strategic Initiatives in 2019, where she provided visionary leadership and advocacy for students with disabilities across Lenawee County;

WHEREAS, throughout her career, Jody Howard has positively impacted the lives of thousands of students with disabilities countywide, ensuring they received the support and opportunities they deserve;

WHEREAS, Jody Howard has served as a mentor and role model, guiding and inspiring multitudes of teachers, assistants, itinerant staff, and administrators within the special education community and beyond;

WHEREAS, Jody Howard has demonstrated exceptional leadership and resilience, particularly during the challenges posed by the COVID-19 pandemic ensuring continuity of support and services for students, families, and staff;

WHEREAS, Jody Howard's dedication extended beyond the school district, including serving on the HOPE Community Center Board of Directors and advocating for the growth of mental health services for students in Lenawee County, as well as providing support and leadership for efforts in the Transformation Zone (Multi-Tiered System of Supports) and systems work within the district and county;

WHEREAS, Jody Howard will retire on June 30, 2024, marking the culmination of her distinguished career and dedicated service to the Lenawee Intermediate School District.

NOW, THEREFORE, BE IT RESOLVED by the Lenawee Intermediate School District Board of Education:

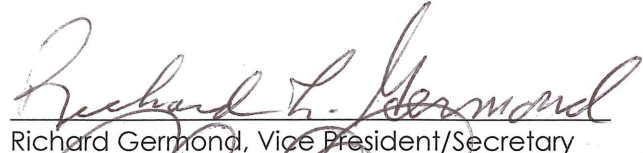
1. The Lenawee Intermediate School District Board of Education expresses its profound gratitude and appreciation to Jody Howard for her 45 years of dedicated service, exceptional leadership, and unwavering commitment to the students and community of Lenawee County;
2. The Lenawee Intermediate School District Board of Education presents this Resolution of Appreciation to Jody Howard in honor of her exceptional contributions, exemplary dedication, and lasting legacy at the Lenawee Intermediate School District, with a copy to be permanently archived in the records of the Board of Education.
3. The Lenawee Intermediate School District Board of Education wishes Jody Howard a fulfilling retirement, filled with well-deserved relaxation, cherished moments with loved ones, and new adventures.

ADOPTED this 24th day of June, 2024.


James Hartley, President


Dale Wingerd, Treasurer


Kathryn Mohr, Trustee


Richard Germond, Vice President/Secretary


Paula Holtz, Trustee



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular August Board Meeting

August 5, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with **section 3a of Michigan's**

Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President James Hartley

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, and Dale Wingerd. Trustee Paula Holtz attended the meeting virtually but did not participate.

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag, Judy Pfund, Alena York, Brian Jones, Janine Decker, Mats Holm, Kyle Hoffman, Julie VanBlack, Tom Kasefang

OTHERS PRESENT: Tamaris Henagan

Set Agenda

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Staff of the Month

Ben Murray, LISD TECH Center Principal, presented the August 2024 Staff of the Month Award to Lisa Bachman, Student Services Secretary at the LISD TECH Center. Lisa was unable to attend the meeting.

Comments from the Public

Tamaris Henagan, a local attorney and trustee on the Adrian Public Schools Board of Education, addressed the board to announce her candidacy as a write-in candidate for Probate Court Judge.

Approve Previous Meeting Minutes and Financial Reports

- ✓ **Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve/accept the following items:**
 - **Approve minutes of the June 24, 2024, public budget and anti-bullying hearings, annual organizational, and rescheduled July Board meeting;**
 - **Approve July and August 2024 financial reports.****Yes: 4, No: 0; motion carried.**

Financial Reports

Financial Data Reports for the Month Ending May 31, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 15,706,718	\$ 28,677,611	\$ 14,795,155
Expenditures to Date	\$ 9,372,206	\$ 24,066,878	\$ 10,692,077
Fund Balance	\$ 9,472,221	\$ 4,124,617	\$ 12,619,385

Projected July 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 7,908,175	(\$99,693)	\$ 215,963	\$ 1,765,760	\$ 23,532

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,769,978.46	\$ 3,362,877.53	\$ 5,542,119.98

Investments Total: \$42,097,512.78

Financial Data Reports for the Month Ending June 30, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 16,691,276	\$ 32,631,689	\$ 15,791,660
Expenditures to Date	\$ 10,269,845	\$ 27,287,434	\$ 12,092,843
Fund Balance	\$ 9,783,246	\$ 2,372,192	\$ 11,106,811

Projected August 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 8,880,653	\$ 151,270	\$ 217,008	\$ 188,201	\$ 447,933

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,004,177.29	\$ 3,340,991.56	\$ 2,646,832.29

Investments Total: \$42,339,899.59

Oral Report

Brian Jones, Executive Director of Instruction & General Services, gave a presentation to the LISD Board of Education on the Lenawee County Michigan Profile for Healthy Youth (MiPHY) survey data.

Special Education

LISD Special Education Offers a Variety of Professional Learning for the 2024-2025 School Year

LISD Special Education staff plan to continue to provide ongoing relevant professional learning opportunities for Lenawee County local district administrators and special educators. The countywide Special Education Professional Learning Plan, which was

presented to the LISD Board, was developed by the special education administrative team using both objective and subjective data gathered regarding the 2023-2024 offerings.

Instruction and General Services

2024-2025 LISD Student/Parent Handbooks and Code of Conduct Ready for Board Approval

The LISD Code of Conduct and Student/Parent Handbooks have been revised with recommended updates noted for the 2024-2025 school year. Changes to handbooks include updates to policies, dates, times, and staffing. The LISD will be making the Student Handbooks and Code of Conduct available on the LISD website while also providing written copies to those students and/or parents/guardians who request such.

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education approve the LISD Student/Parent Handbooks and Code of Conduct for the 2024-2025 school year, along with the LISD TECH Center program descriptions and LISD PREP Academy course catalog.**

Discussion: Trustee Wingerd asked whether the handbooks align with board policies. Kyle Hoffman, Director of Legal Services, confirmed that the handbooks are in alignment with the board policies.

Yes: 4, No: 0; motion carried.

LISD Professional Learning Data 2023-2024

The compilation of the 2023-2024 Professional Learning data reveals that 3,741 participants accrued a total of 12,782 State Continuing Education Hours (SCECHs) and District Provided Professional Development (DPPD) hours. A comparison of data from 2022-2023 shows a 1,140-hour increase in DPPD hours, an increase of 937 SCECH hours awarded, and an increase of 118 participants.

Office of the Superintendent

Cooperative Services

Lenawee/Monroe Technology Consortium Internet Filtering Services Agreement

The Lenawee/Monroe Technology Consortium purchased Lightspeed internet filtering services for select member districts in Lenawee and Monroe Counties during the 2023-2024 fiscal year. The Consortium requested and received quotes from DirSec and REMC Save to provide Lightspeed internet filtering services for FY2025-2027.

Requesting licenses in bulk as a Consortium and requesting a multi-year contract significantly decreases the pricing for Consortium member districts. Each district will be invoiced annually for their individual set of licenses.

- ✓ **Moved by Wingerd, supported by Germond, that the LISD Board of Education, acting as the fiscal and administrative agent for the Lenawee/Monroe Technology Consortium, approve the three-year agreement with DirSec for Lightspeed internet filtering services for FY2025-2027 in the amount of \$140,793.45.**

Yes: 4, No: 0; motion carried.

Facilities Updates

District-Wide Trash and Recycling Services

LISD staff are evaluating district-wide trash and recycling services to ensure that container sizes and pick-up schedules meet the needs of each building. Since it has been over three years since these services were last competitively bid, staff requested Board approval to develop new specifications and seek bids for district-wide trash and recycling services.

- ✓ **Moved by Germond, supported by Mohr, that the LISD Board of Education approve the request to develop specifications and seek bids for district-wide trash and recycling services.**

Yes: 4, No: 0; motion carried.

LISD Building Usage Report for 2023-2024

Board policy emphasizes the LISD Board of Education's belief that public schools are owned by the community and play an important role in the intellectual growth and social expression of a community. For the 2023-2024 year, LISD has tracked building use to monitor and ensure continued strong activity, and a report was presented to the Board.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Ashley Bobzean	School Mental Health Professional	Beginning 2024-2025 school year, base pay \$69,500/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Taylor Davis	Special Education Teacher Assistant	Beginning base pay \$29,775/salary. Beginning the 2024-2025 school year. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Elizabeth Denham	Special Populations Consultant	Beginning base pay \$60,225/salary. Beginning the 2024-2025 school year Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Brianna Gillespie	Special Education Teacher Assistant	Beginning base pay \$34,875/salary. Beginning the 2024-2025 school year. Other compensation per LIEA	Full Time, 188 Work Days

		Collective Bargaining Agreement.	
Melissa Loftis	Instructional PBIS Coach	Beginning 2024-2025 school year, base pay \$77,500/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Lori Wilson	Transportation Supervisor	Beginning 2024-2025 school year, base pay \$65,500/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days

- ✓ **Moved by Wingerd, supported by Germond, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.**
Yes: 4, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Laurie Brown	Special Education Regional Secretary	Resigned	08/07/2024
Erin Cassidy	Early Childhood Teacher Consultant	Resigned	08/16/2024
David Clark	Substitute Bus Driver	Resigned	07/26/2024
Betsy Hall	Learning Assistant	Resigned	08/05/2024
Larry Lisenbee	Bus Driver	Resigned	08/02/2024
Rebekah Mohny	Occupational Therapist	Resigned	07/17/2024
Joel Musielewicz	ASD Consultant	Resigned	08/16/2024
Staci Neel	Bus Driver	Resigned	07/11/2024

Update on Position Vacancies

Administrative Services

- One Transportation/Routing Coordinator. This permanent, full-time position is available due to additional need. The position has been posted and applications are being accepted.
- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services.

- One Early Literacy Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Learning Assistant. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Early Math Specialist. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One EI Teacher Consultant. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Speech & Language Pathologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- One School Psychologist. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- One Secondary Special Education Teacher. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One ASD Consultant - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One School Social Worker - This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.

- One Preschool Teacher Assistant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.
- One Behavioral Health Coordinator. This permanent, part-time position is available due to additional student need. The position has been posted and applications are being accepted.

Office of the Superintendent Reports

Appointment of Voting Delegate for 2024 MASB Annual Leadership Conference

The Michigan Association of School Boards (MASB) Annual Leadership Conference is scheduled for October 24-27, 2024, at the Lansing Center in Lansing, MI. As part of the conference, MASB will hold its annual delegate assembly. Each member school district is requested to appoint a single member to serve as its voting delegate during the assembly.

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education appoint Dale Wingerd as the District's Voting Delegate at the 2024 MASB Annual Leadership Conference.**
Yes: 4, No: 0; motion carried.

Amendment to the Lenawee/Monroe Technology Consortium Intergovernmental Agreement

At the last joint boards of education meeting of the Lenawee ISD and Monroe County ISD, held on February 6, 2023, a request was made to consider modifying the bylaws to the Lenawee/Monroe Technology Consortium Intergovernmental Agreement that call for an annual meeting. An amendment to sections four (4) and eight (8) of the bylaws is being recommended to both the Lenawee ISD and Monroe County ISD boards for consideration.

- ✓ **Moved by Wingerd, supported by Mohr, that the LISD Board of Education approve the amendment to the Lenawee/Monroe Technology Consortium agreement as presented.**
Yes: 4, No: 0; motion carried.

State-wide Student Wellness Software Pilot Program

Section 31g of the 2024-2025 State School Aid Act allocates \$1,250,000 to the LISD for the purpose of implementing a student wellness software pilot program. The LISD has worked with representatives from the Michigan Department of Education and iWellness, a software development company that is capable of providing an innovative, easy-to-use,

and customizable dashboard that allows school administrators to monitor student wellness and provide targeted assistance to those students in need of additional support. The iWellness tool collects real-time student data related to the evidence areas described above and displays the data in the dashboard.

As consideration for serving as the fiscal agent for the state-wide student wellness software pilot, the LISD will maintain \$25,000 from the \$1.25 million allocation and will also receive no-cost access to the iWellness tool for the LISD and for all LISD constituent school districts that desire to participate.

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education authorize the Superintendent to execute an agreement on behalf of the LISD with iWellness that will provide for the payment of \$1,225,000 to iWellness as consideration for iWellness' implementation of a state-wide student wellness software pilot program that meets the requirements of Section 32g of the State School Aid Act and the Michigan Department of Education.**
Yes: 4, No: 0; motion carried.

Resolution of Appreciation for the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs.

- ✓ **Moved by Mohr, supported by Wingerd, that the LISD Board of Education adopt a Resolution of Appreciation for the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs for creating LISD logos to display in the William J. Ross Education Service Center community meeting rooms.**
Yes: 4, No: 0; motion carried.

Adjournment

- ✓ **Moved by Germond, supported by Wingerd, that the meeting be adjourned.**
Yes: 4, No: 0; motion carried.

The meeting adjourned at 4:39 p.m.


Richard Germond, Vice President/Secretary



**RESOLUTION OF RECOGNITION AND APPRECIATION TO THE
LISD TECH CENTER WELDING TECHNOLOGY AND
AUTOMOTIVE COLLISION REPAIR & REFINISH PROGRAMS**

WHEREAS, the members of the Lenawee Intermediate School District Board of Education recognize the valuable contributions made by the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs; and

WHEREAS, these programs have demonstrated exceptional skill and dedication in creating the LISD logos that now grace the walls of the two community meeting rooms in the William J. Ross Education Service Center; and

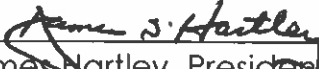
WHEREAS, the outstanding work of the students and instructors in these programs has significantly enhanced the aesthetic appeal and professional environment of our community spaces; and

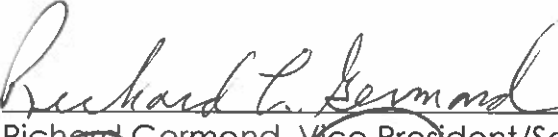
WHEREAS, the creation of these logos represents not only technical proficiency but also a spirit of collaboration and pride in our district's identity;

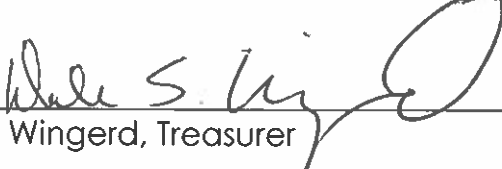
NOW, THEREFORE, BE IT RESOLVED that the Lenawee Intermediate School District Board of Education extends its sincere thanks and appreciation to the LISD TECH Center Welding Technology and Automotive Collision Repair & Refinish Programs, including instructors Kortney Thumme and Justin Schmidt, teacher assistants Tim Burch and Tony Miller, and all the students who contributed to this project, for their exemplary efforts and craftsmanship;

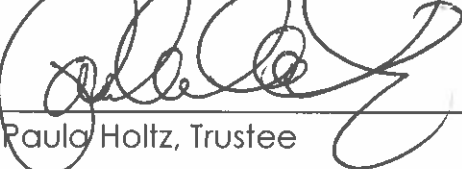
BE IT FURTHER RESOLVED that this resolution be recorded in the official minutes of the Board meeting, and that a copy be presented to the staff and students involved as a token of our appreciation and recognition.


ADOPTED this 5th day of August, 2024.


James Hartley, President


Richard Germond, Vice President/Secretary


Dale Wingerd, Treasurer


Paula Holtz, Trustee


Kathryn Mohr, Trustee



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Board Workshop

August 5, 2024, 5:00 p.m.
William J. Ross Education Service Center

Call to Order

The meeting was called to order at 5:00 p.m. by Board President James Hartley.

Attendance

MEMBERS PRESENT: Richard Germond, James Hartley, Kathryn Mohr, and Dale Wingerd. Trustee Paula Holtz attended the workshop virtually but did not participate in the voting process.

MEMBERS ABSENT: None

LISD STAFF PRESENT: Mark Haag

OTHERS PRESENT: Michael Rochholz

Set Agenda

- ✓ **Moved by Mohr, supported by Germond, that the LISD Board of Education set the agenda as presented.**
Yes: 4, No: 0; motion carried.

Comments from the Public

None

Board Member Work Session

The LISD Board of Education received training from Consultant Michael Rochholz on the MASB Superintendent Evaluation tool (evaluation process and rater reliability).

Adjournment

- ✓ **Moved by Mohr, supported by Germond, that the meeting be adjourned.**
Yes: 4, No: 0; motion carried.

The meeting adjourned at 6:47 p.m.

A handwritten signature in cursive script that reads "Richard L. Germond".

Richard Germond, Secretary, LISD Board of Education



MINUTES OF THE LENAWEE INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Regular September Board Meeting

September 9, 2024, 4:00 p.m.

The meeting was conducted both in person at the LISD Education Service Center and electronically in accordance with section 3a of Michigan's Open Meetings Act, MCL 15.263a.

Call to Order

The meeting was called to order at 4:00 p.m. by Board President James Hartley

Attendance

MEMBERS PRESENT: James Hartley, Paula Holtz, and Dale Wingerd

MEMBERS ABSENT: Richard Germond and Kathryn Mohr

LISD STAFF PRESENT: Mark Haag, Judy Pfund, Dan Garno, Alena York, Jenny Heath, Brian Jones, Janine Decker, Ben Murray, Tom Kasefang, Kyle Hoffman, Kathy Jacobs, Megan Karpinski, Cindy White, Elaine Stoerger (virtual), Julie VanBlack, Lori Wilson, Courtney Williams, Andrew Munson

OTHERS PRESENT: none

Appoint Secretary Pro Tem

Board President Hartley appointed Board Trustee Paula Holtz to be secretary pro tem for the September 9, 2024, regular September board of education meeting.

Set Agenda

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education set the agenda as presented with the following addition:**
 - **Adopt Resolution of Acknowledgement and Appreciation****Yes: 3, No: 0; motion carried.**

Staff of the Month

LISD Transportation Supervisor Lori Wilson presented the September 2024 Staff of the Month award to Kathy Jacobs, bus driver for the LISD Transportation Department.

Comments from the Public

None

Resolution of Acknowledgement and Appreciation

- ✓ **Moved by Wingerd, supported by Holtz that the LISD Board of Education adopt a Resolution of Acknowledgement and Appreciation to staff at the Lenawee ISD, Britton Deerfield Schools and Addison Community Schools for their unwavering commitment, perseverance, and outstanding contributions during the recent disruption in technology services, including the loss of network and internet accessibility, due to a significant information technology incident.**
Yes: 3, No: 0; motion carried.

Approve Previous Meeting Minutes and Financial Reports

✓ Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve/accept the following items:

- Minutes of the August 5, 2024, regular August Board meeting
- Minutes of August 5, 2024, Board workshop
- Financial reports

Yes: 3, No: 0; motion carried.

Financial Reports

Financial Data Reports for the Month Ending July 31, 2024

	General Svcs.	Sp. Ed.	CTE
Revenues to Date	\$ 661,638	\$ 1,319,244	\$ 499,973
Expenditures to Date	\$ 892,799	\$ 1,421,125	\$ 883,474
Fund Balance	\$ 4,528,561	\$ 958,093	\$ 9,379,981

Projected September 2024 Cash Flow

General Svcs.	Tech Fund	Co-op Fund	Sp. Ed.	CTE
\$ 217,926	\$ 168,780	\$ 230,485	\$ 3,802,596	\$ 319,557

Capital Projects Cash Balances

General Services	Special Education	CTE
\$ 1,004,505.00	\$ 3,215,108.52	\$ 2,577,480.62

Investments Total: \$34,833,961.32

Oral Report

Megan Karpinski, Supervisor of Young Children Services, and Cindy White, Early On Coordinator, gave a presentation to the LISD Board of Education on the Lenawee Early On program.

Special Education

LISD Special Education Classroom Capacity for 2024-2025 School Year

The LISD operates thirty-two (32) Special Education classroom programs. This includes classrooms for preschool age students with and without disabilities, classrooms for students with severe emotional impairments, classroom for students with cognitive and physical impairments, classroom for students who are deaf and hard of hearing, and classrooms for adjudicated youth. The maximum number of students and staff in each classroom is dictated by Michigan Administrative Rules for Special Education.

Highlights of the 2024-2025 LISD Special Education Classroom Programs include: 1) Increased number of peers enrolled in our Great Start Readiness Program (GSRP) for preschool; and 2) Increased number of students with disabilities supported in community-based preschools.

New Curriculum for LISD Special Education Classroom Programs

During the 2023-2024 school year, the LISD Special Education department researched and implemented new curricula to support social emotional learning (SEL) and post-secondary transitions. The Everyday Speech SEL curriculum, which includes comprehensive materials and resources for all grade levels, was adopted for whole group instruction, while Social Communication was chosen for individual or small group settings. Additionally, the NextUp Transition Curriculum was selected for high school and post-secondary programs, offering video and classroom materials aligned with transition needs and resources for extended learning. Ongoing training and support will be provided to ensure effective implementation of these research-based curricula.

Instruction and General Services

LISD TECH Center Automotive Services Technology (AST) Program Receives grant from the Margaret Dunning Foundation

The Automotive Services Technology program at the LISD TECH Center has been awarded \$37,000 from the Margaret Dunning Foundation to purchase an alignment machine that meets Advanced Driver Assistance System (ADAS) calibration requirements. This grant will enable the program to equip students with the skills needed to work with advanced safety systems, which are becoming standard in new vehicles. The program is now seeking approval to develop specifications and solicit bids for the ADAS equipment using the grant funds.

- ✓ **Moved by Holtz, supported by Wingerd that the LISD Board of Education approve the request to develop specs and seek bids to purchase Advanced Driver Assistance System (ADAS) equipment using funds acquired through the Margaret Dunning Foundation Grant.**

Yes: 3, No: 0; motion carried.

Classroom Library Enhancement Grant

During the 2023-2024 school year, the LISD Literacy Team, in partnership with the Michigan Department of Education, Michigan Association of Intermediate School Administrators, and Madison School District, enhanced four classroom libraries, including one shared library, by adding 600 diverse, high-quality books. This initiative, which included professional development for teachers, significantly boosted student engagement, vocabulary, and discussions. Madison Elementary School plans to continue this effort in the 2024-2025 school year, and the LISD Literacy Team aims to expand the initiative county-wide.

Office of the Superintendent Finance & Administrative Services

SET SEG Net Asset Return Check

SET SEG is the provider of property/casualty programs for Lenawee Intermediate School District, and the District is a member of SET SEG's School Insurance Specialist pool. LISD's share of the surplus returned to members this year by the MASB-SEG Property/Casualty Pool is \$10,453 or 6.7 percent of the 2023-2024 premium. Since inception, more than \$170 million in net assets have been shared with pool members.

Staff Resources

Personnel Update and Employment Recommendations

Name	Position	Compensation / Other Approval	Term
Meggan Callison	Early Math Specialist	Beginning 2024-2025 school year, base pay \$72,400/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Karen Coveart	Speech & Language Pathologist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Serena Clark	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Mariah Cruz	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Alessandra Dowhaniuk	GSRP Teacher Assistant	Beginning 2024-2025 school year, base pay \$25,733/salary. Other compensation per Personnel Positions Book	Full Time, 188 Work Days
Melissa Gray	Occupational Therapist	Beginning 2024-2025 school year, base pay \$68,925/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Jody Howard	Behavioral Health Coordinator	\$430.00/per diem. Other compensation per Personnel Positions Book	Part-Time, 144 Work Days
Lindsey Lester	Early Literacy Coach	Beginning 2024-2025 school year, base pay \$75,608/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days

Kara Olberg	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$23,400/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Cora Siegel	Transportation/Routing Coordinator	Beginning 2024-2025 school year, base pay \$51,200/salary. Other compensation per Personnel Positions Book	Full Time, 255 Work Days
Erin Skelton	Special Education Regional Supervisor	Beginning 2024-2025 school year, base pay \$86,000/salary. Other compensation per Personnel Positions Book	Full Time, 240 Work Days
Kelsey Smith	Bus Assistant	\$16.58/hourly. Other compensation per Personnel Positions Book	Part-time, 180-230 Work Days
Valerie Smither	MPSER Retiree	\$452.79/per diem. Other compensation per Personnel Positions Book	As needed
Dominique Whitehead	Special Education Teacher Assistant	Beginning 2024-2025 school year, base pay \$27,225/salary. Other compensation per LIEA Collective Bargaining Agreement.	Full Time, 188 Work Days
Madison Bachman	Teacher Assistant	N/A	LOA eff: 9/2/24-10/21/24
Clair Hoffman	Speech and Language Pathologist	N/A	LOA eff: 9/15/24-11/22/24
Spencer Morris	Occupational Therapist	N/A	LOA eff: 8/19/24-9/6/24
Rachel Morrison	Middle Collage Academy Teacher	N/A	LOA eff: 8/15/24 - 10/30/24
Rebecca Schmidt	School Social Worker	N/A	LOA: Intermittent Leave

- ✓ Moved by Wingerd, supported by Holtz, that the LISD Board of Education approve the employment recommendations of the Superintendent as presented above.

Yes: 3, No: 0; motion carried.

Separation of Employment

Name	Position	Reason	Separation Date
Thomas Brymer	Substitute Bus Driver	Resigned	08/08/2024
Jack Deatrick	Early Childhood Co-op	Resigned	06/27/2024
Sunday Douglass	Bus Assistant	Resigned	07/25/2024
Ashlynn Gaynier	Speech & Language Pathologist	Resigned	08/05/2024
Alexis Hazard	Bus Assistant	Resigned	07/31/2024
Jocelyn Linares	Early Childhood Co-op	Resigned	06/27/2024
Amy Packard	Special Populations Coordinator & PREP Supervisor	Resigned	08/19/2024
Ashley Nicholson	GSRP Teacher Assistant	Resigned	08/14/2024
Leigha Reed	Social Worker	Resigned	08/16/2024
Dina Schneider	School Psychologist	Resigned	08/16/2024
Jessica Smith	PREP Childcare Provider	Resigned	08/13/2024
Samantha Vieira	Special Education Teacher Assistant	Resigned	08/19/2024

Update on Position Vacancies

Administrative Services

- One Maintenance Mechanic. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Bus Driver. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.

Instruction and General Services

- One CTE Teacher Assistant – Culinary Arts. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Special Education & Strategic Initiatives

- Two Interpreters for the Deaf and Hard of Hearing. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Five Speech & Language Pathologists. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Three Special Education Teacher Assistants. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.
- Two School Psychologist. These permanent, full-time positions are available due to resignation. The positions have been posted and applications are being accepted.

- One Special Education Teacher - Physical Education for Students with Disabilities. This permanent, full-time position is available due to retirement. The position has been posted and applications are being accepted.
- Two ASD Consultants - These permanent, full-time positions are available due to reassignment and resignation. The positions have been posted and applications are being accepted.
- Three School Social Workers. These permanent, full-time positions are available due to resignation and reassignment. The positions have been posted and applications are being accepted.
- Two Special Education Teachers– CI. These permanent, full-time positions are available due to resignation and additional student need. The positions have been posted and applications are being accepted.
- One Instructional PBIS Coach. This permanent, full-time position is available due to additional student need. The position has been posted and applications are being accepted.
- One Before & After School Childcare Provider. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Early Elementary Teacher Consultant. This permanent, full-time position is available due to resignation. The position has been posted and applications are being accepted.
- One Special Education Teacher – EI. This permanent, full-time position is available due to reassignment. The position has been posted and applications are being accepted.

Policies Updates

Board Policy Amendments

In April 2024, the U.S. Department of Education updated Title IX Regulations to include sexual orientation and gender identity and adjusted grievance procedures. By July, 26 states and several school districts challenged these changes, leading to an injunction that exempts some from the new rules. For those unaffected, like Michigan and the LISD, the Title IX regulations took effect on August 1, 2024. The District is working to comply, including staff training and policy updates provided by the Thrun Law Firm. In alignment with Board Policy 1301, it is recommended that the Board adopt the proposed policy changes after a single reading to ensure compliance with the new Title IX regulations.

- ✓ **Moved by Wingerd, supported by Holtz, that the LISD Board of Education amend Board Policy 3115 – Non-discrimination, Anti-harassment, and Retaliation; adopt Board Policies 3115A – Definitions, 3115B – Designation of Coordinators, 3115C – Supportive Measures, 3115D – Informal Resolution, 3115E – Grievance Procedure and Remedies, 3115F – Complaint Dismissal and Appeals, 3115G – Additional Requirements to Prevent and Address Pregnancy Discrimination, 3115H – Training Requirements, Recordkeeping, and Policy Notice; amend Board Policy 3118 Nondiscrimination Covenant in Contracts with the District; amend Board Policy 4101 Non-Discrimination; amend Board Policy 4102 Anti-Harassment; amendments to 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights; amendments to 4105 Disability Workplace Accommodations for Employees**

and Applicants; adopt Board Policy 4105A Pregnancy Workplace Accommodations for Employees and Applicants; adopt Board Policy 4105B Religious Workplace Accommodations for Employees and Applicants; and amend Board Policy 5202 Unlawful Discrimination, Harassment, and Retaliation Against Students.
Yes: 3, No: 0; motion carried.

Office of the Superintendent Reports

Closed Session

At the request of the Superintendent, it was recommended that the Board enter into closed session for the purpose of conducting a periodic personnel evaluation of the Superintendent, which is a permitted purpose for meeting in closed session under Michigan's Open Meeting Act, MCL 15.261, et seq.:

- ✓ **Moved by Holtz, supported by Wingerd, that the LISD Board of Education enter closed session at the request of the Superintendent to conduct a periodic personnel evaluation of the Superintendent. MCL 15.268 (a)**
Roll Call Vote: Hartley, yes; Wingerd, yes; Holtz, yes;
Yes: 3, No: 0; motion carried.

Entered closed session at 4:41 p.m.

Closed session adjournment

- ✓ **Moved by Wingerd, supported by Holtz, that the closed session be adjourned and the meeting returned to public session.**
Yes: 3, No: 0; motion carried.

Closed session adjourned at 5:00 p.m.

Superintendent Periodic Personnel Evaluation

Superintendent Haag's performance is progressing on target with the LISD Board of Education's expectations.

Adjournment

- ✓ **Moved by Wingerd, supported by Holtz, that the meeting be adjourned.**
Yes: 3, No: 0; motion carried.

The meeting adjourned at 5:00 p.m.



Paula Holtz, Secretary Pro Tem, LISD Board of Education



RESOLUTION OF ACKNOWLEDGMENT AND APPRECIATION

WHEREAS, on August 22, 2024, the Lenawee Intermediate School District (LISD) faced a significant disruption in technology services, including the loss of network and internet accessibility, due to a significant information technology incident. The Board acknowledges that further information will be disclosed at an appropriate time, with all required notifications handled in accordance with applicable laws and policies. A comprehensive review of the incident will be conducted to identify the cause, where possible, and to enhance protocols, procedures, and processes, with input from staff as appropriate.

WHEREAS, the LISD Technology Department, in collaboration with external experts, acted swiftly to assess, mitigate, and restore services under stringent protective measures, while managing concerns about a potential breach of information under the guidance of legal and technical advisors;

WHEREAS, this disruption occurred at the start of the 2024-2025 academic year, posing unique challenges for the district's schools and programs. Nevertheless, through the exceptional adaptability and dedication of the staff, the academic year commenced successfully with minimal instructional time lost;

WHEREAS, the Board recognizes the increasing frequency of incidents like this in the digital age and underscores the critical role technology plays in the district's daily operations. The swift and dedicated response of many individuals was essential in mitigating the impact of this disruption.

NOW, THEREFORE, BE IT RESOLVED that the Lenawee Intermediate School District Board of Education hereby acknowledges and expresses its deepest appreciation to the following individuals for their extraordinary efforts, leadership, and commitment during this time of crisis:

LISD Technology Team:

- Kyle Hoffman, LISD Director of Legal Services, Grants & Development, and Technology Supervision
- Mats Holm, LISD Director of Information Technology
- Daniel Knoblauch, LISD Systems Administrator
- Jason Clark, LISD Network Administrator
- Jeff Davis, LISD Constituent District Technology Coordinator
- Jeremy Diaz, Technology Support Specialist
- Michael Jeffries, Technology Support Specialist

Lenawee Monroe Technology Consortium:

- Chris Nelson, Consortium Technology Director
- Tim Speer, Consortium Systems Engineer
- Nicholas Hay, Monroe County ISD Director of Information Technology

Their expertise, countless hours, and collaborative spirit were instrumental in resolving the crisis and preventing it from affecting the wider consortium.

BE IT FURTHER RESOLVED, the Board extends its gratitude to the staff of Addison Community Schools and Britton Deerfield Schools, whose technology services were also impacted. The patience, trust, and cooperative efforts of their instructional and support staff, led by Superintendents Stacy Johnson (Britton Deerfield) and Scott Salow (Addison), working in collaboration with Mark Haag, LISD Superintendent, were vital in navigating this challenging period.

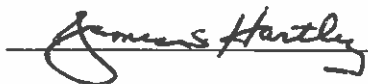
Special recognition is extended to the instructional and support staff of Addison Community Schools, Britton Deerfield Schools, and the Lenawee Intermediate School District for their resilience and adaptability in adjusting their instructional plans and maintaining a positive environment as technology services were gradually restored under new protective measures.

BE IT ALSO RESOLVED, the Board acknowledges the significant efforts of the LISD Business Office and Staff Resources Department, who persevered through substantial challenges to ensure timely and accurate payroll, smooth onboarding of new employees, and the continuation of the annual audit process without disruption. In particular, the Board recognizes the exceptional contributions of the following individuals:

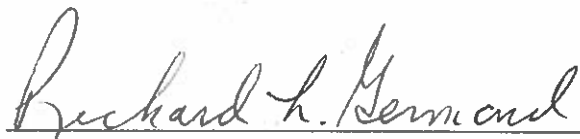
- Judy Pfund, Executive Director of Finance & Business Services
- Kelly Smith, Coordinator of Business Services
- Laura Sharp, Coordinator of Accounting Services
- Kara Kidd, Accountant/Finance Customer Support Specialist

Though there are undoubtedly many others who contributed to the successful resolution of this crisis, these individuals stood out in the initial assessment of the situation. The Lenawee Intermediate School District Board of Education commends all those involved for their unwavering commitment, perseverance, and outstanding contributions during this difficult period.

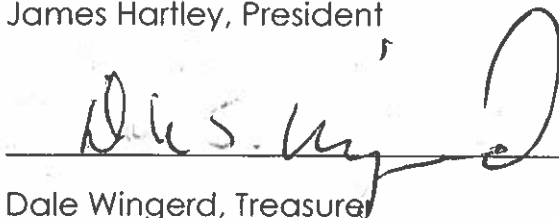
ADOPTED this 9th day of September, 2024.



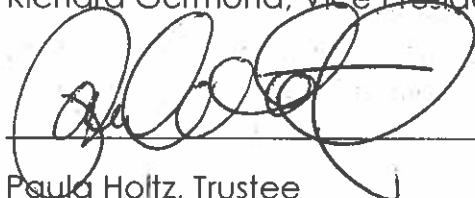
James Hartley, President



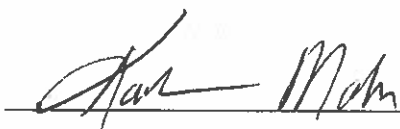
Richard Germond, Vice President/Secretary



Dale Wingerd, Treasurer



Paula Holtz, Trustee



Kathryn Mohr, Trustee